UNIVERSITY OF SRI JAYEWARDENEPURA

Programme Review 2021

SELF EVALUATION REPORT

Bachelor of Humanities and Social Sciences (General) External Degree

FACULTY OF HUMANITIES AND SOCIAL SCIENCES

JANUARY 2022

PROGRAMME REVIEW

2021

Self - Evaluation Report

Bachelor of Humanities and Social Sciences (General)

External Degree Program

Faculty of Humanities and Social Sciences

External Degrees & Extension Courses Unit

University of Sri Jayewardenepura

Tel: 011 - 2803196

Email:deanfhss@sjp.ac.lk

Website:http://fhss.sjp.ac.lk/

http://external.sjp.ac.lk/bachelor-of-humanities-and-social-sciences-general-external-degree/

Declaration

The data submitted herewith are certified correct to the best of my knowledge and belief.

………………………………………….

Senior Professor Sudantha Liyanage

Vice Chancellor

Date of Submission   :   January 2022

External Degrees & Extension Courses Unit (EDECU)

University of Sri Jayewardenepura,

Gangodawila,

Nugegoda,

Sri Lanka

0113132496 / 0112801481

http://external.sjp.ac.lk/

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List of Abbreviations

USJ	University of Sri Jayewardenepura
UGC/ QAAC	Quality Assurance and Accreditation Council of the University Grants Commission
QA	Quality Assurance
EDECU	External Degree Programmes and Extension Courses Unit
EDP	External Degree Programme
EDPR	External Degree Programmes Review
QAC/UGC	Quality Assurance Council of the University Grants Commission
QAC/EDECU	Quality Assurance Cell of the External Degree Programmes and Extension Courses Unit
CQA	Center for Quality Assurance
SER	Self Evaluation Report
IR	Institutional Review
ODL	Open and Distance Learning
FB	Faculty Board
FC	Faculty Committee
BS	Board of Studies
MC	Management Committee
DC	Department Committee
SLQF	Sri Lankan Qualifications Framework
SBS	Subject Benchmark Statement
LMS	Learning Management System

EXECUTIVE SUMMARY

It is a known fact that the Sri Lankan University system is capable of providing facilities in the university system only to a small percentage of the students who qualify for higher education after passing the GCE (A/L) examination. The rest of the students who wish to pursue higher education have limited opportunities to achieve their higher educational objectives within the country. Having seen this vacuum, EDECU has taken a serious step to revise and restructure the degree programmes.

University of Sri Jayewardenepura established the External Degrees and Extension Courses Unit as per the UGC circular 932 to administer external degrees and extension courses. Accordingly, the Faculty of Humanities and Social Sciences conducted Bachelor of Humanities and Social Sciences (General) External Degree with the administrative support of External Degrees and Extension Courses Unit. Faculty of Humanities and Social Sciences is directly responsible for academic related matters of the program covering the whole teaching and learning process involve in the program. The faculty utilizes internal academic staff to operate academic related matters of the programme as there is no separate academic staff recruited for the external degree programme.

The functions of the faculty in offering the degree programme; Bachelor of Humanities and Social Sciences (General) External Degree, have been elaborated under the criterion based analysis in this self – evaluation report.

1. INTRODUCTION

1.1 University of Sri Jayewardenepura

University is an institution of higher education where mostly young adults study for their degrees after completing their school education, and where academic research studies are conducted. SJP is the second oldest University in Sri Lanka, as well as it is the first University established in independent Sri Lanka. Roots of the SJP can be traced back to the VidyodayaPirivena established in 1873 by Ven. Hikkaduwe Sri SumangalaThero at Maligakanda. Under the leadership of late Prime Minister, S.W.R.D. Bandaranayake, the Vidyodaya University and Vidyalankara University Act No 45 of 1958 was introduced thus converting Vidyodaya Pirivena into the Vidyodaya University. Accordingly, the Principal of the Vidyodaya Pirivena, Ven. Welivitiye Soratha Maha Thero was appointed as the first Vice-Chancellor of the Vidyodaya University, and it was ceremonially opened on 16th February 1959. The University was moved to Gangodawila in 1961, and in 1978 it was renamed as the University of Sri Jayewardenepura (Act No. 16 of 1978)

Vision
- Prosper lives through Education

Mission

- Develop globally competent citizens through our education for a sustainable future, drawing inspirations from our cultural heritage and wisdom.

Today the University is considered the largest University in terms of student population in Sri Lanka. Over 12,000 undergraduates and over 1000 postgraduate students are studying in the University of Sri Jayewardenepura, and the University consists of eight faculties, over 20 research centers, Innovation and Venture Creation Council with over 50 Entrepreneurs and stakeholders with over 15 patents.

1.2 External Degrees and Extension Courses Unit

The history of the External Degrees and Extension Courses Unit (EDECU) goes back to the beginning of the university. Due to the fact that lack of opportunity for university admission for a large number of students and the non-enrollment of women as internal students in the early days also led to the establishment of EDP. In 1972, university external degree unit was closed because government introduced one common external degree institution. However, in 1978, students had a limited opportunities for starting external degrees under universities and in 1979, SJP established "External Degree Unit" to offer external degrees. In 1991, the University could start bachelor degree programmes again, and it introduced a new degree programme named Bachelor of Science Management (Public) General (External) under the Department of Public Administration of the Faculty of Management Studies and Commerce for external students.

On 15th October 2010, the UGC issued circular no 932 and introduced new Policy Framework and Guidelines for offering External Degrees and Extension Programmes by Universities. As a result, external degree unit was changed its structure and converted into External Degrees and Extension Courses Unit. The mission of the University is to develop globally competent citizens through our education for a sustainable future drawing inspiration from our cultural heritage and wisdom. EDECU also attempts to produce successful citizens by serving the nation as a center of distance education through the online mode of teaching and evaluation by adhering to the University's Vision; *"Prosper Lives through Education"*

Annexure 1 illustrates the organizational structure of EDECU.

Functions of EDECU

- Registration and enrollment.
- Selecting, supervising and appropriately using other institutions for academic purposes of external degrees.
- Conducting lectures, seminars and workshops with the support of university academics.
- Calling applications for examinations, scheduling examinations, issuing admissions and making students aware of the examination rules and regulations.
- Printing exam papers and distributing them to examination centres.
- Conducting Examinations.
- Issuing examination results.
- Organizing convocation.
- Issuing degree certificates, detailed result sheets, printed degree certificates and other relevant documents.

Courses in EDECU

Currently there are six external degree programs offering by the EDECU of SJP under the FHSS and FMSC.

Faculty of Humanities and Social Sciences

FHSS conducting three major degrees for external students. They are,

1. Bachelor of Arts in English (General) External Degree
2. Bachelor of Humanities and Social Sciences (General) External Degree
3. Bachelor of Social Sciences in Environmental and Development Studies (General) External Degree

Faculty of Management and Commerce

FMC offering three external degree programs for external student. They are,

1. Bachelor of Commerce (General) External Degree
2. Bachelor of Science Management (Public) General (External) Degree
3. Bachelor of Science Business Administration (General) External Degree

1.3 Quality Assurance in External Degree Programs of USJ

USJ has put in place the internal system of quality assurance, as prescribed by the UGC-QAAC within the framework of the national QA framework. While the University assures the quality of internal degrees, USJ attempts to assure the quality of their external degrees. The EDECU of USJ has introduced a number of changes and developments in the last few years and has attempted to provide a high quality service to the external students. Now students are offered 40-45 lecture hours for each paper and are provided with relevant learning resources through LMS. As a significant unit of USJ, the EDECU also delivers quality education.

Quality Assurance Cell in EDECU of USJ

USJ has a QA policy which was recently revised. It is very important to assure quality in higher education to maintain its standards, improve quality and increase the institutional performance. Accordingly, External Degree Programmes and Extension Courses Unit of the University of Sri Jayewardenepura also has decided to conduct an External Degree Programme Review (EDPR) under quality assurance. Primarily, QAC in EDECU of USJ

engages in Curriculum Development of Degree Programmes as well. This is a fulfillment of request made by Quality Assurance Council of the University Grants Commission (QAC/UGC). To achieve this target, EDECU of USJ has taken steps to develop the operational plan. QAC/EDECU is governed under the Center for Quality Assurance (CQA) of USJP. Further, the EDECU has decided to prepare five, Self Evaluation Reports (SERs) for five external degree programmes (three degrees of the FHSS and two degrees of the FMSC). Quality Assurance Cell of EDECU has appointed five review committees to achieve this target. Each committee includes a chairperson, academic staff and supportive nonacademic staff members.

EDECU staff of QAC/EDECU
Table 1 : Current Members of QAC / EDECU

Degree Program	Chairperson and other committee members
Bachelor of Humanities and Social Science (General) External Degree	▪ Chairpersons - Prof. K.M. Alexander Prof. G.A. Gamini ▪ Another 26 members from academic staff ▪ 3 Management Assistants from examination, seminar and quality assurance
Bachelor of Social Sciences in Environmental and Development Studies (General) External Degree	▪ Chairperson – Prof. T.M.S.P.K. Thennakoon ▪ Another 7 members from academic staff ▪ 3 Management Assistants from examination, seminar and quality assurance
Bachelor of Arts in English (General) External Degree	▪ Chairperson – Dr.S.S. Pereira ▪ Another 7 members from academic staff ▪ 3 Management Assistants from examination, seminar and quality assurance
Bachelor of Science Management Public (General) External Degree	▪ Chairperson – Senior Lecturer Mr. W.N.M. Weerathunga ▪ Another 11 members from academic staff ▪ 3 Management Assistants from examination, seminar and quality assurance
Bachelor of Commerce (General) External Degree	▪ Chairperson – Dr. Ms. K.M. Sachithra ▪ Another 5 members from academic staff ▪ 3 Management Assistants from examination, seminar and quality assurance

Following EDECU staff members have appointed for coordination and keep relevant records.

Administrative Staff	Deputy Registrar - Mrs. K.P.Y. ThushariMalkanthi Assistant Registrar – Mrs. A.D.S. Samadaree
Management Assistant Staff	Mr. JanakaWimalasooriya Mr. MangalaJayathilaka Mrs. P.G.P. Samanmalee Mrs. G.R.C. Gunasekara

Composition of QAC/EDECU

Thecurrent composition of QAC/ EDECU consists with following members.

Director	Prof. Ven. PinnawalaSangasumanaThero
Co-Chair Persons	Prof. M.D. Pushpakumari Dr. M.A.S. Wijesinghe
Academic Coordinators 1) Bachelor of Humanities and Social Science (General) External Degree	Prof. K.M. Alexandar Prof. G.A. Gamini
2) Bachelor of Social Sciences in Environmental and Development Studies (General) External Degree	Prof. T.M.S.P.K. Thennakoon
3) Bachelor of Arts in English (General) External Degree	Dr. S.S. Pereira
4) Bachelor of Science Management (Public) General (External) Degree	Senior Lecturer W.N.M. Weerathunga
5) Bachelor of Commerce (General) External Degree	Dr. K.M. Sachithra
68 academic committee members from 5 degree programmes	

RecordsKeepingSystem
In recording keeping system of QAC/EDECU maintain following records.

Recording related to all minutes held in QAC/EDECU are properly maintained. Some meetings have been held with the participation of members from UGC and members from faculties of USJ. The records are kept from the very first meeting held in QAC. What was disused in each meeting, who were the participants and nonparticipants, what were the suggestions proposed are mentioned in the minutes. Records related to budgeting of EDECU are also available. QAC maintains records related to documents and has appointed a responsible person for each task. Records related to workshops, recorrection of examination papers, examination irregularities and punishments and legal matters are maintained. Recorrection records are kept with the relevant examination papers, examination irregularities reports are maintained by specifying each irregularity and punishment to be given and legal matters are recorded with evidence. Further, reports outlining the future tasks to be done by the QAC of EDECU are properly recorded.

Governance of QAC/EDECU
Internal Structure of QAC/EDP of USJP

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                          ┌──────────────┐
                          │   QAC/UGC    │
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                          ┌──────▼───────┐
                          │   QAC/USJ    │
                          └──────┬───────┘
                                 │
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                          │  QAC/EDECU   │
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┌───────────────┐                                  ┌──────────────────┐
│    EDECU      │◄───────────────────────────────► │     EDECU        │
│ Administrative│                                   │  Director and    │
│   staff       │                                   │ 3 Academic       │
│   D/R         │                                   │ Coordinators     │
│   A/R         │                                   └──────────────────┘
│   SAB         │
└───────────────┘
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EDECU
Administrative staff
D/R
A/R
SAB

EDECU
Director and
3 Academic Coordinators

FHSS
QA- Chairperson

FMSC
QA- Chairperson

CRDC
EDP

3 QA- Review Committees for each
Degree Programs
Chairperson/Academic Coordinator

3 QA- Review Committees for each
Degree Programs
Chairperson/Academic Coordinator
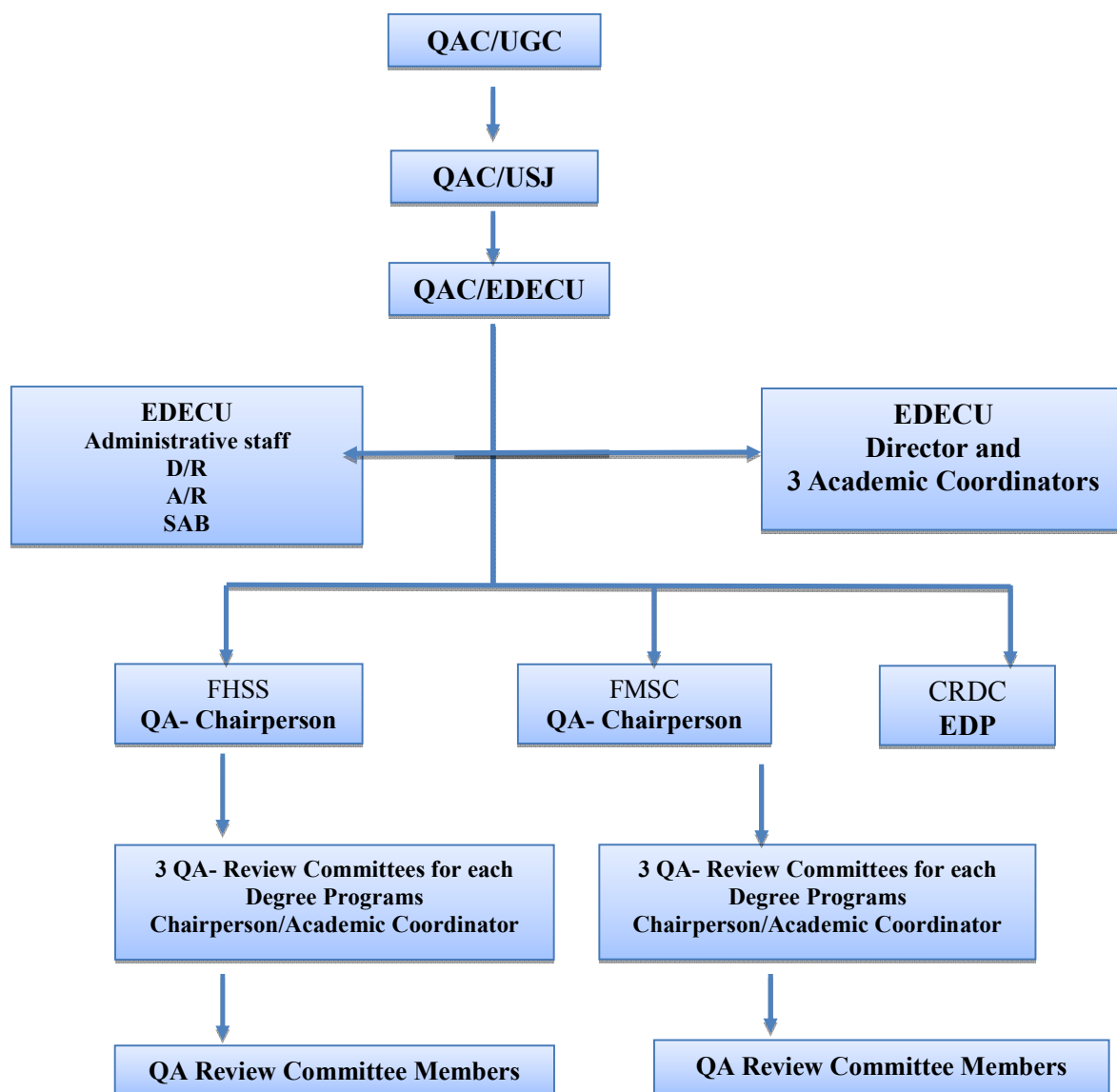
QA Review Committee Members

QA Review Committee Members

Figure 1 : Internal Structure of QAC/EDP of USJP

1.4 The Faculty of Humanities and Social Sciences

FHSS of the USJ is producing a large number of scholars from both Humanities and Social Sciences fields. The origin of the faculty dates back to the foundation of the VidyodayaPirivena made by the Vice Chancellor, Venerable Weliwitiye Sri SorathaThero in 1873. The faculty which holds pride and reputation in many dimensions not only claims a rich and legendary history but also inherits a research oriented education that ensures the furtherance of knowledge and skills of undergraduates. The Faculty of Arts established concurrently with the university with a combination of the foresight and the dedication of the founding fathers, Venerable Weliwitiye Sri SorathaThero and Venerable Hikkaduwe Sri sumangalaThero, was renamed as the Faculty of Humanities and Social Sciences in 2011 upholding the great vision embodied in the tenet VijjaUppattamSetta (Among all that arise knowledge is the greatest).

The faculty has been able to extend its educational and research offer in line with the national demand of the country. All the degree programmes in the curriculum which are continuously being reviewed and developed are designed to produce globally responsible and socially responsive graduates with broad knowledge and skills related to the respective study areas. It is also important to highlight that significant efforts are concurrently being made by the faculty to increase the rate of employability of graduates and their practical application skills by incorporating diverse practical training programmes and workshops related to their respective specialized subject areas.

The faculty has also given prominence to develop the IT skills and communicative competence of the students. Introducing self-access learning centers, language laboratories and modern facilities and methodologies of English training witnesses some of the efforts of the faculty to improve these skills of the students.

Thus, the Faculty of Humanities and Social Sciences which in fact is a heritage to the whole nation, is engaged in the mission of producing high quality graduates by offering them curricular, institutional training programmes and study programmes corresponding to the national development and sensitive to global requirements.

Mission of FHSS

The Faculty of Humanities and Social Sciences is committed to the development of the community and the nation at large through the dissemination and enhancement of knowledge enriched with the country's cultural heritage.

1.5 Bachelor of Humanities and Social Sciences (General) External Degree Programme

The faculty of Humanities and Social Sciences has decided to amend its external degree programs and improve its quality and relevance so that the employability of external degree holders would be enhanced effectively in keeping with the national requirements and the individual's neBA for pursuing higher studies. The degree programme fulfills the UGC – requirements to offer an academic qualification at the Sri Lankan Qualification Framework (SLQF) level 5 and it comprises with 98 credits, 22 Course units including two compulsory course units, offered by ten departments of FHSS, spreading over three academic years. The courses are designed to increase the employability of graduates through this change while contributing to the national development of the country.

Objectives of the Degree Program

- To provide the knowledge and understanding of the concepts and principles of the subject areas they study.
- To provide knowledge to use appropriate techniques to initiate and undertake analysis of information, to identify problems relating to their subject areas and to find solutions for them.
- To provide qualities and necessary skills for employment and future learning.
- To train the students to communicate with the employers and employees in the organization environment and the people and community in the society.
- To provide the opportunity to demonstrate transferable skills including ICT skills necessary for employment.
- To provide the opportunity for undertaking training and acquire additional competencies that will enable the students to take sound decisions.
- To provide the opportunity to exercise leadership in work place, to demonstrate positive attitudes and social responsibility performing as a change agent.

Programme Learning Outcomes

- PLO 1 – Apply the intellectual and theoretical knowledge and understanding of the concepts and principles they study through the subjects in their employments and work performance.

- PLO 2 – Practically gain the capability of problem solving skills related to their subject areas as well as the practical environment of their work place by applying appropriate techniques for the analysis of information to identify and solve the problems.

- PLO 3 – Attain necessary skills from work based training to be a responsible employee or employer and apply such skills for further improvement.

