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External Degrees and Extension Courses Unit
 ශ්‍රී ජයවර්ධනපුර විශ්වවිද්‍යාලය
University of Sri Jayewardenepura

මගේ අංකය My Number	} USJP/EEX/03/2023	ලිපිනය Address	} කැපැල් පෙට්ටිය 10, ගංගොඩවිල Post Box 10, Gangodawila නුගේගොඩ, ශ්‍රී ලංකා Nugegoda, Sri Lanka ,
ඔබේ අංකය Your Number		වෙබ් අඩවිය Website	
දුරකථනය Telephone	} 011-2801481, 011-3132496 011-5929791	විද්‍යුත් තැපෑල E-mail	} exams.edecu@sjp.ac.lk
ෆැක්ස් Fax		} 011-2802753	

30.09.2023

Dear Students,

Repeat Examination Applications

Bachelor of Arts in English (General) External Degree part I Repeat Examination for the Academic years of 2014 / 2015 / 2017 /2018 / 2019 / 2020/2021

You are requested to apply for the above repeat examination as follows:

Repeat Examination Application and Account number	Relevant application, voucher and the account number for payments can be downloaded from our web site www.external.sjp.ac.lk by providing your NIC Number without "V" .
<u>Repeat Examination fee –</u> Only for the 2014 / 2015 /2017 /2018/2019/2020/2021 Repeat Batches	One subject = Rs. 5,000/- Two subjects = Rs. 7,000/- Three subjects = Rs. 9,000/- Four subjects = Rs. 11,000/- Five subject or above = Rs. 13,000/-
Address to be sent the duly filled Examination applications	Assistant Registrar, External Degrees and Extension Courses Unit, P.O. Box No: 10, University of Sri Jayewardenepura, Gangodawila, Nugegoda.
The email address to be send the scanned copy of duly filled Examination applications The scanned copy and the application sent by registered post should be the same.	exams.edecu@sjp.ac.lk
CLOSING DATE	31 st October 2023

<p><u>Registration validity</u></p> <p>Should be up to 31st July 2021 (for 2014 registered students)</p> <p>Should be up to 31st July 2022 (for 2015 registered students)</p> <p>Should be up to 31st October 2021 (for 2017 registered students)</p> <p>Should be up to 30th September 2022 (for 2018 registered students)</p>	<p>This is the final attempt to sit to the part 1 examination for the students who registered for the Academic year 2014.</p> <p>Details for the renewal of registration can be downloaded from the website www.external.sjp.ac.lk</p>
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For your special Attention:

1. It is compulsory to fulfill the following conditions in order to sit for the examination.
 - a) It is compulsory to have valid registration as mentioned above.
 - b) It is compulsory to pay all three course fee installments on or before the closing date.

If you failed to fulfill the above conditions in No: 01 you will not be eligible to apply for this examination.

2. Dully filled application and the payment receipt should be sent to the above address on or before 31st October 2023 through registered post. “Bachelor of Arts in English General (External) Degree – Part I Repeat Examination” should be mentioned on the top left corner of envelope.
3. The **scanned copy of** duly filled Examination **applications** should be sent to the above-mentioned email address.
4. Specific account number will be generated for each applicant. Therefore, please make sure that you have paid to the correct account number provided to you and the incorrect payments will not be considered by the University. (Please keep a copy of payment voucher & bank slip).
5. **Delayed applications, incomplete applications and the incorrect payment slips will be rejected by the University without any information.**
6. The Time table of the 2022 Bachelor of Arts in English (General) External Degree part I Examination (Including repeaters) will be published in our web site www.external.sjp.ac.lk/exam timetables/
7. Examination admission cards will be published in our web site only and will not be posted.

**Special instructions approved by the Senate of the University of Sri Jayewardenepura
at its 292nd meeting**

For External Candidates

- 7.4 Candidates who have not sat/will not be sitting either for the full examination or for a part of it, due to an illness, have to inform the same to the Deputy Registrar or the Assistant Registrar of the External Examination and Extension Courses Unit with a certificate issued in this regard by a Government Hospital, prior to commencement of the Examination or during the Examination period.
- 7.5 If due to an unavoidable circumstance a candidate was unable to inform as stated above (7.4), he/she must forward a medical certificate from a Government Hospital in the area of his/her residence within 14 days of the commencement of the Examination or the part of the Examination. Certificates issued by Private Medical Practices run by Western, Ayurveda or Homeopathy doctors are not accepted.



Assistant Registrar
External Degrees and Extension Courses Unit