- PLO 4 – Effectively communicate with the employers and employees in the organizational environment and the people and community in the society.

- PLO 5 – Practically use the ICT and analytical skills in problem solving, development project planning and implementation.

- PLO 6 – Apply their work – based training in state and non – state sector as well as in their self-employment to take sound decision relating to their employments. Particularly, those who have already employed will also improve their professional skills by knowledge and experience.

- PLO 7 – Ultimately, behave like a real social worker and leader in the workplace by understanding and taking social responsibility as an accountable change agent.

Graduate Profile

The graduate profile is a description of the personal qualifications, skills, and attributes that a student is expected to obtain by the end of an undergraduate degree programme. The FHSS intends to equip the students with the following skills and attitudes in order to build up a productive graduate. Such students will have both specialized knowledge and general intellectual and life skills that equip them for employment and lay the foundations for a lifetime of continuous personal development which is necessary for national development. Thus, the qualified graduates are equipped with;

- Theoretical and intellectual skills through the main subjects offered by the degree programme.
- Practical skills in the application of the theoretical knowledge for various purposes.
- Analytical skills to identify and deal with problems and to solve them effectively by taking correct decisions.
- Entrepreneurial and work – based skills through learning by experience.
- Communication skills required for being effective employers, employees, social worker or as a responsible citizen.
- ICT skills required for research, project planning and implementation.
- Other soft skills required for working and living in a multi – ethnic, multi-cultural and international communities.
- Attitudes required for working with people and organizations in human, innovative and social manner to be a responsible change agent.

Annexure 2 describes the curriculum of Bachelor of Humanities and Social Sciences.

1.6 SER Development Process

External degree programme review and curriculum development should be done by the Quality Assurance Unit of the External Degree and Extension Course Unit.

As per instructions given by the University Grants Commission, it is significant that the External Degree Programmes of the University of Sri Jayewardenepura undergo the External Degree Programme Review (EDPR). Accordingly, the EDECU commenced the development process of Self Evaluation Report (SER) in 2021 as part of the Institutional Review. In order to accomplish this target duly, EDECU has already taken preliminary steps to develop an operational plan. Subsequently, under the guidance of EDECU's Director and Coordinators of the Degree Programmes, the following process was implemented with specific steps, as an initiative for quality assurance.

According to the Management Committee Meeting held on October 18, 2021, first, Coordinators of the Degree Programmes had a meeting (2021-09-10) with the Director of EDECU regarding Programme Review (PR).

The meeting was concluded with the appointment of a 'Programme Review Committee' aiming at completing five self-assessment reports for the five External Degree Programmes (three from Faculty of Humanities and Social Sciences and two from Faculty of Management Studies and Commerce). In this regard, a Programme Review Committee was appointed for each of the External Degree Course and the course Coordinators of the relevant External Degree Courses were appointed as Chairpersons by the end of September 2021. As the next step in the process, appointment letters were issued to the members of each committee including chairpersons.

Moreover, it is identified that carrying out this task in the midst of other regular operational activities is adding a considerably high workload for those members and, thus, they are required to spend much more time for this task over their regular duties. Hence, seven new graduates who are expecting a training were recruited as Management Assistants on contract basis for a period of one year from 1st of December 2021. In accordance, five review committees were appointed including a chairperson, academic staff and supportive nonacademic staff in each committee.

The programme review committees are responsible for gathering and tabulating data/information (with the support of non-academic staff) and develop initial write-ups on assigned criterion/section of SER.

As the ultimate step of the SER development process, the final drafts of the self-assessment reports are expected to be finalized by January 2022.

Operational Plan of Program Review for EDPs of USJ

Table 4 : Operational Plan of Program Review for EDPs of USJ

Activity	Time Period
Initial meeting with Academic Coordinators	February 2021
Forming Program Review Committees for all External Degree Programs	July 2021
Approval from Study Boards and Management Committee and issue appointment letters	October 2021
Conducting Workshop regarding QA –EDP	October 2021
Conducting meetings by Program Review Committees	October / November 2021
Review progress of Individual Committees **Completion of Filling System**	November / December 2021
Commencing review and write the self-evaluation report	November / December 2021
Reviewing progress time to time completion and prepare Final Draft Report	January 2022
Submission of SER	January 2022

1.7 Workshops/ Training Programs

Parallel to the aforementioned process, a Workshops/ Training Series was conducted by the QAC of EDECU with the participation of Programme Committee Members and newly recruited Management Assistants.

Table 5 :Workshops/ Training Programme

Date	Time	Resource person	Participations	Remarks
1st December 2021	10.00AM-12.00PM	Mrs. K.P.Y.T.Malkanthi Ms. A.D.Samadaree	Management Assistants	Introduction Seminar
2nd December 2021	9.00 AM- 10.00 AM	Dr. MD Pushpakumari	Management Assistants	Initial Awareness of Program review
4th December 2021	8.00 AM- 4.00 PM	Ven. Prof. Pinnawala Sangasumana	Management Assistants	Initial Awareness of report writing
13th December 2021	1.00 PM- 2.00 PM	Ven. Prof. Pinnawala Sangasumana	Management Assistants	Preparation of SER/ Program Review
22nd December 2021	9.30 AM- 10.30 PM	Ven. Prof. Pinnawala Sangasumana	Management Assistants	Preparation of SER/ Program Review
22nd December 2021	1.00 PM- 3.00 PM	Quality Assurance Cell of EDECU	Program committee members and Management Assistants	Workshop for Quality Assurance of EDECU

Apart from the aforementioned meetings, departmental meetings were held for each degree programme.QAC of FHSS was divided into six separate groups for six criteria. Under the guidance of Dr. MAS Wijesinghe, Co-chair of QAC of EDECU, every group leader conducted meetings and discussions as groups for SER preparation.

The list of contributors of SER have mentioned in annexure 3

1.8 SWOT analysis

Annexure 4 describes the strengths, weaknesses, opportunities and threats of the study program.

Part 1: Profile of the Institute

A. General Information

1. Name and address of the Institution: University of Sri Jayewardenepura, Gangodawila,

    Nugegoda, Sri Lanka.

2. Name of Administrative entity handling EDPs andECs : External Degrees and Extension Courses Unit (EDECU)

3. Management Committeecomposition

    I   Vice Chancellor

    II   Nominee from the UGC

    III   Two members appointed by the Council from among the UGC appointed members

    IV   Deans of Faculties (Deans of participating faculties that offer external degrees)

    V   Heads of the Departments (Heads of participating Departments that offer external degrees)

    VI   Chairpersons of Boards of Study

    VII   Registrar

    VIII   Bursar

    IX   Director of EDECU

    X   Coordinator -Registration and Examination Division

    XI   Coordinator -Learning Resources Division

    XII   Coordinator-Evaluation and Learner Support Division

    XIII   Academic Coordinators of respective external degree programmes

    XIV   Deputy Registrar /EDECU

    XV   Senior Assistant Registrar

    XVI   Senior Assistant Bursar

4. Contact details:

Name	Office			Residence		
	Telephone No.	Fax No.	E-mail	Telephone No.	Fax No.	E-mail
Vice-Chancellor/ Equivalent position Prof. SudanthaLiyanage	0112802350	0112801604	vc@sjp.ac.lk	0714458400	-	suda@ sjp. ac.lk
Director/ Equivalent position Prof.Ven.P. SangasumaThero	0112758746	0112803196	pssumana@ sjp.ac.lk	0714642788	-	pssuma na@ sjp.ac.l k
Coordinators of Divisions/ Equivalent position Prof.(Mrs) M.D.Pushpakumari (Coordinator- Registration & Examinations)	0112758820/ 0112803472	0112803653	pushpakumari md@sjp.ac.lk	0773465280	-	pushpa kumari md@sj p.ac.lk
Prof.(Mr) M.G.LalithAnanda (Coordinator- Learning Resources)	0112758163	0112803196	mlalithananda @sjp.ac.lk	0777313949	-	mlalith ananda @sjp.a c.lk
Sen.Lec.(Mr) C.RanilPeiris (Coordinator- Evaluation & Learner Support)	0112758821	0112803653	cranil@sjp. ac.lk	0714277466	-	cranil @sjp. ac.lk
Chairperson of Boards of Study/ Any other Management - Sen.Lec.(Mr).W.M. N. Weeratunga	0112758815	0112803653	weerathunge @sjp.ac.lk	0773147414	-	weerat hunge @sjp.a c.lk
Arts- Dr.M.A. ShanthaWijesingha	0112758746	0112803196	shanthawi@ sjp.ac.lk	0718016295	-	shantha wi@ sjp.ac.l k

5. Status of the Institution (national university, state owned institution, etc.
National University

6. Establishment of the Administrative Entity ofEDPs

i. Date of establishment (Month &Year): 1979

ii. Act/ Authority/ Regulation/By-laws under which the Institution
wasestablished: Commission Circular No: 932

iii. Date of approval by theUGC: 5th August 2010

7. Physical resources of the Administrative Entity of EDPs

i. Land area in acres: 58 P

ii. Building area in squaremeters: 2750. 5803

iii. Office equipment and ICT equipment

Office Equipment

Category	Quantity
Photocopy Machine	4
Digital Duplicator Machine	1
Ronio Machine	2
Stapler Machine - Heavy Duty	3
Numbering Machine	6
Collator Machine	1
Video Camera/Camcorder	2
Security Camera System -Camera	5
Security Camera System -Moniter LED	1
Security Camera System -Video Recorder	1
Video Tripod Kit	2
Studio Light	3
Pedestal Fan	13
Wall Fan	1
Air Conditioners	11
Wireless Microphone	4
Portable PA Systems	2
Sound System	2
Refrigerator	1
Electric Boiler	1
Water Dispenser	3
Water Filter	1
Cash Box	1
Puncher - Heavy Duty	1

ICT Equipment

Category	Quantity
Computer CPU	63
Computer Monitor	68
Computer Key Board	64
Computer Mouse	78
Laptop Computer	23
Computer Speaker	1
UPS	46
External Hard Disk	5
Server Computer	1
Network Storage Device	1
Head Phone	40
Server Storage	2
Internet Router	4
Laser Printer	15
Colour Printer	1
Printer Multifunctional	3
Passbook Printer	4
Scanner Machine	2
Dot Matrix printer	1
Line Matrix Printer	1

8. Date of UGC recognition of EDPs

Name of Programme	Date of UGC approval
Bachelor of Humanities and Social Sciences (General) External Degree	2013

9. Programme Delivery network (University centre, partner institution, hiredcentre)

No partner institution

10. Statutory bodies of the institution concerned with EDPs and details of their composition (details such as officers maybeincluded).

Statutory Body	Composition	
Management Committee	I	Vice Chancellor of the USJ (Chairperson).
	•	Senior Professor (Mr.) SudanthaLiyanage
	II	Nominee from the UGC.
	•	Professor (Mr.) N.R. Arthanayake
	III	Two members appointed by the Council from among the UGC appointed members.
	•	Mr. Kamal Padmasiri
	•	Mr. Roland Munasinghe
	IV	Deans of Faculties (Deans of participating Faculties that offer external degrees).
	•	Professor (Mr.) P. D. Nimal - Dean / FMSC
	•	Professor (Mr.) S.C.B. Heenkenda -Dean/ FHSS
	V	Heads of the Departments (Heads of participating Departments that offer external degrees).
	•	Dr. (Mrs.) M.W. Kalyani - Head / Department of Business Administration
	•	Dr. (Mrs.) R.P.C.K. Jayasinghe – Head / Department of Public Administration
	•	Dr. (Mrs.) E.A.G. Sumanasiri - Head / Department of Commerce
	•	Professor (Mr.) W. M. Yaparathna – Head/ Department of Philosophy and Psychology
	•	Professor (Mr.) PraneethAbhayasundara - Acting Department Head/ Department of Anthropology
	•	Professor (Mr.) W.A.S. The. Wijekoon – Head/ Department of Sociology
	•	Professor (Mr.) R.N. Sunil – Head/ Department of Criminology
	•	Professor (Mr.) M.D.D.I. Gunathilake – Head /

		Department of Pali and Buddhist Studies
		• Professor (Mr.) D.P. Ratnayaka - Head / Department of Music and Creative Technology
		• Professor (Mrs.) B.W.R. Damayanthi - Head/ Department of Economics, Acting Head / Department of Information and Communication Technology
		• Dr. M. A. S. Wijesinghe, Head/ Department of Geography
		• Dr. (Mrs.) KusumalathaLankamulla - Head / Department of Sinhala and Mass Communication
		• Dr. (Mr.) W.B.A. Vitharana - Head / Department of Languages, Cultural Studies and Performing Arts
		• Dr. (Mr.) D. L.S. Ananda – Head / Department of English Language Teaching Unit
		• Dr. (Mr.) SujeewaHettiarachchi - Head / Department of English
		• Dr. (Mrs.) H.P.T.N. Silva - Head / Department of Social Statistics
		• Senior Lecturer Mrs. VishakaSooriyabandara – Head / Department of Political Science
	VI	Chairpersons of Boards of Study.
		• Senior Lecturer W.M.N. Weeratunga - Chairperson of BoS/ FMSC
		• Dr. M. A. S. Wijsinghe- Chairperson of BoS/ FHSS
	VII	Registrar.
		• Mr. A.B. Weliwita
	VIII	Bursar.
		• Mrs. K. T. C. Priyangani
	IX	Director of EDECU.
		• Professor Venerable PinnawalaSanghasumanaThero
	X	Coordinator- Registration and Examination / EDECU.
		• Professor (Mrs.) M.D. Pushpakumari
	XI	Coordinator- Learning Resources / EDECU.
		• Professor (Mr.) M. G. LalithAnanda
	XII	Coordinator- Evaluation and Learner Support / EDECU.
		• Senior Lecturer (Mr.) C. RanilPeiris
	XIII	Academic Coordinators of respective external degree programmes.
		• Professor (Mr.) K.M. Alexander - Coordinator / Bachelor of Humanities & Social Sciences (General) External Degree

		• Prof. (Mr.) GaminiRathna Sri - Coordinator / Bachelor of Humanities & Social Sciences (General) External Degree • Professor (Mrs.) T. M. The. P. K. Tennakoon - Coordinator / Environmental and Development Studies (General) External Degree • Dr. (Mrs.) S.S. Pereira - Coordinator / Bachelor of Arts in English (General) External Degree • Prof. (Mrs.) G. D. V. R. Senadheera - Coordinator / Bachelor of Science in Business Studies (General) External Degree • Dr. (Ms.) K.M. VilaniSachithra - Coordinator / Commerce (General) External Degree • Dr. (Mrs.) K.A.S.K. Kariyapperuma - Coordinator / Bachelor of Science in Business Administration (General) External Degree
	XIV	Deputy Registrar/ EDECU. • Mrs. K.P.Y. Malkanthi
	XV	Senior Assistant Registrar / EDECU. • Mrs.A.D.S. Samadaree
	XVI	Senior Assistant Bursar / EDECU. • Mrs. DammikaGalkaduwa
Board of Study (FMSC)	I.	Dean of the FMSC. • Professor (Mr.) P. D. Nimal
	II.	Chairperson of the Board of Study - FMSC. • Senior Lecturer W.M.N. Weeratunga
	III.	Head of the Department of Commerce. • Dr. (Mrs.) E.A.G. Sumanasiri
	IV.	Head of the Department of Business Administration. • Dr. (Mrs.) M.W. Kalyani
	V.	Head of the Department of Public Administration. • Dr. (Mrs.) R.P.C.K. Jayasinghe
	VI.	Director/ EDECU. • Professor Venerable PinnawalaSanghasumanaThero
	VII.	Coordinator - Registration & Examinations. • Professor (Mrs.) M.D. Pushpakumari
	VIII.	Coordinator – Learning Resources. • Professor (Mr.) M. G. LalithAnanda
	IX.	Coordinator – Evaluation and Learner Support. • Senior Lecturer (Mr.) C. RanilPeiris
	X.	Academic Coordinator of the Department of Commerce. • Dr. (Ms.) K.M. VilaniSachithra

	XI.	Academic Coordinator of Business Administration.
		• Dr. (Mrs.) K.A.S.K. Kariyapperuma
	XII.	Academic Coordinator of Business Studies.
		• Prof. (Mrs.) G. D. V. R. Senadheera
	XIII.	Two external members nominated by the FMSC.
		• Mr. E.A. Darmadasa
		• Mr. Asoka de Silva
	XIV.	Deputy Registrar/ EDECU.
		• Mrs. K.P.Y. Malkanthi
	XV.	Senior Assistant Bursar / EDECU.
		• Mrs. DammikaGalkaduwa
	XVI.	Senior Assistant Registrar / EDECU.
		• Mrs. A.D.S. Samadaree
Board of Study (FHSS)	I.	Dean of the FHSS.
		• Professor (Mr.) S.C.B. Heenkenda
	II.	Chairperson of the Board of Study - FHSS.
		• Dr. M.A.S. Wijesinghe
	III.	Heads of the Departments.
		• Professor (Mr.) W. M. Yaparathna – Head/ Department of Philosophy and Psychology
		• Professor (Mr.) PraneethAbhayasundara - Acting Department Head/ Department of Anthropology
		• Professor (Mr.) W.A.S. The. Wijekoon – Head/ Department of Sociology
		• Professor (Mr.) R.N. Sunil – Head/ Department of Criminology
		• Professor (Mr.) M.D.D.I. Gunathilake – Head / Department of Pali and Buddhist Studies
		• Professor (Mr.) D.P. Ratnayaka - Head / Department of Music and Creative Technology
		• Professor (Mrs.) B.W.R. Damayanthi - Head/ Department of Economics, Acting Head / Department of Information and Communication Technology
		• Dr. (Mrs.) KusumalathaLankamulla - Head / Department of Sinhala and Mass Communication
		• Dr. (Mr.) W.B.A. Vitharana - Head / Department of Languages, Cultural Studies and Performing Arts
		• Dr. (Mr.) D. L.S. Ananda – Head / Department of English Language Teaching Unit.
		• Dr. (Mr.) SujeewaHettiarachchi - Head / Department of English
		• Dr. (Mrs.) H.P.T.N. Silva - Head / Department of

	Social Statistics
	• Senior Lecturer Mrs. VishakaSooriyabandara – Head / Department of Political Science
	IV. Director/ EDECU. • Professor Venerable PinnawalaSanghasumanaThero
	V. Coordinator - Registration & Examinations. • Professor (Mrs.) M.D. Pushpakumari
	VI. Coordinator – Learning Resources. • Professor (Mr.) M. G. LalithAnanda
	VII. Coordinator – Evaluation and Learner Support. • Senior Lecturer (Mr.) C. RanilPeiris
	VIII. Academic Coordinators of three degree programmes. • Professor (Mr.) K.M. Alexander - Coordinator / Bachelor of Humanities & Social Sciences (General) External Degree • Pro. (Mr.) GaminiRathna Sri - Coordinator / Bachelor of Humanities & Social Sciences (General) External Degree • Professor (Mrs.) T. M. The. P. K. Tennakoon - Coordinator / Environmental and Development Studies (General) External Degree • Dr. (Mrs.) S.S. Pereira - Coordinator / Bachelor of Arts in English (General) External Degree
	IX. Two external members nominated by the FHSS. • Professor (Mr.) AriyapalaPerera • Professor (Mr.) B.A. TenisonPerera
	X. Deputy Registrar/ EDECU. • Mrs. K.P.Y. Malkanthi
	XI. Senior Assistant Bursar / EDECU. • Mrs. DammikaGalkaduwa
	XII. Senior Assistant Registrar / EDECU. • Mrs. A.D.S. Samadaree

11. Faculties/Units/Departments/Divisions of the institution offeringEDPs

Units offering EDPs	No.
Faculties	2
Academic units / Departments	17
Supporting services units / Divisions	1
Administrative units/ Divisions/Centres	1
Technical units/ Divisions	1
Any other (please specify)	

12. Current numbers of study programmes offered by the Institution.

Level	Name of the Programme	Numbers
UG	Bachelor of Humanities and Social Sciences (General) External Degree.	
	Bachelor of Science Business Administration (General) External Degree.	
	Bachelor of Commerce (General) External Degree.	06
	Bachelor of Science Management (Public) General External Degree.	
	Bachelor of Arts in English (General) External Degree.	
	Bachelor of Social Sciences in Environmental and Development Studies (General) External Degree	

13. Types of staff support services available in the Institution's Headquarters and outreach centres. (Please tick wherever applicable)

Type of Staff Support services	
Induction/orientation programme	√
Training & re-training programmes	√
Effective communication	√
Access to technology	√
Physical facilities	√
Any other (specify)	

14. Give details of the student support services for EDPs available at the Institution's Head quartersand outreach centresif any.(Please tick wherever applicable)

Student Support Services	15. √
Information about programmes and ODL	√
Classrooms	√
Laboratory	√
Computer centre/s	√
Study material ready on time	√
Face-to-face contact sessions	√
Response to queries	√
Feedback on assignments	√
Counseling	√
Any other (specify)	

15. Current number of EDPs offered by the Institution throughODL

Programmes	Name	Medium	Development Strategy			
			Developed In-house	Outsourced	Adopted/ Adapted/ Translated	Other (specify)
Certificatecourses	-					
Diploma	-					
UG Degree	1. Bachelor of Humanities and Social Sciences (General) External Degree.	Sinhala	√			
	2. Bachelor of Science Business Administration (General) External	Sinhala	√			

	Degree					
	3. Bachelor of Commerce (General) External Degree.	Sinhala	√			
	4. Bachelor of Science Management (Public) General (External) Degree	Sinhala	√			
	5. Bachelor of Arts in English (General) External Degree.	English	√			
	6. Bachelor of Social Sciences in Environmental and Development Studies (General) External Degree	Sinhala	√			
PG Degree	-					
PG Diploma	-					
Masters	-					
Any others (specify)	-					
Total	6					

16.   Current number of Extension Courses offered by the

       Institution - No Extension Courses

17. Does the Institution/Administration Entity publish its updated prospectus

/handbook on EDPs annually?

Yes   √   No ☐

B. Profile of the Staff concerned in EDPs/ECs

18. Total number of staff –Current status. **(The following details are provided as of 6th January 2022)**

Location	Staff	Cadre positions	Permanent		Temporary		On Contract		Other (specify)
			Female	Male	Female	Male	Female	Male	
At the institution	Academic	143	65	78	-	-	-	-	
	Administrative	3	3	-	-	-	-	-	-
	Support staff	54	14	13	2	-	24	1	
	Technical/ Professional	5	-	1	-	-	-	4	-
	Visiting staff	12	-	-	-	-	2	10	-
	Consultants	-	-	-	-	-	-	-	-
	Any other (specify)	-	-	-	-	-	-	-	-
	Total	217	82	92	2	-	26	15	
Outreach centres if any	Academic	-	-	-	-	-	-	-	-
	Administrative	-	-	-	-	-	-	-	-
	Support staff	-	-	-	-	-	-	-	-
	Technical / Professional	-	-	-	-	-	-	-	-
	Visiting staff	-	-	-	-	-	-	-	-
	Consultants	-	-	-	-	-	-	-	-
	Any other (specify)	-	-	-	-	-	-	-	-
	Total	217	82	92	2	-	26	15	-

19. Give details of the following:

a. Ratio of full-time teaching staff to part-time teaching staff[1]

143: 12

b. Ratio of academic staff to administrative staff[2]

143: 3

C. Profile of the Students Registered forEDPs/ECs

19. Furnish current data about the number of students in the Institution with the following details(Programme-wise)**(The following details are provided as of 6th January 2022)**

Programme Name		Total No. registered		Total No. Active		Mother tongue			Medium	Age range	Special neBA/ differently-abled	Other (specify)
		Female	Male	Female	Male	Sinhala	Tamil	English				
Bachelor of Humanities and Social Sciences (General) External Degree	Part I	2396	382	2396	382	Not Available			Sinhala	21-56	-	-
	Part II	2517	539	2506	535	Not Available			Sinhala	22-77	-	-
	Part III	1009	193	999	190	Not Available			Sinhala	24-61	-	-
Bachelor of Commerce (General) External Degree	Part I	479	182	479	182	Not Available			Sinhala	20-50	-	-
	Part II	586	222	586	222	Not Available			Sinhala	21-48	-	-
	Part III	497	179	497	179	Not Available			Sinhala	22-49	-	-
Bachelor of Science Management (Public) General (External) Degree	Part I	421	151	421	151	Not Available			Sinhala	21-45	-	-
	Part II	421	158	419	158	Not Available			Sinhala	19-38	-	-
	Part III	593	195	590	192	Not Available			Sinhala	19-46	-	-

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[1] Full- time teaching staff includes permanent academic staff and part-time teaching staff includes visiting staff

[2] Academic staff includes permanent academic staff and administrative staff includes permanent administrative staff

Programme	Part	Year						Medium			
Bachelor of Arts in English (General) External Degree	Part I		-	-	-	-	-	English	-	-	-
	Part II	2020	224	24	224	24	Not Available	English	21-54	-	-
		2019	268	37	266	36					
		2018	218	32	218	3					
	Part III		341	47	341	47	Not Available	English	22-74	-	-
Bachelor of Social Sciences in Environmental and Development Studies (General) External Degree	Part I		116	67	115	67	Not Available	Sinhala	21-51	-	-
	Part II		66	46	66	46	Not Available	Sinhala	20-45	-	-
	Part III		56	50	56	49	Not Available	Sinhala	22-59	-	-
Sub total			10208	2504	10179	2463					
Total			12712		12642						

D. Profile of Plan of Work

20. What is the temporal plan of Academic work in the Institution?

Plan	Number of Programmes
Semester System	
Annual System	6
Choice-Based Credit	
Any other	

21. Outline the academic year for the institution and provide
   details of average time required for relevant activities such as
   advertising of programmes, admission/registration, dispatch
   of study material, turnaround time for assignments,
   commencement of examinations, release of results and
   awards.

   Advertising/ Calling applications   1 month

Admission/Registration   3
months

Seminar series   4
months

Examination   1 month

Result issue   3
months

22. Is the Credit System of instruction followed?

| √ | | |

      Yes   No

If-No please give details of system of Instruction.

23. What is the current total budget of the institution?

Type	Capital budget	Recurrent budget
Government allocation	-	-
Self-generated	Rs. 9,000,000	Rs. 85,000,000
Donor assistance	-	-

24.   What was the generated income from EDPs & ECs during the last 3years?

Year	Programme	Amount (LKR in m)
2020	All EDPs	297,784,833.00
2019	All EDPs	421,640,254.00
2018	All EDPs	319,007,862.00

E. Profile of Major Avenues of Learning

25. What are the major avenues used for learning? (Please tick wherever applicable)

Material	
Printed material	√
AV material	√
Electronic	√
Online	√
Face-to-face component	√
Other (specify)	

26. List and state the nature of the collaborations/ linkages partnerships (if any) with Local/ State/ National and International level Institutions

No data is available

27. Are adopting/ adapting open educational resources being used /considered? If–Yes–giveexamples. If–No–statewhy it is notconsidered.

Yes.

Examples: LMS, E- library

Criteria-Based Evaluative Report

Criterion 1- Governance and Management

External Degree Programmes of University of Sri Jayewardenepura is handled by a separate administrative unit called EDECU formulated under the Circular No. 932. It is headed by a Director appointed by the University's Council. It has different statutory bodies for handling the all teaching, learning and evaluation matters. It is operated on a self-financing basis and income is generated from the programme fees of respective degree programmes. By adhering to the vision and the mission of the University, EDECU is committed to discharge a national duty of empowering Sri Lankan students with a higher education qualification of national and international reputation and recognition in order to help prosper their lives. As one of the oldest External degree programme of the country, BA (General) External Degree programme was subjected to several revisions time to time. All academic and administrative activities in this degree programme comply with FHSS through EDECU. By adhering to the newly issued UGC circular 2021/01, the entire structure of the degree programme was recently modified and restructured. The first intake for the new degree registered in 2020 with 2778 students. Hence, this Self Evaluation Report (SER) focusses only on the previous degree introduced in 2014 by adhering circular 932. All 14 departments of FHSS offer particular courses in relation to their expertise fields and the permanent academic embers of each department serve as lecturers of relevant courses.

Serial no	Standards	Sources of Evidence	Annexures	Score Guide
1.1	Compliance with the National Policy Framework as per the handbook on EDP and ECs **EDP compliance with the national policy framework of UGC handbook, SLQF and UGC Circulars**.	UGC Handbook SLQF (2015) Circular 932 Statutory bodies of EDECU compliance with Circular No 932. - EDECU Organizational Structure - Composition of BS - Composition of MC Corporate Plan (2017 – 2021)	FHSS/EDP/BA/1.1/1 FHSS/EDP/BA/1.1/2 FHSS/EDP/BA/1.1/3 FHSS/EDP/BA/1.1/4 FHSS/EDP/BA/1.1/5 FHSS/EDP/BA/1.1/6	0 1 2 3 ◯ ◯ ◯ ◯

		UGC approved Proposal		
1.2	The institution has vision and mission statements that are relevant to its operational context of external degree programmes. This to be supported by clearly stated goals and objectives; clearly defined policy documents and plans which are periodically reviewed and communicated systematically to all its constituents. **EDP adheres with the vision, mission and other directions of the corporate plan of the University. EDECU possessed clearly stated and documented procedures regarding vision and mission of the University.**	Corporate Plan (2017-2021) Prospectus EDECU Website (http://external.sjp.ac.lk/) Minutes of relevant committees • Council Minutes • Senate Minutes • FB Minutes • FC Minutes • BS Minutes • MC Minutes	FHSS/EDP/BA/1.2/1 FHSS/EDP/BA/1.2/2 FHSS/EDP/BA/1.2/3 FHSS/EDP/BA/1.2/4	0 1 2 3 ◯ ◯ ◯ ◯
1.3	The organizational structure and operational units of the Administrative Entity that handles all matters relating to EDPs and ECs, are appropriate for its operations and are governed on the principle of participation and transparency. **University established EDECU by adhering to the Circular 932 to**	UGC circulars • Circular 932 EDECU Organizational Structure Institution's Handbook Corporate Plan (2017-2021)	FHSS/EDP/BA/1.3/1 FHSS/EDP/BA/1.3/2 FHSS/EDP/BA/1.3/3 FHSS/EDP/BA/1.3/4	0 1 2 3 ◯ ◯ ◯ ◯

		execute its core functions with a higher level of transparency. It has a clearly defined operational structure with statutory bodies. MC is chaired by the Vice Chancellor to govern the EDECU efficiently and effectively. FHSS has established its SB that makes decisions relating to the EDPs.			
1.4	Director/Administrative Entity coordinates development of policy regarding and ECs implementation of initiatives and practices, and facilitates the flow of information between departments offering EDPs and senior management

EDECU develops policies and standards and makes necessary information available for relevant stakeholders. Director facilitates the flow of information among relevant parties. | Corporate Plan (2017-2021)

UGC Circulars

Corresponding internal circulars

Interaction with staff/EDP unit.
- Appointment letters
- Schedules
- Notifications
- Reminders
- Special Meetings | FHSS/EDP/BA/1.4/1

FHSS/EDP/BA/1.4/2

FHSS/EDP/BA/1.4/3

FHSS/EDP/BA/1.4/4 | 0 1 2 3 ◯ ◯ ◯ ◯ |

| 1.5 | Clearly stated and documented procedures are in place reflecting institution's commitment to learners (viz. By-laws, rules and regulations, academic calendar, orientation, counseling and other services) and made known to all concerned in a timely manner

Commitment of EDECU and its relevant statutory bodies to learners in terms of by laws and regulations is clearly stated in the prospectus and other relevant documents. Necessary information of the established procedures are documented and made available in the website too. | Prospectus

Approved documents
   • By-laws
   • Rules & regulations
   • Disciplinary Codes of Examination
   • Exam admission card
   • Feedback forms
   • Orientation Guide
Academic calendar

Minutes of relevant committees
  • Minutes of BS
  • Minutes of MC
  • Minutes of Senate
  • Minutes of FC
  • Council Minutes
  • Minutes of Selection Test Committee

Internal circulars
  • Appointments
  • Guidelines
EDECU Website
(http://external.sjp.ac.lk/) | FHSS/EDP/BA/1.5/1

FHSS/EDP/BA/1.5/2

FHSS/EDP/BA/1.5/3

FHSS/EDP/BA/1.5/4

FHSS/EDP/BA/1.5/5

FHSS/EDP/BA/1.5/6 | 0 1 2 3
◯ ◯ ◯ ◯ |
| 1.6 | The institution has clearly identified policy and selection procedures for collaborative relationships and partnerships between state and non-state institutions or organizations for academic and extension purposes with clearly defined responsibilities | • Ministry of education
• Zonal Education office
• Schools
• MOH office | FHSS/EDP/BA/1.6/1 | 0 1 2 3
◯ ◯ ◯ ◯ |

	and accountability.

Collaboration and partnerships with other State and non-State institutions or organizations are not practiced for academic and extension purpose because of low quality of collaborative institutions regarding teaching and evaluating mechanisms. But EDECU maintains some collaborations and partnerships with some Government Institutions for the purpose of conducting Examinations (Recently exam hall sanitation) | | | |
| 1.7 | There are specified criteria for regular monitoring and evaluating the effectiveness and efficiency of the services of the collaborative partners and reviewing their status.
No MoUs or Collaborative partners are currently available with EDECU. The Department in collaboration with the Faculty and the EDECU conducts seminar series and academic guidance for all three parts of the SP. | Not apply | | 0 1 2 3 ○ ○ ○ ○ |

1.8	The institution ensures that information is available to all staff and learners regarding services in the institution, its outreach centers and outsourced centers. **Information regarding the services of the institution and its entities are available in Student handbook, FHSS external Degree prospectus, EDECU website and LMS.**	Student handbook	FHSS/EDP/BA/1.8/1	0 1 2 3 ○ ○ ○ ○
		Prospectus	FHSS/EDP/BA/1.8/2	
		Websitepath for information flow • University Website • EDECU Website (http://external.sjp.ac.lk/	FHSS/EDP/BA/1.8/3	
		Interaction with learners • LMS • Common Email • SMS system	FHSS/EDP/BA/1.8/4	
1.9	Sufficiently qualified and competent academic, administrative, academic support staff are employed, as per approved selection criteria, to meet the institution's objectives of EDPs and ECs. **Academic and non-academic recruitment policy of FHSS and EDECU are compatible with standards required by UGC.** **Recruitment guidelines for visiting staff and clerical staff are set at the EDECU and DG meetings,**	HR policy documents	FHSS/EDP/BA/1.9/1	0 1 2 3 ○ ○ ○ ○
		Staff recruitment and promotion circulars of UGC and university • UGC circular for recruitment • Promotion Circulars	FHSS/EDP/BA/1.9/2	
		Cadre provision documents of UGC	FHSS/EDP/BA/1.9/3	
		Profiles of the Academic Members of Service Departments	FHSS/EDP/BA/1.9/4	
		Profiles of the Non-Academic Members of Service Departments	FHSS/EDP/BA/1.9/5	
		Profiles of the Non-Academic Members of EDECU	FHSS/EDP/BA/1.9/6	
		Appointment Letters of the	FHSS/EDP/BA/1.9/7	

	aligning to the recruitment standards of UGC and EDECU. Faculty ensures that the staff profiles are compatible with standards to conduct seminars and evaluation of SP. DG receives unconditional support from other departments in the faculty and visiting lecturers for conducting the seminar series and examinations effectively and efficiently.	Coordinators Lecturer Appointment Procedures from Service Departments Appointment letters of examiners, paper setters the members of the result boards List of panels for Selection tests Appointment of Selection committee members Academic supportive staff recruitments Appointment Letters of the QA Committee Members Appointment Procedures of MAs for QA/EDECU DC Minutes	FHSS/EDP/BA/1.9/8 FHSS/EDP/BA/1.9/9 FHSS/EDP/BA/1.9/10 FHSS/EDP/BA/1.9/11 FHSS/EDP/BA/1.9/12 FHSS/EDP/BA/1.9/14 FHSS/EDP/BA/1.9/15	
1.10	Institution provides regular ongoing staff training programmes which respond to identified neBA of all categories of staff involved in enhancing knowledge and skills of distance learners. As the service of internal staff is utilized, regular staff development programmes conducted by SDC of SJP are very important. SDC and FHSS conducts workshops,	HR policy documents SDC/SJP training Programmes (Plans) LMS training sessions for Academic staff conducted by CPED/FHSS LMS training sessions conducted by EDECU for Academic staff LMS training sessions conducted by EDECU for Non - Academic staff Training sessions for conducting online Examinations for Supervisors and Invigilators	FHSS/EDP/BA/1.10/1 FHSS/EDP/BA/1.10/2 FHSS/EDP/BA/1.10/3 FHSS/EDP/BA/1.10/4 FHSS/EDP/BA/1.10/5 FHSS/EDP/BA/1.10/6	0 1 2 3 ◯ ◯ ◯ ◯

	training programmes, awareness programs to upgrade the professional knowledge of academic staff in both physical and online modes. EDECU gives financial support for academic and nonacademic staff development programmes conducted at national and international level. EDECU conducts time-to-time training workshops to administrative staff to enhance their knowledge and skills.	Training sessions for conducting online Examinations for Non-Academic Staff	FHSS/EDP/BA/1.10/7	
		Overseas Professional Development Programmes (New Zealand 2016)	FHSS/EDP/BA/1.10/8	
		Local Professional Development Programmes	FHSS/EDP/BA/1.10/9	
		Training schedules and training manuals - Staff Training - MA training - Training sessions for Online Examinations	FHSS/EDP/BA/1.10/10	
		Feedback on training programmes. - Feedback forms - Feedback Reports	FHSS/EDP/BA/1.10/11	
		Training budget	FHSS/EDP/BA/1.10/12	
1.11	There is an effective performance management and appraisal system for all categories of staff engaged in EDPs and ECs which promotes accountability and effectiveness of staff in performing their activities. **The performance appraisal system used for internal academic and administrative staff**	Scheme of appointment – Academic Grade by UGC	FHSS/EDP/BA/1.11/1	0 1 2 3 ◯ ◯ ◯ ◯
		Annual performance review workshops	FHSS/EDP/BA/1.11/2	
		Monthly Performance review meetings	FHSS/EDP/BA/1.11/3	
		Appreciation letters	FHSS/EDP/BA/1.11/4	
		Increment forms	FHSS/EDP/BA/1.11/5	

	is applicable for **EDP as well. Academic members' performance is appraised based on their contribution to teaching, research and publications which is considered for promotions and salary increments. Performance of non-academic staff is appraised annually based on Reliability, Punctuality, Teamwork, Interpersonal skills and Quality of work, and salary increments are also recommended accordingly. High performers and long servers are appreciated at the university level.**			
1.12	The institution has an effective transparent financial management system in respect of EDPs and ECs and ensures that finances are judiciously allocated and effectively utilized to make the programme and functioning cost effective. **UGC-guidelines and government financial regulations followed by EDECU. SP is self-funding and**	FC Minutes Annual reports Audit reports Cash flow and balance sheets	FHSS/EDP/BA/1.12/1 FHSS/EDP/BA/1.12/2 FHSS/EDP/BA/1.12/3 FHSS/EDP/BA/1.12/4	0　1　2　3 〇〇〇〇

	generates a considerable income for the University. Income sources of the degree programme consist of students' application fee, registration fee, seminar fee, examination fee, registration renewal fee, convocation fee and re-correction fee. Financial matters are handled by Finance Division of EDECU. All the financial matters need to be approved by the Finance Committee and Council of the University.			
1.13	The institution makes adequate financial allocation from the self-generated funds, for procurement, maintenance, replacement and upgrading of media/technology, and infrastructure required for effective teaching learning for distance learners. **All the records of generated income and means of expenditures are kept by the EDECU Financial Division utilizing the IMS. All the matters related to finance are approved via the**	FC Minutes indicating allocations Annual reports Audit reports Cash flow and balance sheets; minutes of Management Committee Procurement of new building and online resources Budgets • Orientation • Seminar • Examination • Convocation	FHSS/EDP/BA/1.13/1 FHSS/EDP/BA/1.13/2 FHSS/EDP/BA/1.13/3 FHSS/EDP/BA/1.13/4 FHSS/EDP/BA/1.13/5 FHSS/EDP/BA/1.13/6	0 1 2 3 ◯ ◯ ◯ ◯

	Finance Committee and Council.						
1.14	The institution provides a clear, accurate and comprehensive information package at the commencement of the academic year for potential learners regarding all aspects of EDPs on offer through ODL to enable students to make informed choices of their study. **Information on registration, seminars, examination and convocation are clearly stated and documented by the University, FHSS and EDECU. All information are communicated to students at the Orientation Programme via the prospectus and detailed syllabus book which is given to every new entrant on the first day. It is available on the website as well. Academic calendar is also provided at the commencement of each academic year.**	Prospectus Detailed syllabus book EDECU Website (http://external.sjp.ac.lk) Notice for calling applications (News Papers, TV and web) Orientation Programmes Course Information Brochures	FHSS/EDP/BA/1.14/1 FHSS/EDP/BA/1.14/2 FHSS/EDP/BA/1.14/3 FHSS/EDP/BA/1.14/4 FHSS/EDP/BA/1.14/5 FHSS/EDP/BA/1.14/6	0 ◯	1 ◯	2 ◯	3 ◯
1.15	Admission and	SLQF (2015)	FHSS/EDP/BA/1.15/1	0 ◯	1 ◯	2 ◯	3 ◯

| | | selection criteria are consistent with regulations laid down by the UGC and number of students selected takes into account its capacity to offer good quality learning, modes of delivery and market neBA.

Students are selected through a competitive examination, being adhered to the provisions of Sri Lanka Qualifications Framework and UGC circulars regarding EPDs. | UGC documents
• Circular 932
• Circular 2021/01
• SC/EDP Minutes

Selection criteria
• Prospectus
• Brochures
• Advertisements
• Web notices

Selection Test details

Numbers approved by senate
• BS minutes
• FB minutes
• MC minutes
• Senate minutes | FHSS/EDP/BA/1.15/2

FHSS/EDP/BA/1.15/3

FHSS/EDP/BA/1.15/4

FHSS/EDP/BA/1.15/5 | |
| 1.16 | The institution ensures maintenance of an up-to-date and comprehensive database on learners of EDPs.

EDECU maintains an up-to-date online and manual database of learner's profiles, exam and finance related matters. Further, the EDECU maintains a comprehensive website and LMS which holds a database including course content, materials and administrative requirements relevant to the | MIS
• Database of student's records and examination results
• Database for Finance Matters
Maintains Up-to-date and comprehensive website and LMS
• EDECU website
• EDECU LMS

Student profiles

Minutes of relevant committees
• BOS minutes
• FB minutes
• MC minutes
• Senate minutes
• Reports from relevant Coordinators
• Service agreements | FHSS/EDP/BA/1.16/1

FHSS/EDP/BA/1.16/2

FHSS/EDP/BA/1.16/3

FHSS/EDP/BA/1.16/4 | 0 1 2 3
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	activities of EDPs.			
1.17	Institution has effective channels of communication and coordination between management, faculty, staff, current and past learners to ensure timely information flow across them **EDECU maintains effective channels of communication and coordination between FHSS, staff, and learners through the website, LMS and the DC, BS, MC, FC and senate meetings. All decisions related to EDP taken by the above committees are clearly flow through the website, LMS, telephone, email, SMS system, newspaper and TV advertisements, and social media modes.**	Documented feedback mechanisms and plans • EDECU common Email Addresses • Telephone Records • EDECU Website (http://external.sjp.ac.lk/all-updates/) • EDECU LMS (http://learnext.sjp.ac.lk/) • Memos • Student requests mentioned in Meeting agendas • Student inquiry /Appeal forms Evidence of systems which achieve integration of feedback data from all stakeholders • Coordinator's responses to student requests • BS minutes • MC minutes • Senate Documents Facebook /Newspaper and TV ads / WhatsApp Complaint Box	FHSS/EDP/BA/1.17/1 FHSS/EDP/BA/1.17/2 FHSS/EDP/BA/1.17/3 FHSS/EDP/BA/1.17/4	0 1 2 3 ◯ ◯ ◯ ◯

| 1.18 | Institution has transparent mechanisms to monitor and evaluate the effectiveness of communication strategies for improvement **At different committee Meetings, requests of learners discussed, and actions are taken accordingly. In addition, Student's feedback is taken during the seminars, examinationsand at the convocation. Students are allowed to submit their feedback and appeals physically at the EDECU premises through an appeal form and Complaint Box too. Gathered-data are utilized for improvement of the EDP.** | Feedback instruments
• Feedback forms
• Google forms
• Student's inquiry form
• Social Media
• Complaint Box

Data analysis
• Feedback data
• Feedback reports
• Inquiry/ Appeal records over the Phone

Policy change documentations
• Online lecture guidelines
• Online exam guidelines | FHSS/EDP/BA/1.18/1

FHSS/EDP/BA/1.18/2
FHSS/EDP/BA/1.18/3
FHSS/EDP/BA/1.18/4

FHSS/EDP/BA/1.18/5

FHSS/EDP/BA/1.18/6 | 0 1 2 3
◯ ◯ ◯ ◯ |
| 1.19 | There is transparent, fair, effective and expeditious grievance redressal mechanisms for learners. **EDECU maintains a transparent and effective grievance redressal mechanism for learners. Any request or** | Examination By-laws

EDECU Website

EDECU LMS

Records of grievance committee or its equivalent structure
• Student's Appeals
• BS Minutes
• MC Minutes
• Telephone inquiry handling book | FHSS/EDP/BA/1.19/1

FHSS/EDP/BA/1.19/2

FHSS/EDP/BA/1.19/3

FHSS/EDP/BA/1.19/4 | 0 1 2 3
◯ ◯ ◯ ◯ |

				0 1 2 3
	complaint can be forwarded to the VC, Dean, EDECU officers including Director, coordinator, HoD using different modes such as by hand, post, emails, Whatsapp etc. Students' requests are specifically discussed at relevant meetings and necessary actions are taken.	• Complaint Box Interaction with learners • Over the phone • SMS • Emails • Exam help desk • Social Media	FHSS/EDP/BA/1.19/5	
1.20	The institution has formal and informal mechanisms and instruments in place for regular monitoring and feedback processes to obtain data from current and past learners, all categories of staff and employers with respect to administration, curriculum, technology and examination matters and feedback results fed into improvement of policies and programmes. **Regular student feedbacks were taken by EDECU during the seminars, examinations and at the convocation and feedback**	Survey instruments and reports • Telephone method • Feedback forms • Google forms • Social Media Student's appeals/Minutes of the relevant committees • BS minutes • FB minutes • MC minutes • Senate minutes • Reports from relevant Coordinators Evidence of use of data for improvement Feedback from learners/staff/employers • Lerner's feedback • Staff's feedback	FHSS/EDP/BA/1.20/1 FHSS/EDP/BA/1.20/2 FHSS/EDP/BA/1.20/3 FHSS/EDP/BA/1.20/4 FHSS/EDP/BA/1.20/5 FHSS/EDP/BA/1.20/6 FHSS/EDP/BA/1.20/7 FHSS/EDP/BA/1.20/8	0 1 2 3 ◯ ◯ ◯ ◯

				0 1 2 3
	reports are fed into improvement of EDP. In addition, upon the requirement, online survey questionnaires are circulated.			

1.21	Mechanism is in place for external consultants to critically study the quality of graduates periodically and make appropriate recommendations.
	
	EDECU always adheres to UGC policy documents and Circulars issued time to time. During curriculum review workshops, experience of expertise is utilized to improve the quality of the EDP and SB and MC comprise of external participants to obtain their contribution to enhance standards and quality (Nominee from the UGC, two members appointed by the Council from
		Policy document
		  • UGC handbook
		  • QA manual
		  • Programme Proposal format
		
		UGC Standing Committee minutes
		
		Ideas of External Expertise recorded in BS and MC minutes
		
		External reviewers Feedback
			FHSS/EDP/BA/1.21/1
			
			FHSS/EDP/BA/1.21/2
			
			FHSS/EDP/BA/1.21/3
			
			FHSS/EDP/BA/1.21/4
				○ ○ ○ ○

				0 1 2 3
	among the UGC appointed members, two external members appointed by the FHSS from the industry).			
1.22	The QA policy and procedures for EDPs have a formal status and publicly available through the institution's Corporate Plan. **The QA policy and framework for EDP is developed and made available in the corporate plan of the EDECU. A separate QA cell at EDECU has been established under the direction of University's QA cell to EDECU. QA matters of EDECU are discussed at the DC, BC, MC and the senate.**	Institutional Quality Assurance Policies (https://cqa.sjp.ac.lk/about/) EDECU / QA framework Corporate Plan QA /EDECU minutes Agenda and Minutes • DC minutes • BS minutes • MC minuets Appointment Letters	FHSS/EDP/BA/1.22/1 FHSS/EDP/BA/1.22/2 FHSS/EDP/BA/1.22/3 FHSS/EDP/BA/1.22/4 FHSS/EDP/BA/1.22/5 FHSS/EDP/BA/1.22/6	0 1 2 3 ◯ ◯ ◯ ◯

| 1.23 | An internal mechanism is in place to ensure that appropriate changes in policies/systems/processes in relation to EDPs operations identified through monitoring and evaluation are communicated to all relevant stakeholders and acted upon.

EDECU maintains a year plan for conducting BS and MC once a month regularly. Minutes were taken and reported in proper manner. The decisions taken are informed to FB and Senate.
The EDECU has established QA cell chaired by two academic members representing the two faculties of the EDECU. The other members of the cell are nominated from all EDPs. Decisions taken at QA meetings are reported at BS and MC meetings for policy decisions. | QA meeting minutes

DC minutes

Year Plan/ BS and MC

Attendance of BS and MC | FHSS/EDP/BA/1.23/1

FHSS/EDP/BA/1.23/2

FHSS/EDP/BA/1.23/3

FHSS/EDP/BA/1.23/4 | 0 1 2 3
○ ○ ○ ○ |
| 1.24 | Policy and procedures are in place for continuous improvement of all aspects of programmes and QA system | Institutional Quality Assurance Policies (https://cqa.sjp.ac.lk/about/)

QA framework of institution | FHSS/EDP/BA/1.24/1

FHSS/EDP/BA/1.24/2

FHSS/EDP/BA/1.24/3 | 0 1 2 3
○ ○ ○ ○ |

		through introspection and self-assessment practices and move towards excellence **Matters of EDP and QA are included in the agendas of DC, BS and MC minutes. Progress of QA is reported to MC and SB meetings which are held once a month to take relevant decisions regarding improving the quality of EDPs.**	Corporate plan EDP minutes /improvements • BS minutes • MC minutes • FB Minutes • FC minutes	FHSS/EDP/BA/1.24/4	
1.25	Institution has a stated policy of QA of EDPs towards objective appraisal of institutional practices by external agencies and satisfy the requirements of external quality reviews. **EDECU has taken several steps to ensure the quality of all EDPs through QA policy. It has a separate QA cell and all QA matters are tabled and discussed by two chairpersons of the cell at relevant meetings. QA external reviews are conducted according to the guidelines given in UGC Manuals.**	Manual for Quality Assurance of External Degree Programmes and Extension Courses (2014) Corporate plan QA external review reports • SER 2015 Appointment letters External review related documents	FHSS/EDP/BA/1.25/1 FHSS/EDP/BA/1.25/2 FHSS/EDP/BA/1.25/3 FHSS/EDP/BA/1.25/4 FHSS/EDP/BA/1.25/4	0 1 2 3 ◯ ◯ ◯ ◯

Criterion 2 – Programme Design and Organisation

The degree programme is organized according to the vision, mission, goals and objectives of the EDECU which are designed to cater to the national and market needs. More importantly, curriculum is developed in such a way where teaching, learning and assessment (constructive alignment) are appropriately aligned in order to ensure that all graduates acquire the competencies listed in the graduate profile and become more suitable to the today's world of work. The programme objectives are not only clearly defined but also they are aligned to Subject Benchmark Statements where possible. Main course units, compulsory courses and practical and field visits which are of appropriate level of SLQF and SBS standard are integral parts of the degree programme. A balance between theoretical knowledge and practical skills is always maintained in the degree programme. Potential income, and availability of infrastructure facilities and human resources are taken into account when designing the programme. It needs to be emphasized here that the views of the relevant stakeholders have also been obtained in designing and organizing the degree programme through a stakeholder survey. Also, arrangements have been made to efficiently and effectively communicate the policies, rules and regulations related to the degree programme to the relevant stakeholders. Academic calendar is issued at the beginning of the degree programme giving all the important dates such as commencement, completion, etc. of the degree programme. A mechanism is in place to for the coordinators who are appointed by the faculty for a period of three years to monitor and evaluate the quality of the programme. In addition to that, the programme is reviewed after 3-4 years in order to evaluate the effectiveness, quality and relevance of the degree programme, and make changes to the degree programme where necessary.

Serial no	Standards	Sources of Evidence	Annexures	Score Guide
2.1	Programmes are consistent with the mission, goals and objectives of the institution, national and market needs and reflect global trends. **The degree program is clearly established according to the vision mission, goals and objectives of EDECU that clearly defined in cooperate plan followed by UGC circulars. We have done the need analysis properly to identify the national and market needs.**	Corporate Plan Programme design and development Plans • Prospectus • Proposal of the degree proposal • Graduate Profile of EDECU • 932 Circular • 2016/01 Circular • 2016/04 Circular • 2021/01 Circular Minutes of programme development Committee for BA External degree. • BOS Committee	FHSS/EDP/BA/2.1/1 FHSS/EDP/BA/2.1/2 FHSS/EDP/BA/2.1/3 FHSS/EDP/BA/2.1/4 FHSS/EDP/BA/2.1/5 FHSS/EDP/BA/2.1/6 FHSS/EDP/BA/2.1/7 FHSS/EDP/BA/2.1/8 FHSS/EDP/BA/2.1/9 FHSS/EDP/BA/2.1/10 FHSS/EDP/BA/2.1/11	0 1 2 3 〇 〇 〇 〇

		Meeting Minutes		
		• Management Committee Meeting Minutes		
		• FHSS Faculty Meeting Minutes		
		Market survey	FHSS/EDP/BA/2.1/12	
2.2	The institution establishes policies, rules and regulations, clearly communicated to all stakeholders on curriculum development, programme design and approvals, programme specification, credit currency, credit accumulation and transfer, evaluation and review of programmes and awards. **EDECU has communicated with stakeholders through surveys done in 2019 in restructuring the BA general external degree covering all the stages of the process up to the approval.**	Curriculum and course development and evaluation policies, and procedures; • QAC policy documents • 932 circular • 2016/01 Circular • 2021/01 Circular • Prospectus • Proposal of the degree programme • BOS Committee Meeting Minutes • Management committee minutes • Senate meeting minutes • financial committee minutes Credit accumulation and transfer policy and procedures; • Fallback policy of the FHSS • QAC minutes of FHSS	FHSS/EDP/BA/2.2/1 FHSS/EDP/BA/2.2/2 FHSS/EDP/BA/2.2/3 FHSS/EDP/BA/2.2/4 FHSS/EDP/BA/2.2/5 FHSS/EDP/BA/2.2/6 FHSS/EDP/BA/2.2/7 FHSS/EDP/BA/2.2/8 FHSS/EDP/BA/2.2/9 FHSS/EDP/BA/2.2/10 FHSS/EDP/BA/2.2/11 FHSS/EDP/BA/2.2/12	0 1 2 3 ○○○○
2.3	Curriculum is developed through a survey of learning needs of the target group and relevant stakeholders and relevance to the national needs. **Curriculum is developed through stakeholder surveys and need surveys done by the EDECU**	Reports of need survey analysis Stakeholder survey report Minutes of course planning meetings. Development plans/schedules	FHSS/EDP/BA/2.3/1 FHSS/EDP/BA/2.3/2 FHSS/EDP/BA/2.3/3 FHSS/EDP/BA/2.3/4	0 1 2 3 ○○○○

				0 1 2 3
	in developing the degree programme that aligned with national and market needs.			
2.4	All decisions pertaining to the curriculum are based on the programme level learning outcomesand aligned with teaching and learning and assessment (constructive alignment) to ensure all graduates possess the full complement of the graduate profile. **Teaching, learning and assessment methods adopted by EDECU, are aligned with program learning outcomes that directs to ensure the quality of the graduate fully complement of graduate profile. Certain strategies are being practiced through in-class and virtual lectures, self-studies, formative and summative evaluations.**	Cooperate Plan SLQF Manual Programme Specification Samples of Course Specifications Course structure Prospectus Proposal of the degree program Curriculum development committee meeting minutes BOS Committee Meeting Minutes Minutes of the Managament Committee Senate meeting Minutes	FHSS/EDP/BA/2.4/1 FHSS/EDP/BA/2.4/2 FHSS/EDP/BA/2.4/3 FHSS/EDP/BA/2.4/4 FHSS/EDP/BA/2.4/5 FHSS/EDP/BA/2.4/6 FHSS/EDP/BA/2.4/7 FHSS/EDP/BA/2.4/8 FHSS/EDP/BA/2.4/9 FHSS/EDP/BA/2.4/10 FHSS/EDP/BA/2.4/11 FHSS/EDP/BA/2.4/12	0 1 2 3 ○ ○ ○ ○
2.5	The programme objectives are clearly defined in the Programme documents and aligned to Subject Benchmark Statements (where available) and focus on the development of knowledge, attitudes, values and skills and their application in work environment. **Program objectives of**	Corporate Plan Proposal of the degree programme Program Specification Reports of Program development workshops Prospectus Programme evaluation documents	FHSS/EDP/BA/2.5/1 FHSS/EDP/BA/2.5/2 FHSS/EDP/BA/2.5/3 FHSS/EDP/BA/2.5/4 FHSS/EDP/BA/2.5/5 FHSS/EDP/BA/2.5/6	0 1 2 3 ○ ○ ○ ○

	the BA general (external) degree are clearly defined in the program documents. They are contributed to enhance the knowledge, attitudes, values and skills of the graduates through main course units, compulsory courses and practical and field visits etc. Apart from the curriculam some strategies are being carried out such as Vidumini programme to prepare the graduates endowed with soft skills suit to the work environment.	• SER 2015 report UGC policies and documents • UGC Handbook on EDPs and ECs • UGC Standing committee minutes Course specifications of compulsory subjects Employer survey report. Documents related to practical &field visits documents related to Vidumina programme	FHSS/EDP/BA/2.5/7 FHSS/EDP/BA/2.5/8 FHSS/EDP/BA/2.5/9 FHSS/EDP/BA/2.5/10 FHSS/EDP/BA/2.5/11	
2.6	The academic standard of each programme is appropriate to the level and nature of the award and aligned to the SLQFand SBS. **The programme is developed in aligning with SLQF and SBS (where available)**	SLQF manual Subject Benchmark statement Programme specification Prospectus Paper Advertisements Aptitude Tests Grading system Convocation booklet	FHSS/EDP/BA/2.6/1 FHSS/EDP/BA/2.6/2 FHSS/EDP/BA/2.6/3 FHSS/EDP/BA/2.6/4 FHSS/EDP/BA/2.6/5 FHSS/EDP/BA/2.6/6 FHSS/EDP/BA/2.6/7	0 1 2 3 ○ ○ ○ ○
2.7	The Programme design maintains an appropriate balance of theoretical, practical and experiential knowledge and skills and has sufficient disciplinary content and theoretical depth at the appropriate level of study as per SLQF & SBS.	Curriculum development documents • Curriculum development committee minutes Course development plans • Conducting 40 hours in-class lectures • compulsory course units	FHSS/EDP/BA/2.7/1 FHSS/EDP/BA/2.7/2	0 1 2 3 ○ ○ ○ ○

	The EDECU has introduced certain strategies to maintain the balance of the programme covering theoretical, practical and experiential knowledge and skills aligning with SLQF and SBS.	• mid-term assessment system • practical based activities Learning materials • Course manuals • handouts • text books SLQF SBS	FHSS/EDP/BA/2.7/3 FHSS/EDP/BA/2.7/4 FHSS/EDP/BA/2.7/5		
2.8	The programme planning and budgeting takes into account potential generated income, learning infrastructure, human resources and related matters affecting the feasibility and sustainability of the programme(s). **The feasibility and sustainability of the degree programme related to the aspects of income generation, human resource development, teaching and learning resources and other supportive services are ensured in advance over the time**	Management committee documents Finance committee documents • Payment schedules • Approved Seminar Budgets • Examination Payments • Revised Lecturer Payment • Approvals Annual reports UGE circulars • 01/2016 circular • 04/2016 circular Interaction with EDP unit. • EDP Memos • Audit reports • COOP reports	FHSS/EDP/BA/2.8/1 FHSS/EDP/BA/2.8/2 FHSS/EDP/BA/2.8/3 FHSS/EDP/BA/2.8/4 FHSS/EDP/BA/2.8/5	0 1 2 3 ◯ ◯ ◯ ◯	
2.9	Mechanism and procedures are in place for the programme coordinator to undertake co-ordination of design, development and delivery of the	Job description of programme coordinator • 932 circular • Faculty meeting minutes of FHSS • Senate approval documents	FHSS/EDP/BA/2.8/1 FHSS/EDP/BA/2.8/2 FHSS/EDP/BA/2.8/3	0 1 2 3 ◯ ◯ ◯ ◯	

				0 1 2 3
	programme/course, regular monitoring and evaluation of the programme /course through a regular and structured feedback mechanism. **Two coordinators are appointed by the Faculty of HSS for the period of three years.** **The role of the coordinator is clearly defined in the appointment letters and TORs.**	• Appointment Letters • TORs Programme/Course design and development schedules • Annual Programme development schedules • Lecture Schedules • Timetables • Examination schedules • Convocation schedules Survey instruments and feedback data. • faculty meeting minutes • Questionnaires • Google forms • feedback reports	FHSS/EDP/BA/2.8/4 FHSS/EDP/BA/2.8/5 FHSS/EDP/BA/2.8/6 FHSS/EDP/BA/2.8/7 FHSS/EDP/BA/2.8/8 FHSS/EDP/BA/2.8/9 FHSS/EDP/BA/2.8/10 FHSS/EDP/BA/2.8/11 FHSS/EDP/BA/2.8/12 FHSS/EDP/BA/2.8/13 FHSS/EDP/BA/2.8/14	
2.10	Institution provides an accurate academic calendar prepared at the beginning of every year that gives details such as dates for enrollment, commencement and completion of programme, contact sessions, assignments, examinations, release of results, awards etc. and meticulously follow it. **Academic calendar which consists of all the dates highlighting the annual programme of EDECU is prepared at the beginning of each academic year.**	Year planner/academic calendars operational schedules • Advertisements • Calling applications • Selection procedure • registration • conducting lectures • exam schedules • convocation schedules prospectus and brochures course plans Interaction with learners and tutors (interviews, feedback surveys). • Feedback surveys • Q & A portal of the Web Site • Learning Management System	FHSS/EDP/BA/2.10/1 FHSS/EDP/BA/2.10/2 FHSS/EDP/BA/2.10/3 FHSS/EDP/BA/2.10/4 FHSS/EDP/BA/2.10/5 FHSS/EDP/BA/2.10/6 FHSS/EDP/BA/2.10/7 FHSS/EDP/BA/2.10/8 FHSS/EDP/BA/2.10/9 FHSS/EDP/BA/2.10/10 FHSS/EDP/BA/2.10/11 FHSS/EDP/BA/2.10/12 FHSS/EDP/BA/2.10/13	0 1 2 3 ○ ○ ○ ○

		• EDECU Web Site	FHSS/EDP/BA/2.10/14	
2.11	Structured mechanism in place for reviewing a programme after 3-4 years of the first offer, at mid-life to assess the effectiveness of the programme achieving its objectives. **An external programme review has been conducted in 2015 by UGC and which is to be held each five years. Further, internal reviews are being carried out as per the need of the degree programme through feedback.**	Monitoring instruments and feedback data • Peer review • student feedback • SER report -2015 Restructuring committee documents • BOS committee meeting minutes • Management Committee minutes • Curriculum revision documents senate approval for changes	FHSS/EDP/BA/2.11/1 FHSS/EDP/BA/2.11/2 FHSS/EDP/BA/2.11/3 FHSS/EDP/BA/2.11/4 FHSS/EDP/BA/2.11/5 FHSS/EDP/BA/2.11/6 FHSS/EDP/BA/2.11/7	0 1 2 3 ○○○○
2.12	Programmme is made up of courses to maintain coherence in course content within a given programme and allow for learner mobility. **A number of strategies were introduced by EDECU in adherence to UGC circular 2021/01 in restructuring the degree programme in 2019 to allow for learner mobility.**	Curriculum and course development policies. • 2021/01 Circular • Basket system • maintaining a subject ceiling • compulsory subjects Programme/course design and development documents and schedules • Prospectus • Program Specification • Course Specifications • SBS • SLQF Interaction with students on opportunities for mobility • Subject selection guidelines • Advertisements	FHSS/EDP/BA/2.12/1 FHSS/EDP/BA/2.12/2 FHSS/EDP/BA/2.12/3 FHSS/EDP/BA/2.12/4 FHSS/EDP/BA/2.12/5 FHSS/EDP/BA/2.12/6 FHSS/EDP/BA/2.12/7 FHSS/EDP/BA/2.12/8 FHSS/EDP/BA/2.12/9 FHSS/EDP/BA/2.12/10 FHSS/EDP/BA/2.12/11 FHSS/EDP/BA/2.12/12 FHSS/EDP/BA/2.12/13	0 1 2 3 ○○○○

		• Letters • Application forms		
2.13	The institution enforces external participation at key stages of the approval and review of programmes for ensuring standards and quality. **The degree programme is evaluated and reviewed by two external experts to ensure the standard prior to QAC and UGC approval.**	BOS Committee Meeting Minutes	FHSS/EDP/BA/2.13/1	0 1 2 3 ◯ ◯ ◯ ◯
		Management meeting Minutes	FHSS/EDP/BA/2.13/2	
		Faculty board minutes	FHSS/EDP/BA/2.13/3	
		Reviewers' reports	FHSS/EDP/BA/2.13/4	
		Senate Meeting Minutes	FHSS/EDP/BA/2.13/5	
		QAC review minutes	FHSS/EDP/BA/2.13/6	
		UGC approval documents	FHSS/EDP/BA/2.13/7	

Criterion 3 – Course Design and Development

Criterion 3 elaborates the evidence available in relation to the design and development of the EDPs. The degree programmes offered by the EDECU are aligned with the SLQF standards and the Programme Learning Outcomes (PLOs) of each study programme. The course materials are usually pilot tested prior to using them in order to assure quality. Copyright procedures are appropriately followed when reproducing external resources. Where necessary, the EDECU obtains the services of external experts to design and develop the courses. EDPs offered by the EDECU are not only based on learner centred principles but also, they encourage self-directed learning, collaborative learning, creative and critical thinking, lifelong learning, interpersonal communication and teamwork. These principles which help learners achieve Intended Learning Outcomes (ILOs) of the degree programmes are reflected in assessments too. Instructional design and course development is usually done by a team of academics using standard formats and templates. This team-based approach where responsibility is delegated among those who are involved in the teaching and assessment process ensures quality and relevance of the courses offered by the EDECU of the University of Sri Jayewardenepura. Learner support system available to the students of the EDECU is an integral part of the course design and development process of the EDECU. Required number of personnel and appropriate procedures are in place to ensure the timely production and distribution of instructional package to the students, and more importantly, the institution provides continuous training to the staff involved in design and delivery of programmes.

Serial No	Standards	Sources of Evidence	Annexures	Score Guide
3.1	The courses are designed according to the stated programme objectives and reflect current developments and knowledge in relevant field of study. **EDP is alien with SLQF as**	Programme/course development plans and schedules Subject editor's reports Employer survey reports Interaction with stakeholders and experts in the relevant field. • Program specification. • Course outline. • Program	FHSS/EDP/BA/3.1/1 FHSS/EDP/BA/3.1/2	0 1 2 3 ○ ○ ○ ○

		evaluation reports.	FHSS/EDP/BA/3.1/3	
	well the relevant BOS meetings comments and stakeholders' comments and suggestions.	• Stakeholder survey report. • New template for course design and details syllabus. • Faculty Board minutes • Sample of student feedback forms. • Minutes curriculum review meeting. • Department meeting minutes • Minutes of Heads meeting. • Employer survey reports. • Interaction with stakeholders and experts in the relevant field.	FHSS/EDP/BA/3.1/4 FHSS/EDP/BA/3.1/5 FHSS/EDP/BA/3.1/6 FHSS/EDP/BA/3.1/7 FHSS/EDP/BA/3.1/8 FHSS/EDP/BA/3.1/9 FHSS/EDP/BA/3.1/10 FHSS/EDP/BA/3.1/11 FHSS/EDP/BA/3.1/12	
3.2	Instructional design and course development is through a course team approach and based on a course plan that describes processes, timelines, resources, delegation of responsibility of those who are involved thus ensuring quality. **EDP compliance**	Curriculum and course development and accreditation policies Academic review policies Approved guidelines Minutes of the relevant committees • Subject committee minutes. • Study boards (B.A Humanities and social Sciences self-evaluation reports/ Study	 FHSS/EDP/BA/3.2/1 FHSS/EDP/BA/3.2/2	0 1 2 3 ◯ ◯ ◯ ◯

	with the national policy framework of UGC handbook, SLQF and UGC Circulars. This will more develop within Subject committee and other Relevant meetings.	board Minutes) • Special meeting minutes • UGC circular. • Academic calendar. • Tentative Activity Schedule for External Degree Program. • Faculty Board minutes • Minutes curriculum review meeting. • Department meeting minutes. • Minutes of Heads meeting	FHSS/EDP/BA/3.2/3 FHSS/EDP/BA/3.2/4 FHSS/EDP/BA/3.2/5 FHSS/EDP/BA/3.2/6 FHSS/EDP/BA/3.2/7 FHSS/EDP/BA/3.2/8 FHSS/EDP/BA/3.2/9 FHSS/EDP/BA/3.2/10	
3.3	Standard format/templates for instructional design and development are in place and complied with during the instructional design and development. **EDECU followed Manual for Institutional Review of Sri Lankan Universities and Higher Education. Sri Lanka Qualification Framework**	Senate approved guidelines for QACourse development plans and schedules. Templates for design and development Interaction with course developers/ documents relating to it. • Manual for Institutional Review of Sri Lankan Universities and Higher Education. • Sri Lanka Qualification Framework (SLQF) • Codes of practice on	FHSS/EDP/BA/3.3/1 FHSS/EDP/BA/3.3/2 FHSS/EDP/BA/3.3/3	0 1 2 3 ◯ ◯ ◯ ◯

		External Degrees. • New templates • Study board minutes • Faculty Board minutes • Minutes curriculum review meeting • Prospectus	FHSS/EDP/BA/3.3/4 FHSS/EDP/BA/3.3/5 FHSS/EDP/BA/3.3/6 FHSS/EDP/BA/3.3/7 FHSS/EDP/BA/3.3/8	
(SLQF). **Therefore, all templates are design accordingly.**				
3.4	Courses are designed based on learner-centered principles. **Course materials in EDP are based on learner-centered principles. Course handbook and assessments are addressed the above principles**	Course materials (online/ print) Handbook Continuous assessment feedback. • Web page - EDECU • LMS – EDECU • UGC Handbook-internal. • Course handbook.Assessment/ PPT/ video record. • Sample of student feedback forms. • Prospectus • Course Specification • Minutes curriculum review meeting	FHSS/EDP/BA/3.4/1 FHSS/EDP/BA/3.4/2 FHSS/EDP/BA/3.4/3 FHSS/EDP/BA/3.4/4 FHSS/EDP/BA/3.4/5 FHSS/EDP/BA/3.4/6 FHSS/EDP/BA/3.4/7 FHSS/EDP/BA/3.4/8	0 1 2 3 ◯ ◯ ◯ ◯
3.5	Learning strategies for the development of self-directed learning,	Curriculum programme/course development plans Instructional package Types of assessments		0 1 2 3 ◯ ◯ ◯ ◯

		and evaluation. Interaction with learners, course developers and tutors.		
	collaborative learning, creative and critical thinking, lifelong learning, interpersonal communication and teamwork are integrated into the course. **Strategic plan 2017-2021 and SLQF directly address the Leaning Strategies as well Socio-Emotional Leaning. EDP program are based on the above documents and practices.**	• Strategic Plan (Corporate plan 2017-2021).	FHSS/EDP/BA/3.5/1	
		• Manual for Quality Assurance of External Degree Programs and Extension Courses.	FHSS/EDP/BA/3.5/2	
		• LMS for tutorial / group work/Continuous Assessments.	FHSS/EDP/BA/3.5/3	
		• Course Specification/Program Specification.	FHSS/EDP/BA/3.5/4	
		• External – Vidumini Program.	FHSS/EDP/BA/3.5/5	
		• Year-end Examination Papers.	FHSS/EDP/BA/3.5/6	
3.6	Course design integrates assessment methods to teaching and learning strategy to enable learners to achieve stated learning outcomes. **EDP course**	Student guidebook/handbook Course materials Bylaws governing programmes/courses Assessment instruments with feedback**.** • Course handbook • One year M.A	FHSS/EDP/BA/3.6/1	0 1 2 3 ◯ ◯ ◯ ◯

		program which lead to further higher education (M.A thorough PhD)	FHSS/EDP/BA/3.6/2	
	specifications are alien with the SLQF. Through the assessment methods we used to measures and evaluate learningoutcomes.	• Program Specification/course Specification.	FHSS/EDP/BA/3.6/3	
		• Sample of Continuous Assessments.	FHSS/EDP/BA/3.6/4	
		• Year-end Examination Papers	FHSS/EDP/BA/3.6/5	
3.7	Learner support strategies are integrated into the course design. **Face to face lectures/Seminars and LMS provided to student to develop his/her soft and hard skills.**	Student guidebooks Prospectus Course material LMS for students • Student guidebooks /Prospectus/ Course material LMS- EDECU • External – Vidumini Program • Audio and Video lecture material • Course unit base Reference Books/Textbook	FHSS/EDP/BA/3.7/1 FHSS/EDP/BA/3.7/2 FHSS/EDP/BA/3.7/3 FHSS/EDP/BA/3.7/4	0 1 2 3 ◯ ◯ ◯ ◯
3.8	Relevant copyright procedures have been followed when reproducing diagrams, photographs etc. **Within the present practices it is direct systematic**	Programme/course design and development plans Instructional package Communications on copy rights • Minutes of the relevant committees • Examination rules and	FHSS/EDP/BA/3.8/1 FHSS/EDP/BA/3.8/2	0 1 2 3 ◯ ◯ ◯ ◯

	approach to this but during teaching the property rights protection used to apply. But during examination we used to take action against to violation and misconduct related to exam rules.	regulations • Lecture/ seminar materials	FHSS/EDP/BA/3.8/3	
3.9	The course materials developed are pilot-tested and quality assured before release. **EDECU adopted with internal curriculum on General Bachelor Degree of Arts. This curriculum used to revise and update timely based to the development of subject field. It is a continues practice in EDP.**	Instruments for pilot testing Reports of the survey Amended course materials Senate approved guidelines for QA • Curriculum committee minutes. • Faculty Board minutes. • Curriculum Review Committee meeting minutes. • Department meeting minutes. • Minutes of Heads meeting	FHSS/EDP/BA/3.9/1 FHSS/EDP/BA/3.9/2 FHSS/EDP/BA/3.9/3 FHSS/EDP/BA/3.9/4 FHSS/EDP/BA/3.9/5	0 1 2 3 ○ ○ ○ ○

				0 1 2 3
3.10	Appropriate personnel and procedures are in place to ensure timely production and distribution of instructional package to learners. **EDECU has practice of providing the updated prospectus when start the program. It included all information like detail syllabus, time allocation for each course units etc., EDECU has academic calendar, and action plan for academic year.**	Year plannerOperations planner Interactions with learners. • University Cooperate plan (Strategic Plan 2017-2021) • TOK for Developing Course Manuals of EDP. • Updated Prospectus. • Updated references and Textbooks/LMS	FHSS/EDP/BA/3.10/1 FHSS/EDP/BA/3.10/2 FHSS/EDP/BA/3.10/3 FHSS/EDP/BA/3.10/4	○ ○ ○ ○
3.11	Evaluation mechanism is in place to evaluate the instructional package at the end of each course and its midlife for its content, user friendliness, appropriateness and effectiveness of teaching, measuring learning outcomes of	Monitoring and Evaluation instruments Evidence of using data Interaction with learners, staff and tutors. Survey reports. • Progress of the student registration/ subject basket. • SLQF level. • Feedback form • Sample of Continuous Assessments/se mester End	FHSS/EDP/BA/3.11/1 FHSS/EDP/BA/3.11/2 FHSS/EDP/BA/3.11/3 FHSS/EDP/BA/3.11/4	0 1 2 3 ○ ○ ○ ○

	learners and to assure that they meet programme standards. Feedback is utilized in improving the course materials. **EDP consist with tutorials, it will enhance students' engagement with reading. All course units recommended relevant reading list, which directly help for their assignments, presentations, and group activities. Within the evaluation we used to evaluate the progress.**	examination papers. • Mark sheets • Final Results – (Graduation)	FHSS/EDP/BA/3.11/5 FHSS/EDP/BA/3.11/6	
3.12	Mechanisms for adoption and adaptation are established to encourage linkages with national and international institutions for course design, development and delivery.	MOUs, Products of linkages • Stakeholder survey report. • sample List of recourse person	FHSS/EDP/BA/3.12/1 FHSS/EDP/BA/3.12/2	0 1 2 3 〇 〇 〇 〇

	Current practice of EDECU has not direct involvement with international institutions, but during our program development we used to get expertise			
3.13	The institution has a policy to encourage theadoption/adaptation of OER. **EDECU has practice of OER through ongoing teaching and learning. Our web page used to direct all students open the flatform.**	Policy documents Adopted/adapted OERs. • Webpage	FHSS/EDP/BA/3.13/1	0 1 2 3 ○ ○ ○ ○
3.14	Institution provides training and continuous training to all staff engaged in the design and delivery of programmes/courses. **EDCU has a practice of organizing different kind of programs /Training/ awareness with the support of expertise in relevant field.**	Year planner of the SDC Need surveys carried out with the SDC Feedback from trained staff • Organizational Chart/Workshop agenda. • Faculty Board minutes/Minutes curriculum review meeting/ Department meeting minutes/ Minutes of Heads meeting	FHSS/EDP/BA/3.14/1 FHSS/EDP/BA/3.14/2	0 1 2 3 ○ ○ ○ ○

| 3.15 | Institution provides opportunities for students to develop creative, critical thinking, independent and lifelong learning, interpersonal communication and team work skills through appropriate teaching learning strategies integrated into the design of courses. **EDP aims to develop the soft skills and hard skills. We incorporate page 12 of SLQF to curriculum. Based on this rational USJP open some SEL program for External Students.** | Evidence of curriculum of the programme/course on offer reflecting teaching learning methods to promote the development of higher order skills; student achievement survey data; student satisfaction survey data; interaction with students; programme evaluation data.

• Course Specification/ Program Specification/ SLQF/Curriculum review / curriculum meeting minutes.
• Sample of End Exam papers/ Sample of continuous Assessments.
• Student achievement survey data/Student satisfaction survey report/Interaction with students/External – Vidumini Program. | FHSS/EDP/BA/3.15/1

FHSS/EDP/BA/3.15/2

FHSS/EDP/BA/3.15/3 | 0 1 2 3 ◯◯◯◯ |
| 3.16 | The institution provides a pathway to students to acquire credit for prior certificated/non-certificated learning to meet the needs of | Policy and procedures for recognition and exemption of prior learning; policies and procedures for evaluation of such prior learning and awarding credit; evidence of students obtaining exemptions | | 0 1 2 3 ◯◯◯◯ |

student diversity and context of lifelong learning. **EDECU programs considered the Diploma course certificates and entry qualification for external degree program,**	• Advertisement for Diploma course/ senate approval documents. • External – Vidumini Program information.	FHSS/EDP/BA/3.16/1 FHSS/EDP/BA/3.16/2	

Criterion 4 – Infrastructure and Learning Resources

This section presents data related to the infrastructure and learning resources available in the EDECU to run degree programmes effectively and efficiently. The EDECU is equipped with adequate infrastructure and learning resources such as ICT facilities including Learning Management System (LMS), adequate number of paid Zoom accounts, modern library with e-resources and hard copies, lab facilities, sophisticated lecture halls with multimedia and sound systems, and most importantly, adequate number of highly qualified lecturers, academic support staff and a dedicated non-academic staff. Quality as well as adequacy of these facilities are constantly monitored to identify the new needs. Qualified individuals are recruited to run the degree programmes smoothly, efficiently and effectively by following the approved selection criteria. When hiring visiting staff, the services of highly qualified individuals are obtained. The performance of the academic staff is regularly monitored and evaluated. Mechanism is in place to identify the training needs and train and motivate the academic and non-academic staff of the EDECU. LMS is heavily used to update the students regarding registration, timetables and examinations. Computer based Management Information System (MIS) in the EDECU is yet another tool used for the effective administration of the EDECU. Transparent and accountable mechanism used to maintain financial resources in the EDECU ensures the sustainability of the degrees programmes conducted by the EDECU.

Serial No.	Standards	Sources of Evidence	Annexures	Score Guide
4.1	The institution has adequate infrastructure facilities including ICT facilities and human resources for effective and efficient administration functioning of the administrative entity handling EDPs programmes. **EDECU has provided inclusive**	Institution planning and HR documents • Inventory records IT related electronic devices (computers, multimedia projectors, E-boards, sound systems and etc.) • Inventory records related IT laboratories, equipment with lecture halls UGC cadre book • Recruitment and promotion related	FHSS/EDP/BA/4.1/1 FHSS/EDP/BA/4.1/2	0 1 2 3 ◯ ◯ ◯ ◯

		circulars issued by the UGC		
	educational environment by providing access to facilities such as Computers and laboratories with LMS facilities, library, and lecture halls with multimedia projectors and sufficient human resources (academic and non-academic staff) for effective and efficient administration functioning of the programmes.	Staff profile • Updated CVs of Academic members those who join the External Lectures • Updated CVs of Non-academic members those who work in the EDECU • Updated CVs and their work TOR (issued by the VC/ Director) of ICT facilitators who work in the EDECU • Organizational Structure	FHSS/EDP/BA/4.1/3	
4.2	The institution provides appropriate ICT facilities to staff to support ODL. **The institution made necessary arrangement to facilitate ICT facilities for the staff members (both academic and non-academic)** **Students are notified and instructed about registration, orientation, seminar time**	Resource allocation documents • Copies of Time Tables • Copies of Inventory documents related to Audio/Video Labs, seminar Halls/ Lecture Rooms • LMS usage reports • Login details • Photographs, online recordings and activities, LMS Reading rates Library usage documents	FHSS/EDP/BA/4.2/1 FHSS/EDP/BA/4.2/2	0 1 2 3 ◯ ◯ ◯ ◯

| 4.3 | Learning resources such as library, laboratory and ICT facilities necessary for effective production and delivery of EDPs are made accessible for learners.

The institution adheres to provide necessary learning resources for learners and conducted ICT training programs such as training on LMS use, online teaching and learning related training facilities for staff and students. Electronic catalogues and E books are made available on the EDECU LMS (website) (with a link to the EDECU website) for the benefit for the students. | Information pack
• Student hand book
• Prospectus
• Orientation book
• EDECU Help desk,
• LMS and website

• Copies of allocation of lecture halls, Audio/Video centers and learning resources

• Screenshots of the e-library

Lecture schedules
• Seminar schedules and examination time tables

Course materials
• Course Manuals written by the lecturers
• Power point presentation
• PDF
• Books
• Sample lecture | FHSS/EDP/BA/4.3/1

FHSS/EDP/BA/4.3/2

FHSS/EDP/BA/4.3/3 | 0 1 2 3
◯ ◯ ◯ ◯ |

| | **tables and examinations through LMS guidelines. In addition to that guidelines for the usages of these facilities displayed inside the lecture halls and seminar rooms.** | • Usage report maintain by the EDCU

Interaction with learners
• Zoom recordings
• Presentations | FHSS/EDP/BA/4.2/3 | |

		materials		
		Management Information System (MIS) • Screenshots of application process • Records related to selection process • Downloaded documents of registration process • Documents related to coursepayment • Orientation information • Website • e-library Service	FHSS/EDP/BA/4.3/4	
		Interaction with staff and learners. • LMS activity reports • Seminar presentation • Attendance sheets	FHSS/EDP/BA/4.3/5	
4.4	The institution ensures that accountable mechanism and adequate financial resources are in place for procurement, repair, and sustained maintenance and upkeep of infrastructure and learning resources for distance learners.	Minutes of finance committee • Copies of finance committee meeting minutes	FHSS/EDP/BA/4.4/1	0 1 2 3 ◯ ◯ ◯ ◯
		Minutes of maintenance and procurement committees • Copies of maintenance and procurement committee meeting minutes	FHSS/EDP/BA/4.4/2	
		Expenditure statements • Documents which	FHSS/EDP/BA/4.4/3	

				0 1 2 3
	The institute had taken necessary arrangement to adhere the above standard	are various expenses related to maintenance, infrastructure and learning resources		
		Service agreements • Documents related to service agreements; ACs, Photocopy machines, computers, furniture and other durable goods	FHSS/EDP/BA/4.4/4	
4.5	The institution ensures recruitment of qualified, competent and adequate staffs as per institution approved selection criteria for effective implementation of EDPs. **There is no separate mechanism to recruitment of qualified, competent and adequate staffs for EDECP, as a whole university had taken necessary arrangements to the staff recruitment where necessary.** **In addition to the**	Recruitment Criteria • Study Board meeting minutes • FB minutes • Management committee meeting minutes • Senet meeting minutes and council meeting minute • Circular No. 932 issued by the UGC • Advertisements • Sample appointment letters Retention and promotion criteria. • Promotion related circulars (04/2011, 03/2018 and 10/2021) • Sample annual	FHSS/EDP/BA/4.5/1 FHSS/EDP/BA/4.5/2	0 1 2 3 ◯ ◯ ◯ ◯

	above. the institution has appointed a director, a chair and coordinators for the EDECU and EDPs. Further, the annual increment form consists of a section where staff members have to include their training, research and postgraduate degrees and promotion examination/ personal interviews that they have been engaged for the past years. These involvements are considered in their promotions too.	increment forms • Senet meeting minutes • Council meeting minutes Documents of selection boards • Senet meeting minutes and Council meeting minutes	FHSS/EDP/BA/4.5/3	
4.6	The institution has policies and procedures for recruiting and defining the roles and responsibilities of visiting /contract staff assessing their performance periodically and taking remedial actions. **There is no separate mechanism of EDECP and the internal practice is applicable for the EDECP as well.**	Recruitment, appointment and promotion criteria. • Sample appointment letters Documentation of performance review systems • Sample increment form (blank) Work norms Job description Organizational chart.	FHSS/EDP/BA/4.6/1 FHSS/EDP/BA/4.6/2 FHSS/EDP/BA/4.6/3 FHSS/EDP/BA/4.6/4	0 1 2 3 ◯ ◯ ◯ ◯

	The university issues duty list, work norms and Codes of Conduct to all categories of staff along with the appointment letter and monitors their activities regularly.			
4.7	The institution has an effective policy for human resource development to orient, train, re-train and motivate academic and tutorial staff and a mechanism for impact assessment of the training undertaken. **There is no separate mechanism of EDECP and the internal practice is applicable for the EDECP as well. All staff members have been sent for staff training in HRM development provided by the SDC of the university, outbound trainings and workshops where necesary.**	SDC policy and plans. • Training schedules of SDC • AHEAD workshop related documents (Attendance and materials) • Special workshops done by the EDECU (Details) Budget allocations. Training schedules of staff. Budgets related to • AHEAD • SDC • EDECU Questionnaire/schedules to collect information on the impact of staff training and use of data. Related documents (questionnaires, feedback forms, analysis reports) • AHEAD • SDC • EDECU •	FHSS/EDP/BA/4.7/1 FHSS/EDP/BA/4.7/2 FHSS/EDP/BA/4.7/3	0 1 2 3 ◯◯◯◯

4.8	The institution has an effective performance management and appraisal system of staff for identification training needs in order to improve staff performance. **There is no separate mechanism of EDECP and the internal practice is applicable for the EDECP as well. Necessary training is given by the University to the staff to enhance the effective performance management. Necessary steps have been taken to identify the training needs in order to improve staff performance**	SDC policy and plans Work norms. TOR and minutes of meetings	FHSS/EDP/BA/4.8/1 FHSS/EDP/BA/4.8/2 FHSS/EDP/BA/4.8/3	0 1 2 3 ◯ ◯ ◯ ◯
4.9	The institution has adequate staff: learner ratio to ensure learning conditions /environment conducive to teaching learning for distance learners. **Currently each**	UGC staff ratio Minutes of the course coordinator's meetings - Study Board meeting minutes - FB meeting minutes - Management committee meeting minutes	FHSS/EDP/BA/4.9/1 FHSS/EDP/BA/4.9/2 FHSS/EDP/BA/4.9/3	0 1 2 3 ◯ ◯ ◯ ◯

	department of the faculty has qualified and adequate number of academic and academic support staff to conduct seminars for distance learning. Retired academic staff members (subject expertists) alsorecruited as visiting lecturers for conducting the seminar series and examinations effectively and efficiently.	Student feedback • Feedback analysis reports • Online examination feedback and etc.		
4.10	The institution has mechanisms to monitor (regularly) and evaluate periodically(annually) the quality, adequacy and accessibility of infrastructure facilities including those of outreach centers/collaborating external institutions, data analyzed and appropriate remedial measures taken. **Attend monthly/ quarterly/ annually meetings headed by the director of the EDECU where regular updates of**	Monitoring and Evaluation instruments, • MOUs • Agreement letters • Assets (Inventory) surveys Minutes of relevant committees. Meeting minutes related to • Internal staff - EDECU • outreach centers • External institutions	FHSS/EDP/BA/4.10/1 FHSS/EDP/BA/4.10/2	0 1 2 3 ◯ ◯ ◯ ◯

	their infrastructure facilities and other activities (accessibility of infrastructure facilities including those of outreach centers/collaborating external institutions) are discussed and remedial measures are taken as and where necessary.			

Criterion 5 - Learner Support and Progression

Sources of evidence related to criterion 5, 'Learner Support and Progression' are presented in this section. Following the guidelines stipulated in the EDP handbook, the EDECU enrolls students for the degree. Effective communication between the stakeholders, in particular lecturers and the students, is ensured, and LMS, emails, letters, etc. are used for this purpose. Orientation is yet another event that is organized by the EDECU to provide required information to the students regarding the courses, examinations, code of ethics, etc. Further, the production, development and dispatch of instructional package and delivery of courses are timely conducted assuring quality required by SLQF and other manuals issued by the UGC. Learner centred teaching is a key characteristic of the degree programmes offered by the EDECU of the University of Sri Jayewardenepura. Sufficient academic support is available to all the registered students during the degree programme, and EDECU supports and facilitates students to successfully complete their degree. Bridging courses such as higher diplomas and diplomas are in place to further support the learners who are under-prepared to start a degree programme directly. Feedback of the stakeholders is constantly collected and andalyzed, and measures are taken accordingly to enhance the quality of the degree programmes. Also, periodic surveys are conducted to evaluate the retention rate, progression rate, course completion rate and graduation rate. Where necessary, steps are taken to minimize the issues related to these.

Serial No	Standards	Sources of Evidence	Annexures	Remarks
5.1	The institution maintains a permanent record (manual and digital) of all currently enrolled students of admission, academic, financial and examination records in an up-to-date comprehensive database of learners to make informed decisions on appropriate learner support. **EDECU follows a formal procedure to**	MIS Up-to-date student profiles • Admission data • Students' registration records • Number of registered students for each subjects • Graduation details • Examination records Minutes of program/course development plans. • Meeting minutes, Decisions taken by administration. • Management	FHSS/EDP/BA/5.1/1 FHSS/EDP/BA/5.1/2 FHSS/EDP/BA/5.1/3	0 1 2 3 ○ ○ ○ ○

				0 1 2 3
	Enroll students for BA degree **Course, through a digital and manual database of students' profiles, financial and examination records in an up-to-date.** **Up-to-date student profiles in admission, academic, financial and examination records are assembling with MIS, LMS, Website, Facebook page etc.**	committee minutes. • Relevant minutes of FHSS board meetings. • Minutes of Senate meetings. • Minutes of council meetings. Financial and examination records of students.	FHSS/EDP/BA/5.1/4	
5.2	Clear channels of communication are established between current learners, tutors, staff and policy making bodies and timely information flow is ensured amongst them. **Lecturers communicate with students through LMS, emails and direct communication.** **EDECU maintains a formal procedure to constructively respond to students' requests and complaints through written requests, call log LMS site page, Facebook page and email.**	Information package • Prospectus. • Course manuals for students and teachers. • LMS information reports Feedback reports on communication • Distributedfeedback forms to the students Minutes of relevant meetings • Minutes of management committee. Important notices by post and email etc. • Web page notices, • LMS notices • WhatsApp notices • Phone calls and messages. • Letters sent by post and Email • Printed media (newspaper notices).	FHSS/EDP/BA/5.2/1 FHSS/EDP/BA/5.2/2 FHSS/EDP/BA/5.2/3 FHSS/EDP/BA/5.2/4 FHSS/EDP/BA/5.2/5	⭕ ⭕ ⭕ ⭕

		• Online meetings. Website/ webpage EDECU webpage http://external.sjp.ac.lk/		
5.3	The institution provides orientation sessions on ODL for new learners immediately after admission procedure is completed, and effectiveness of the sessions is improved through regular learner feedback. **EDECU organize an orientation program for the newly enrolled learners immediately, to introduce the institutional methods and procedure.**	Brief on orientation sessions. • Introduction session concerning courses, units, discipline, vision and mission and membersfor the students. Information package. • Student handbook. • Undergraduate prospectus. • Schedules on time & venue • Academic calendar • Exam rules and regulations Monitoring & Evaluationinstruments and data collected. • Student feedback reports.	FHSS/EDP/BA/5.3/1 FHSS/EDP/BA/5.3/2 FHSS/EDP/BA/5.3/3	0 1 2 3 〇〇〇〇
5.4	The production, development and dispatch of learner-centered instructional package and delivery of courses are timely and quality assured. **As per the guidelines given by SLQF, QA-EDP,UGC handbook etc, EDECU has developed the production, development and dispatch of learner-**	Course development plans. • SLQF • QA _EDP Manual • Course development planning Meeting minutes. (year plans) • UGC handbook. Instructional package • Learning aids video, audio, handouts. • LMS	FHSS/EDP/BA/5.4/1 FHSS/EDP/BA/5.4/2	0 1 2 3 〇〇〇〇

	centered instructional package and delivery of courses timely.	• Lecture schedules. • EDECU webpage. • Newspaper advertisements. Operational schedules. • Continues assessments. • Yearend Examinations. Interaction with learners and lecturers. • Assignments. • Online and physical lectures. • Fieldwork.	FHSS/EDP/BA/5.4/3 FHSS/EDP/BA/5.4/4	
5.5	There is appropriate guidance and support structures and instructional processes empowering learners to acquire skills for introspection, critical thinking, independent learning, interactive learning, collaborative learning and development of learning communities. **EDECU has appropriate learner centered learning system to empower learners to acquire skills for introspection, critical thinking, independent learning, interactive learning, collaborative learning and development of learning communities.**	Curriculum/course development plans. • Basket system. Information package/ • Student handbook. • Fieldwork rules. • Course specifications. Instructional package. • Manual for the external degrees. Evaluation and assessment schemes. • Prospectus. • Course specifications. Interaction with learners and lecturers. • Assignments. • Field visits. • Online lectures.	FHSS/EDP/BA/5.5/1 FHSS/EDP/BA/5.5/2 FHSS/EDP/BA/5.5/3 FHSS/EDP/BA/5.5/4 FHSS/EDP/BA/5.5/5	0 1 2 3 ◯ ◯ ◯ ◯
5.6	Learners have access to tutors through a variety	Information packages • EDECU webpage.	FHSS/EDP/BA/5.6/1	0 1 2 3 ◯ ◯ ◯ ◯

	of media including ICT and at outreach centers. **EDECU provides variety of media learning system based on ICT and at outreach centers.**	• Prospectus. Student handbook schedules LMS • Uploaded lessons. • LMS lectures referred reports. • PowerPoint/handouts. • Videos and Audios. Interaction with learners and lecturers. • Online learning system (zoom). • Online workshops. • WhatsApp groups.	FHSS/EDP/BA/5.6/2 FHSS/EDP/BA/5.6/3 FHSS/EDP/BA/5.6/4	
5.7	Learners are supported through a combination of a variety of learning resources such as self-learning study material, audio visual aids, CDROM, on-line learning, face-to-face contact sessions laboratory sessions, library and outreach centers (blended learning) and a variety of learning strategies. **EDECU education system conducted face to face contact sessions until 2019. Due to covid-19 pandemic, from 2020 to up to date all lectures are conducted in online method.**	Student handbook. Instructional package • Course specification. Interaction with learners and lecturers. Audio visual aids, CDROM, online learning, Face-to-face contact sessions Laboratory sessions, library and outreach centers (blended learning) and a variety of learning strategies.	FHSS/EDP/BA/5.7/1 FHSS/EDP/BA/5.7/2 FHSS/EDP/BA/5.7/3 FHSS/EDP/BA/5.7/4 FHSS/EDP/BA/5.7/5 FHSS/EDP/BA/5.7/6 FHSS/EDP/BA/5.7/7 FHSS/EDP/BA/5.7/8	0 1 2 3 ◯ ◯ ◯ ◯

| 5.8 | Institution ensures sufficient academic support to learners who may be under-prepared for learning at a distance through the provision of bridging courses, additional units within existing courses or increasing face-to-face support.

EDECU follows updated systemsfor academic support to learners who may be under-prepared for learning at a distance through the provision of bridging courses, within existing courses or increasing face-to-face support as according to SLQF | Bridge courses
• 'Daham sarasaviya' higher diploma course.
• Buddhist studies diploma course.
• Diploma course in Criminology.
• Diploma course in Sociology and etc.

Information package.
• Prospectus.
• EDECU webpage
• Newspaper.
• Course specification.

Student handbook

Schedules
• Meeting schedules.

Feedback from tutors.

Records of face-to-face support.
• Attendance sheets. | FHSS/EDP/BA/5.8/1

FHSS/EDP/BA/5.8/2

FHSS/EDP/BA/5.8/3
FHSS/EDP/BA/5.8/4

FHSS/EDP/BA/5.8/5
FHSS/EDP/BA/5.8/6 | 0 1 2 3
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| 5.9 | The institution has a transparent mechanism in place to regularly obtain (formal & informal; qualitative and quantitative), feedback from multiple sources on aspects such as extent to which the intended learning outcomes of the programme have been achieved, learner satisfaction, teaching learning process, adequacy and | Monitoring and Evaluation instruments and feedback reports.

• Feedback reports from multiple sources.
Student's feedback (lms, WhatsApp)
• Student interviews for quality surveys.
• prior review forms.

Learner satisfactory survey | FHSS/EDP/BA/5.9/1

FHSS/EDP/BA/5.9/2

FHSS/EDP/BA/5.9/3 | 0 1 2 3
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				0 1 2 3
	accessibility of support services, learner achievement etc.			
5.10	Collated and analyzed data of the feedback used for improvement.

On request of students, recorded lectures uploaded to the LMS. Online surveys were conducted for seeking possibility to conduct examinations online during the Pandemic period. Then online examinations conducted and again conducted a survey to ensure the examination procedure adopted. | Analyzed data and documents on incorporation of feedback data.

Online examination records

Online Lecture guidelines | FHSS/EDP/BA/5.10/1

FHSS/EDP/BA/5.10/2

FHSS/EDP/BA/5.10/3 | 0 1 2 3
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| 5.11 | The institution ensures that the learner support system in place targets retention (reduce drop out %) and facilitates progression of learners from one level of education to the next higher level, successfully completes courses /programme and towards gainful employment.

FHSS with the support of EDECU conduct orientation programmes at the beginning of every academic year and consequently students are able to get a very clear idea about the study programme. In addition at least 40 hour lectures and practicals are scheduled just after the orientation. Compulsory seminar fee has been introduced for all students to encourage the | Survey reports on progression.

Survey reports with employers.

Minutes of relevant council/senate on decisions.

Documents on learner support

Vidumini Skills Development Programme | FHSS/EDP/BA/5.11/1

FHSS/EDP/BA/5.11/2

FHSS/EDP/BA/5.11/3

FHSS/EDP/BA/5.11/4

FHSS/EDP/BA/5.11/5 | 0 1 2 3
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	participation to the lectures. **Total transition to online lectures from 2020 and uploading all recorded lectures into the LMS have directly affected to decrease the dropout rate.**			
5.12	The institution ensures that the retention rate, progression rate, course completion rate and graduation rate are monitored on a continuous basis in relation to institutional/national targets and documented with a view to improve teaching learning process and resource management. **Related information are collected annually through student-surveys to check the retention rate, progression rate, course completion rate and graduation rate.**	Periodic survey reports on progression of learners. Employer's reports response of EDP and Senate.	FHSS/EDP/BA/5.12/1 FHSS/EDP/BA/5.12/2	0 1 2 3 〇 〇 〇 〇

Criterion 6 - Evaluation, Learner Assessment and Awards

This section elaborates how evaluation and learner assessment are conducted for the degree programmes offered by the EDECU of the University of Sri Jayewardenepura. Different evaluation strategies including both formative and summative assessments are used to assess if the learners have achieved the intended learning outcomes stated in each degree programme. Formative assessments include assignments, group-based assessments, field work, etc. whereas summative assessments generally include year-end written test papers. However, it needs to be noted here that all degree programmes do not have formative assessments due to practical problems such as heavy work load and excessive student number enrolled in some degree programmes. The examination by-laws, rules and regulations are in place to ensure the transparency, fairness, consistency, reliability, validity and confidentiality of examinations at all stages including paper setting, moderating and conducting examinations and maintaining marks. Formal appeals and complaints regarding the examination results are duly entertained. Disciplinary procedures are clearly stated in examination by-laws, and actions are taken against those who violate them. At the very beginning of each degree programme, EDECU shares examination related information such as procedures, examination schedules, assessment methods, grading criteria, etc. with the relevant parties including lecturers and students. Where necessary, the EDECU obtains the services of external examiners to set and moderate exam papers. After evaluation, results are duly issued. Measures are taken to maintain consistency and balance in teaching and assessment required by programme learning outcomes, and where possible, assessment standards are on par with the national benchmarks. More importantly, EDECU ensures that students receive timely feedback regarding the progress they display. These procedures are constantly reviewed to maintain the consistency and improve quality of evaluation and assessment methods adopted by the EDECU.

Serial no	Standards	Sources of Evidence	Annexures	Score Guide
6.1	Different forms of assessment strategies appropriate to achieving the stated learning outcomes of the individual programme /course are decided at the programme/course development stage and stated in the course material.	Institution's rules and regulations • Prospectus • Course specifications • Course manual • Student handbook By-laws • programs by -laws • examinations by-	FHSS/EDP/ BA /6.1/1 FHSS/EDP/ BA /6.1/2	0 1 2 3 ○ ○ ○ ○

		laws	FHSS/EDP/BA/6.1/3	
	Different Strategies are used to evaluate the learning outcomes in two forms as summative and formative assessments. The formative assessments applied as Assignments, group based assessments, field work, etc.. But in some courses only assessed by formative assessments due to the excessive number of student's enrollments, and not all participating in the Seminar series continuous assessment (formative) system is not a part of the SP. Instead year end and written examination for each academic year is led by the DC.	• Instructional package Formative assessments • Assignments • Mid Term Tests • Presentations (Individual/Group) • Field Works Summative assessments • End examination Course development plans . • Department Meeting Minutes • Curriculum Committee Meeting Minutes	FHSS/EDP/BA/6.1/4 FHSS/EDP/BA/6.1/5	
6.2	Assessment procedures and processes are in place through by-laws, regulations and rules; security, confidentiality and integrity of assessment systems and processes related to setting, marking and record keeping are ensured; Criteria regulations and procedures are communicated to all students and staff and	Examination by-laws • Student Handbook • Prospectus • Manual of examination procedure • Course Specifications Meeting Minutes • Boards of examiners' meeting minutes • Department Meeting Meetings	FHSS/EDP/BA/6.2/1 FHSS/EDP/BA/6.2/2 FHSS/EDP/BA/6.2/3	0 1 2 3 ◯ ◯ ◯ ◯

		Information on Examinations		
	The rules, regulations Special notices and the criteria of the Examination procedure, from paper setting, conducting examinations, marking, and record keeping are communicating to staff as well as students consistently.	• Assessments Guidelines (Individual/Group) • Lecture Materials • LMS related Evidences • External Degree Extension Website evidences • Social Media platform related Evidences • Special Notices related to Examinations		
6.3	Institution ensures that the amount of timing of assessment and weightage of different types of assessments take into account the level of study, credit requirements and intended outcomes of the programme/course. **The weightage, amount of timing, of the particular assessment meets expected intended learning outcomes**	Institution's rules and regulations • Student handbook • Prospectus • Course Specifications • Assessment Evaluation Criteria Course development plans. • Department Meeting Minutes • Faculty Board Meeting Minutes Instructional package • Social Media Platform related Evidences • LMS related documents • Website Evidences http://external.sjp.ac.lk/	FHSS/EDP/BA/6.3/1 FHSS/EDP/BA/6.3/2 FHSS/EDP/BA/6.3/3	0 1 2 3 ◯ ◯ ◯ ◯

6.4	At the beginning of each academic year, institution communicates to the learners through course information/sheets/sche dules complete information on the different types of assessment and assessment techniques, for programme/course, grading criteria, timelines for assessments and publication of results. **At the initial phase, students are well communicated about the completed information on assessment procedure in several forms such as prospectus, student handbooks, CSs ,Academic Calendar, Time Table, Website, Student Orientation programme etc.**	Rules and regulations of programs • Student Handbook. • Prospectus • Course Specifications Programmes Interaction with learners • Time Tables and Academic Calendar • Student Orientation programme • .Website Evidenceshttp://external.sjp.ac.lk/ • Social Media Platforms related Documents • LMS Ensuring Accuracy of Assessments • Detailed mark sheets • Minutes of the Results Board Meetings • Website Evidences http://external.sjp.ac.lk/	FHSS/EDP/BA/6.4/1 FHSS/EDP/BA/6.4/2 FHSS/EDP/BA/6.4/3	0 1 2 3 ◯ ◯ ◯ ◯
6.5	The institution ensures learners receive timely constructive feedback on assessments in a way that promotes learning and facilitates academic improvement. **Students are aware about the feedbacks**	Recorded Lectures • LMS • Learner's feedback (print/online) Work Allocation(Contact hours) • Course Specifications Feedbacks based on	FHSS/EDP/BA/6.5/1 FHSS/EDP/BA/6.5/2 FHSS/EDP/BA/6.5/3	0 1 2 3 ◯ ◯ ◯ ◯

	on assessments in the teaching learning procedures via LMS, Social Media Platforms and teacher learners contact hours.	Social Media Platforms		
6.6	Assessment results are documented and communicated without delay to all learners. **The Results Releasing procedure are conducting within considerable period of time.**	Examination by-laws Manual of examination procedure • Approved Examiners Schedules • Result sheets Meeting Minutes • Department Meeting Minutes • Faculty Board Meeting Minutes • Board of Examination Results **Website Evidences** http://external.sjp.ac.lk/	FHSS/EDP/BA/6.6/1 FHSS/EDP/BA/6.6/2 FHSS/EDP/BA/6.6/3 FHSS/EDP/BA/6.6/4	0 1 2 3 ◯ ◯ ◯ ◯
6.7	Institution ensures transparency, fairness and consistency in the assessment system. **The Assessment procedure which ensuring the transparency, reliability and fairness of the assessments through by laws, schedules of paper setting and moderating, mark sheets of first and**	Institution's rules and regulations Examination Paper Setting and Moderating Process • Schedule of the Paper Setting and Moderating • Examination papers • Moderated Reports • Marking Schemes • Mark sheets of First Examiners • Mark sheets of Second Examiners	FHSS/EDP/BA/6.7/1 FHSS/EDP/BA/6.7/2	0 1 2 3 ◯ ◯ ◯ ◯

	second examiners and the minutes of the relevant academic bodies.	• Results Recorded Book Meeting Minutes • Department Meeting Minutes • Faculty Board Meeting Minutes • Board of Examination Results	FHSS/EDP/BA/6.7/3	
6.8	Assessment strategy of institution has provision for external examiners for setting, moderating and marking. **The Examination procedure is MOSTLY conducted by Internal Senior Academics. But if any case of need, for particular subject areas assisted by the external expertise.(Practice of the acquiring assistance from external expertise is very rare)**	Institution's rules and regulations. • Appointment letters • Examiners' profile/Curriculum Vitae Manual of examination procedure Meeting Minutes • Department Meeting Minutes • Faculty Board Meeting Minutes	FHSS/EDP/BA/6.8/1 FHSS/EDP/BA/6.8/2 FHSS/EDP/BA/6.8/3	0 1 2 3 ◯ ◯ ◯ ◯
6.9	Detailed and standardized marking schemes be provided to all examiners and examiners be orientated on the marking schemes to ensure consistency in marking. **Ensuring the Consistency of Marking procedure**	Institution's rules and regulations • Examiners Appointment letters • Guidelines for paper setting and marking Examination Paper Setting and Moderating Process	FHSS/EDP/BA/6.9/1 FHSS/EDP/BA/6.9/2	0 1 2 3 ◯ ◯ ◯ ◯

				0 1 2 3
	via appointing first and second examiners, providing marking schemes.	- Examination papers - Marking Schemes - Mark sheets of First Examiners - Mark sheets of Second Examiners		
6.10	The institution has a mechanism through evaluation of programmes, courses and awards for reviewing the effectiveness of the teaching learning processes and the overall performance of learners. **It is practicing the mechanism for development and evaluation of programmes/Courses through workshops, rules, regulations and by laws and awarding process to enhance the performance of learners.**	Prospectus and Students Hand Book Curriculum Development/Assessment Workshops - Agenda - Attendance - Materials related to workshops Students' feedbacks Degree Awarding related Evidences - Faculty Board approved award list - Senate Meeting Minutes - Graduation(Degree Certificate Specimen) - Convocation Book - Website Evidences http://external.sjp.ac.lk/	FHSS/EDP/BA/6.10/1 FHSS/EDP/BA/6.10/2 FHSS/EDP/BA/6.10/3 FHSS/EDP/BA/6.10/4	0 1 2 3 ◯ ◯ ◯ ◯
6.11	There is a clearly stated disciplinary procedure for handling malpractices and violation of code of conduct and ethical standards relating to copying, plagiarism and reproduction of	Institution's rules and regulations. - Students' Handbook Examination by-laws/Rules and regulations - Code of conduct	FHSS/EDP/BA/6.11/1 FHSS/EDP/BA/6.11/2	0 1 2 3 ◯ ◯ ◯ ◯

	open-source materials. **The clearly documented and practicing mechanism on examination malpractices through Disciplinary action committees aligned with by laws to maintain the ethical standards.**	and ethical practices • Disciplinary Action Form • Plagiarism Policy Meeting Minutes • Faculty Board Meeting Minutes • Examination Offence Board meeting Minutes • Faculty Appointed Disciplinary Committee Meeting Minutes • Senate meeting minutes	FHSS/EDP/BA/6.11/3	
6.12	The institution adheres to the disciplinary procedure and initiates timely and justifiable disciplinary action wherever applicable. **Application of disciplinary procedure justifiably and timely.**	Examination by-laws. Rules and regulations Code of conduct and ethical practices. Offence Board Meeting Minutes Convocation Book	FHSS/EDP/BA/6.12/1 FHSS/EDP/BA/6.12/2 FHSS/EDP/BA/6.12/3 FHSS/EDP/BA/6.12/4	0 1 2 3 ◯ ◯ ◯ ◯
6.13	There is a mechanism to ensure that complaints from the learners about the fairness of the assessment and formal appeal against assessment results are dealt with fairly and in a timely manner. **The existing response forms such as Emails,**	Students' Complaints related Evidences • Students Requests via Email, Whatsapp, and LMS etc… • Web Notices • Response Letters Meeting Minutes • Department Meeting Minutes • Faculty Meeting Minutes	FHSS/EDP/BA/6.13/1 FHSS/EDP/BA/6.13/2	0 1 2 3 ◯ ◯ ◯ ◯

	Web requests, Letters, Phone Calls and Social Media Platforms towards appealing and students complaints considerably and fairly.			
6.14	Assessment standards are benchmarked against the practices in the national university system. **Assessments standards meets the provisions of National University System**	Documents relating to alignment of assessment standards to QAAC standards - Subject Benchmarks - SLQF Curriculum and Assessment Workshop related evidences Stakeholder Meetings related documents	FHSS/EDP/BA/6.14/1 FHSS/EDP/BA/6.14/2 FHSS/EDP/BA/6.14/3	0 1 2 3 ◯ ◯ ◯ ◯

Annexure 1- Organization Structure of EDECU
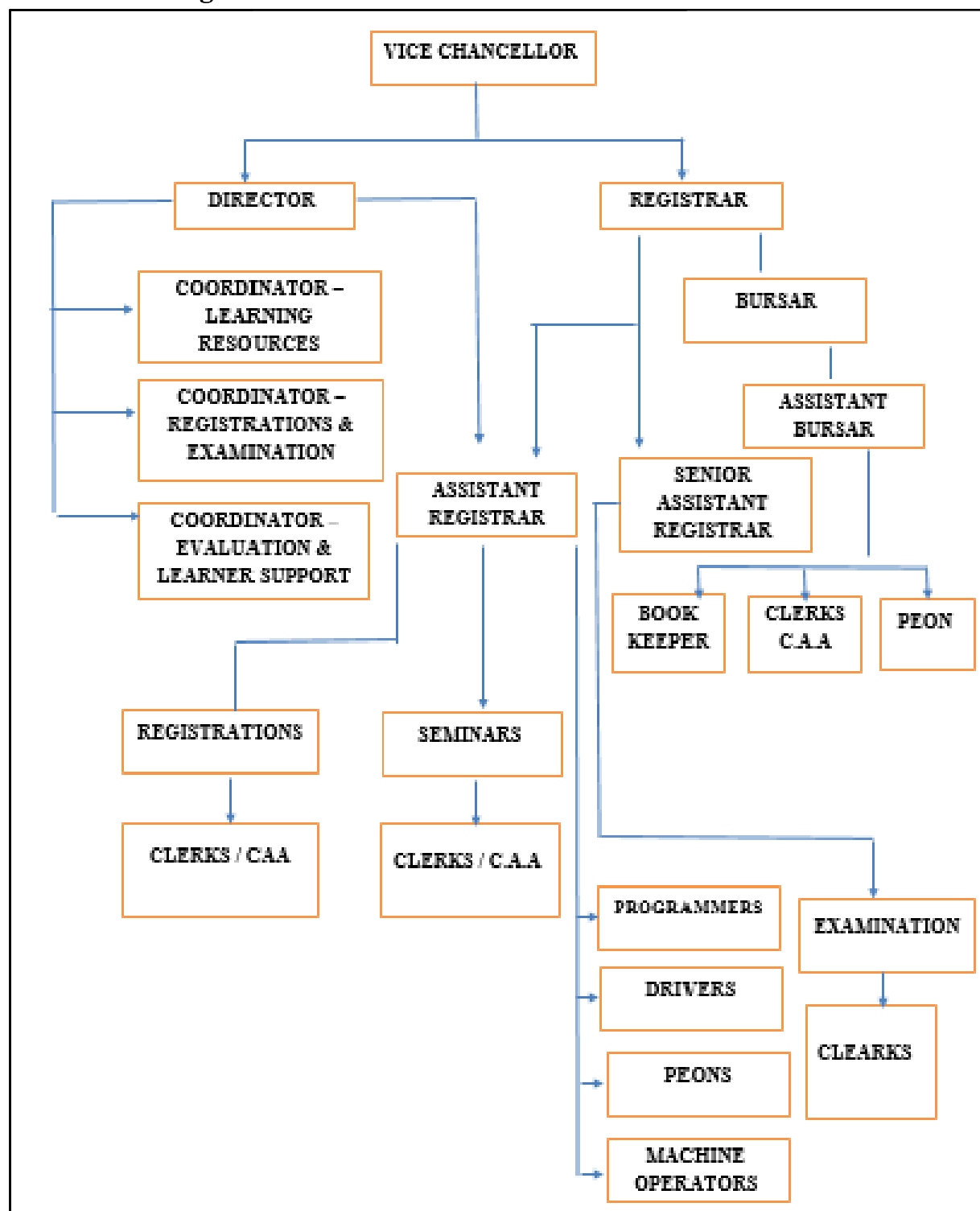
Figure 2 Organization Structure of EDECU

University has a separate administrative entity namely Extension Degrees and Extension Courses Unit (EDECU) for handling all the matters related to external degree programmes. EDECU runs as a self – financing center. Its policies and procedures are

clearly defined in compliance with the UGC guidelines. The External Degrees and Extension Courses Unit is headed by a Director appointed by the Council of the University. EDECU has three main sub divisions,

- Learning Resources
- Evaluation & Learner Support
- Registration & Examination

Each of these divisions are headed by a coordinator. Management committee governs the entire EDECU. It is chaired by the Vice Chancellor. Study board is another important part of the governing body of EDECU. It is headed by a chairperson. Faculty board appoints a senior academic member as the chairperson of the study board for a period of three years.

Annexure 2– Curriculum of the degree programme

Prospectus 2019

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මානවශාස්ත්‍ර හා සමාජීයවිද්‍යා පීඨයෙහි බාහිර උපාධි පාඨමාලා සකස් කර ඇත්තේ පාඨමාලා ඒකක ක්‍රමයට අනුවය. එම පාඨමාලා ඒකක වර්ෂ පූර්ණ ඒවා වන අතර සෑම අධ්‍යයන වර්ෂයක් ආරම්භයේදීම බාහිර උපාධි හා විස්තාරිත පාඨමාලා ඒකකය විසින් අධ්‍යයන කාල සටහනක් ප්‍රකාශයට පත් කෙරෙනු ඇත.

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සෑම පාඨමාලා ඒකකයක්ම හැඳින්වීම සඳහා ඉංග්‍රීසි කැපිටල් අක්ෂර හතරකින් සහ ඉලක්කම් පහකින් යුතු කේතයක් භාවිත කැරේ.කිසියම් පාඨමාලා ඒකකයක් සඳහා භාවිත කරන කේතය මගින් එම ඒකකය අයත් වන අධ්‍යයන ක්ෂේත්‍රය දැක්වෙන අතර එම පාඨමාලා ඒකකය අයත් වන අධ්‍යයන වර්ෂය, පාඨමාලා ඒකකයේ අනුක්‍රමික අංකය සහ එම පාඨමාලාවේ ඒකක අගය නිරූපණය වේ.

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ඒ අනුව කේතය වන්නේ STGE1001.5 ය.

පාඨමාලා ඒකකයක ඒකක අගය

පාඨමාලා ඒකකයක ඒකක අගය ශිෂ්‍ය සම්බන්ධීකරණ කාලය, ප්‍රතිපෝෂක සම්මන්ත්‍රණ, අඛණ්ඩ ඇගයීම්, ප්‍රායෝගික පරීක්ෂණ, ක්ෂේත්‍ර අධ්‍යයන යනාදිය මත තීරණය කැරේ. කිසියම් ශිෂ්‍යයෙකු ආචාර්යවරයෙකුගේ සෘජු අධීක්ෂණය යටතේ ගත කරන අධ්‍යයන කාලය සහ ශිෂ්‍යයා විසින් අධ්‍යයන කටයුතු සඳහා යොදනු ලබන මූලික කාලය ද ඇතුලුව ශිෂ්‍ය සම්බන්ධීකරණ පැය ගණන අර්ථ දැක්වේ. ඒ අනුව එක් ඒකක අගයක් සඳහා ශිෂ්‍ය සම්බන්ධීකරණ කාලය පැය 50කි.

පාඨමාලා ඒකක

පීඨය මගින් අධ්‍යයන ක්ෂේත්‍ර 26කට අයත් පාඨමාලා පවත්වා ගෙන යන අතර ඒවායේ නම් සහ කේත පහත වගුවේ දැක්වේ.උපාධි අපේක්ෂකයනට මෙම අධ්‍යයන ක්ෂේත්‍ර ඔස්සේ තම උපාධි පාඨමාලාව සැලසුම් කර ගත හැකිය.මෙම අධ්‍යයන ක්ෂේත්‍ර අධ්‍යයනාංශ 14 ක් යටතේ ක්‍රියාත්මක වේ.

අධ්‍යයනාංශය	අධ්‍යයන ක්ෂේත්‍රය	කේතය
අපරාධ විද්‍යා හා අපරාධ යුක්ති	• අපරාධ විද්‍යාව	CRGE
ආර්ථිකවිද්‍යාව	• ආර්ථිකවිද්‍යාව	ECGE
ඉංග්‍රීසි හා වාග් විද්‍යා	• ඉංග්‍රීසි භාෂාව	ELAN
භූගෝල විද්‍යාව	• භූගෝල විද්‍යාව	GEGE
ඉතිහාස හා පුරාවිද්‍යාව	• ඉතිහාසය • පුරාවිද්‍යාව	HIGE ARGE
සංස්කෘතික අධ්‍යයන හා ප්‍රාසංගික කලා	• සංගීතය • නර්තනය • නාට්‍ය හා රංග කලාව • සංස්කෘතික හා සෞන්දර්ය අධ්‍යයනය • සංස්කෘත • හින්දි	MUGE DAGE DRGE CUGE SAGE HNGE
පාලි හා බෞද්ධ	• පාලි • බෞද්ධ ශිෂ්ටාචාරය • බෞද්ධ දර්ශනය	PAGE BCGE BPGE
දර්ශනය හා මනෝවිද්‍යාව	• දර්ශනය • මනෝවිද්‍යාව	PHGE PSGE
දේශපාලන විද්‍යාව	• දේශපාලන විද්‍යාව • ජාත්‍යන්තර සම්බන්ධතා	POGE IRGE
සිංහල හා ජනසන්නිවේදනය	• සිංහල • ජනසන්නිවේදන	SIGE CMGE
සමාජ සංඛ්‍යානය	• සමාජ සංඛ්‍යානය	STGE
සමාජ විද්‍යාව	• සමාජ විද්‍යාව	SOGE
මානව විද්‍යාව	• මානව විද්‍යාව	ANGE
ඉංග්‍රීසි භාෂාව ඉගැන්වීමේ අධ්‍යයනාංශය	• අනිවාර්ය ඉංග්‍රීසි පාඨමාලාව	

මානවශාස්ත්‍ර හා සමාජීයවිද්‍යා පීඨය මගින් බාහිර උපාධි සහ විස්තාරිත පාඨමාලා ඒකකය යටතේ ඉදිරිපත් කරනු ලබන උපාධි පාඨමාලා සහ පාඨමාලා ඒකක

මෙම පීඨයේ පාඨමාලා ඒකක ප්‍රධාන වශයෙන් කොටස් දෙකකින් යුක්ත වේ.

(අ) අනිවාර්ය පාඨමාලා ඒකක

(අ) අධ්‍යයන ක්ෂේත්‍රයන්ට අදාළ පාඨමාලා ඒකක

බාහිර උපාධි හා විස්තාරිත පාඨමාලා ඒකකයේ ලියාපදිංචි වන සෑම ශිෂ්‍යයෙකුම තම අධ්‍යයන ක්ෂේත්‍රයට/ක්ෂේත්‍රයන්ට අයත් පාඨමාලා ඒකකවලට අමතරව පළමු වර්ෂයේදී හා දෙවන වර්ෂයේදී පැවැත්වෙන පහත සඳහන් අනිවාර්ය පාඨමාලා ඒකක හැදෑරීම අත්‍යවශ්‍ය වේ.

වසර	පාඨමාලා කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර	ENGE 1005.2	English	2
	SOSE 1006.2	තොරතුරු තාක්ෂණය	2
දෙවන වසර	SOFT 2001.2	ශ්‍රී ලාංකේය සමාජය	2
	SOFT 2002.2	නායකත්වය හා පෞරුෂ සංවර්ධනය	2

අනිවාර්ය පාඨමාලා ඒකක සඳහා සමස්ත ඒකක අගය 08 ක්වන අතර ශ්‍රේණි ලකුණු සාමාන්‍ය (GPA)ගණනය කිරීමේදීම පාඨමාලා ඒකක සඳහා ලබා ගන්නා ඒකක අගයන්ද අදාළ කර ගනු ඇත.

මානවශාස්ත්‍ර හා සමාජීයවිද්‍යා පීඨය මගින් පහත දැක්වෙන උපාධි පාඨමාලා ඉදිරිපත් කරනු ලබයි.

(අ) ශාස්ත්‍රවේදී (සාමාන්‍ය)බාහිර උපාධි පාඨමාලාව - අධ්‍යයන වර්ෂතුනකි.

(ආ) සමාජීය විද්‍යාවේදීපාරිසරික හා සංවර්ධන අධ්‍යයන (සාමාන්‍ය)බාහිරඋපාධි පාඨමාලාව අධ්‍යයන වර්ෂ තුනකි.

(ඇ) Bachelor of Arts in English (General) ExternalDegree – Three year programme

(අ) ශාස්ත්‍රවේදී (සාමාන්‍ය) බාහිර උපාධි පාඨමාලාව

ශාස්ත්‍රවේදී (සාමාන්‍ය)බාහිර උපාධි පාඨමාලාව සැලසුම් කර ඇත්තේ අධ්‍යයන වර්ෂ තුනකදී සම්පූර්ණ කිරීම සඳහාය. ඒ අනුව වසර තුනක් තුළදී යන ඒකක අගය 98 ක් වන පරිදි පාඨමාලා ඒකක 22ක් (අනිවාර්ය පාඨමාලා ද ඇතුළ ව)තෝරාගත යුතුය.

නිදර්ශනයඃ

උපාධි අපේක්ෂකයකු විසින් ශාස්ත්‍රවේදී (සාමාන්‍ය) බාහිර උපාධිය සඳහා පාඨමාලා ඒකක තෝරා ගත යුතු ආකාරය පිළිබඳ නිදර්ශනයක් පහත දැක්වේ.

පළමු වර්ෂය   දෙවන වර්ෂය

ප්‍රධාන අධ්‍යයන ක්ෂේත්‍රයන්	ඒකක අගය	ප්‍රධාන අධ්‍යයන ක්ෂේත්‍රයන්	ඒකක අගය
සමාජ සංඛ්‍යානය	ඒකක අගය 10	සමාජ සංඛ්‍යානය	ඒකක අගය 10
ආර්ථික විද්‍යාව	ඒකක අගය 10	ආර්ථික විද්‍යාව	ඒකක අගය 10
බෞද්ධ ශිෂ්ටාචාරය	ඒකක අගය 10	බෞද්ධ ශිෂ්ටාචාරය	ඒකක අගය 10
අනිවාර්ය ඉංග්‍රීසි	ඒකක අගය 02	ශ්‍රී ලාංකේය සමාජය	ඒකක අගය 02
තොරතුරු තාක්ෂණය	ඒකක අගය 02	නායකත්වය හා පෞරුෂ සංවර්ධනය	ඒකක අගය 02

තෙවන වර්ෂය

ප්‍රධාන අධ්‍යයන ක්ෂේත්‍රයන්	ඒකක අගය
සමාජ සංඛ්‍යානය	ඒකක අගය 10
ආර්ථික විද්‍යාව	ඒකක අගය 10
බෞද්ධ ශිෂ්ටාචාරය	ඒකක අගය 10

මුළු ඒකක අගය 98කි.

අධ්‍යයනාංශ සහ ඒවාට අදාළ පාඨමාලා ඒකක
අපරාධ විද්‍යා හා අපරාධ යුක්ති අධ්‍යයනාංශය
අපරාධ විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
	පළමු වසර	
CRGE 1001.5	අපරාධ විද්‍යාවේ මූලික සංකල්ප	05
CRGE 1002.5	අපරාධ යුක්ති ක්‍රමය	05
	දෙවන වසර	
CRGE 2001.5	අපරාධ විද්‍යා පර්යේෂණ මූලධර්ම	05
CRGE 2002.5	අපරාධ විද්‍යා න්‍යායයන්	05
	තෙවන වසර	
CRGE 3001.5	සමකාලීන අපරාධ ප්‍රවණතා	05
CRGE 3003.5	අපරාධ පාලනය හා නිවාරණය	05

ආර්ථික විද්‍යා අධ්‍යයනාංශය

ආර්ථික විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
ECGE 1001.5	සූක්ෂම ආර්ථික විද්‍යා මූලධර්ම	05
ECGE 1002.5	සාර්ව ආර්ථික විද්‍යා මූලධර්ම	05
දෙවන වසර		
ECGE 2001.5	අන්තර්මධ්‍ය සූක්ෂම ආර්ථිකවිද්‍යාව	05
ECGE 2002.5	අන්තර්මධ්‍ය සාර්ව ආර්ථික විද්‍යාව	05
තෙවන වසර		
ECGE 3001.5	තත්කාලීන ආර්ථික ගැටලු	05
ECGE 3002.5	රාජ්‍ය ආර්ථික විද්‍යාව	05

භූගෝල විද්‍යා අධ්‍යයනාංශය

භූගෝල විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
GEGE 1001.5	භූගෝල විද්‍යා චින්තනය හා ක්‍රමවේදය	05
GEGE 1002.5	භෞතික හා මානව භූගෝල විද්‍යාව	05
දෙවන වසර		
GEGE 2001.5	සිතියම් විද්‍යාත්මක ක්‍රමශිල්ප	05
GEGE 2002.5	භෞතික පරිසරය හා පරිසර කළමනාකරණය	05
තෙවන වසර		
GEGE 3001.5	සංවර්ධනය හා සැලසුම්කරණය	05
GEGE 3002.5	තුලනාත්මක ප්‍රාදේශීය අධ්‍යයනය	05

ඉතිහාසය හා පුරාවිද්‍යා අධ්‍යයනාංශය

ඉතිහාසය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
HIGE 1001.5	පෙරදිග ඉතිහාසයේ බලවේග	05
HIGE 1002.5	අපරදිග ඉතිහාසයේ බලවේග	05
දෙවන වසර		
HIGE 2001.5	ශ්‍රී ලංකා දේශපාලන ඉතිහාසය (ආරම්භයේ සිට ක්‍රි.ව.1500 දක්වා)	05
HIGE 2002.5	ඉන්දියා ඉතිහාසය (ආරම්භයේ සිට ක්‍රි.ව.1200 දක්වා)	05
තෙවන වසර		
HIGE 3001.5	ශ්‍රී ලංකාවේ දේශපාලන ඉතිහාසය (ක්‍රි.ව. 1500 සිට	05

		05
HIGE 3002.5	යුරෝපා ඉතිහාසය (16 වැනි සියවසේ සිට 20 වැනි සියවස දක්වා)	05

පුරාවිද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
	පළමු වසර	
ARGE 1001.5	ඉන්දියාවේ සහ ශ්‍රී ලංකාවේ පුරාවිද්‍යා ඉතිහාසය	05
ARGE 1002.5	සම්භාව්‍ය චිත්‍ර හා මූර්ති	05
	දෙවන වසර	
ARGE 2001.5	පුරාවිද්‍යාවේ මූලධර්ම හා ක්ෂේත්‍ර පුරාවිද්‍යාව	05
ARGE 2002.5	අභිලේඛන හා අක්ෂර රූප විද්‍යාව	05
	තෙවන වසර	
ARGE 3001.5	සම්භාව්‍ය වාස්තු විද්‍යාව හා තාණක විද්‍යාව	05
ARGE 3002.5	ස්මාරක සංරක්ෂණය සහ පුරාවිද්‍යා උරුම කළමනාකරණය	05

Department of English

English Course Units

Code	Title of the Course Unit	Status	Pre-requisites
	First Year		Selection Test
ELAN 1001.5	Critical Reading & Writing	05	
ELAN 1002.5	Understanding English Grammar	05	
	Second Year		ELAN 1001, 1002
ELAN 2001.5	English for Employment	05	
ELAN 2002.5	Linguistics 1: Phonetics/phonology, morphology, and syntax		
	Third Year		
ELAN 3001.5	Linguistics 2: Sociolinguistics, Psycholinguistics, Historical Linguistics	05	
ELAN 3002.5	Discourse Analysis	05	

භාෂා, සංස්කෘතික අධ්‍යයන හා ප්‍රාසංගික කලා අධ්‍යයනාංශය

සංගීතය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය	පූර්ව ආවශ්‍යකතා
	පළමු වසර		
MUGE 1001.5	උත්තර භාරතීය සංගීතය ප්‍රායෝගික I(ගායනය)	05	නිපුණතා පරීක්ෂණයෙන් සමත්
MUGE 1002.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික I(වාදනය)	05	නිපුණතා පරීක්ෂණයෙන් සමත්
MUGE 1003.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික I(තබ්ලා)	05	නිපුණතා පරීක්ෂණයෙන් සමත්
MUGE 1004.5	භාරතීය සංගීත සිද්ධාන්ත හා ඉතිහාසය (ගායනය/වාදනය)	05	MUGE 1001 හෝ MUGE 1003
MUGE 1005.5	භාරතීය සංගීත සිද්ධාන්ත හා ඉතිහාසය (තබ්ලා)	05	MUGE 1004
	දෙවන වසර		
MUGE 2001.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික II (ගායනය)	05	MUGE 1001
MUGE 2002.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික II (වාදනය)	05	MUGE 1003
MUGE 2003.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික II (තබ්ලා)	05	MUGE 1004
MUGE 2004.5	අපරදිග සංගීත සිද්ධාන්ත	05	MUGE 1001 හෝ 1003 හෝ 1004 හෝ 1005
	තෙවන වසර		
MUGE 3001.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික III (ගායනය)	05	MUGE 2001
MUGE 3003.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික III (වාදනය)	05	MUGE 2003
MUGE 3004.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික III (තබ්ලා)	05	MUGE 2004
MUGE 3002.5	රබීන්ද්‍ර සංගීතය හා දේශීය ජන සංගීතය	05	MUGE 3001 හෝ 3003
MUGE 3005.5	ශ්‍රී ලාංකේය අවනද්ධ වාද්‍ය භාණ්ඩ (සිද්ධාන්ත හා ප්‍රායෝගික)	05	MUGE 3004

නර්තනය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය	පූර්ව ආවශ්‍යකතා
	පළමු වසර		නිපුණතා පරීක්ෂණයෙන් සමත් වීම
DAGE 1001.5	දේශීය නර්තන ඉතිහාසය හා සිද්ධාන්ත	05	
DAGE 1002.5	දේශීය නර්තන ප්‍රායෝගික I(උඩරට/ පහතරට/ සබරගමු)	05	
	දෙවන වසර		
DAGE 2001.5	භාරතීය නර්තන ඉතිහාසය හා සිද්ධාන්ත	05	
DAGE 2002.5	නර්තන ප්‍රායෝගික II(උඩරට/පහතරට)	05	DAGE 1002
	තෙවන වසර		

| DAGE 3001.5 | ලෝක නර්තන සම්ප්‍රදායන් | 05 | |
| DAGE 3002.5 | නර්තන ප්‍රායෝගික III(උඩරට/ පහතරට/ සබරගමු) | 05 | DAGE 2002 |

නාට්‍ය හා රංග කලාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
	පළමු වසර	
DRGE 1001.5	නාට්‍ය ප්‍රවේශය සහ ලෝකයේ පැරණි නාට්‍ය කලාව	05
DRGE 1002.5	ශ්‍රී ලාංකේය නාට්‍ය කලාව	05
	දෙවන වසර	
DRGE 2001.5	යුරෝපීය නාට්‍ය කලාව	05
DRGE 2002.5	ශ්‍රී ලාංකේය නූතන නාට්‍ය කලාව	05
	තෙවන වසර	
DRGE 3001.5	නාට්‍ය නිර්මාණකරණය හා රංගභූමි ශිල්පය	05
DRGE 3002.5	නාට්‍ය රචනය හා විචාරය	05

සංස්කෘත පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
	පළමු වසර	
SAGE 1001.5	සංස්කෘත සාහිත්‍යය හා තදීය ඉතිහාසය	05
SAGE 1002.5	සංස්කෘත ව්‍යාකරණය	05
	දෙවන වසර	
SAGE 2001.5	සම්භාව්‍ය සංස්කෘත සාහිත්‍යය හා සංස්කෘත භාෂා අධ්‍යයනය	05
SAGE 2002.5	සංස්කෘත නාට්‍ය සාහිත්‍යය	05
	තෙවන වසර	
SAGE 3001.5	වෛදික හා බෞද්ධ සංස්කෘත සාහිත්‍යය	05
SAGE 3002.5	සංස්කෘත කාව්‍ය විචාරවාද හා භාෂා අධ්‍යයනය	05

හින්දී පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය	පූර්ව ආවශ්‍යකතා
	පළමු වසර		
HNGE 1001.5	මූලික හින්දී ව්‍යාකරණ	05	නැත
HNGE 1002.5	හින්දී සාහිත්‍ය ඉතිහාසය	05	නැත
	දෙවන වසර		
HNGE 2001.5	හින්දී ව්‍යාකරණ හා නිබන්ධ ලේඛනය	05	HNGE 1001
HNGE 2002.5	හින්දී ගද්‍ය හා පද්‍ය සාහිත්‍යය	05	HNGE 1001, 1002
	තෙවන වසර		

HNGE 3001.5	හින්දි ඉතිහාසය හා පරිවර්තන කලාව	05	HNGE 1001, 1002, 2001, 2002
HNGE 3002.5	හින්දි ජන සාහිත්‍යය හා උත්තර භාරතීය සංස්කෘතිය	05	HNGE 1002, 2002

සංස්කෘතික අධ්‍යයනය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
CUGE 1003.5	සංස්කෘතික අධ්‍යයන ප්‍රවේශය	05
CUGE 1004.5	සෞන්දර්ය අධ්‍යයන ප්‍රවේශය	05
	දෙවන වසර	
CUGE 2002.5	ලෝක ආගම් හා සංස්කෘති	05
CUGE 2003.5	භාෂාව, සංස්කෘතිය හා සෞන්දර්යය	05
	තෙවන වසර	
CUGE 3001.5	ශ්‍රී ලාංකේය ජන සම්ප්‍රදාය	05
CUGE 3002.5	ශ්‍රී ලංකාවේ බෞද්ධ සංස්කෘතිය	05

පාලි හා බෞද්ධ අධ්‍යයනාංශය

පාලි පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
PAGE 1001.5	පාලි භාෂා ප්‍රවේශය	05
PAGE 1002.5	පාලි සාහිත්‍ය ප්‍රවේශය	05
	දෙවන වසර	
PAGE 2001.5	පාලි සාහිත්‍ය ඉතිහාසය	05
PAGE 2002.5	නිර්දිෂ්ට ග්‍රන්ථ	05
	තෙවන වසර	
PAGE 3001.5	ව්‍යාකරණ හා වාග් විද්‍යාව	05
PAGE 3002.5	අනිර්දිෂ්ට ග්‍රන්ථ හා ධර්ම විනය	05

බෞද්ධ ශිෂ්ටාචාරය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
	පළමු වසර	
BCGE 1001.5	භාරතීය බෞද්ධ ශිෂ්ටාචාරයෙහි ප්‍රභවය සහ පරිහානිය	05
BCGE 1002.5	මූලධර්ම අධ්‍යයනය	05
	දෙවන වසර	
BCGE 2001.5	ශ්‍රී ලංකාවේ බෞද්ධ ශිෂ්ටාචාරය	05
BCGE 2002.5	බෞද්ධ සමාජ හා දර්ශනය	05
	තෙවන වසර	
BCGE 3001.5	බෞද්ධ සංස්ථා අධ්‍යයනය	05
BCGE 3002.5	බෞද්ධ සාහිත්‍යය හා කලා ශිල්ප	05

බෞද්ධ දර්ශනය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
BPGE 1001.5	බෞද්ධ දර්ශනය අධ්‍යයන ප්‍රවේශය	05
BPGE 1002.5	ආදී බෞද්ධ දර්ශනය	05
දෙවන වසර		
BPGE 2001.5	බෞද්ධ දර්ශනයේ ඥාන විභාගය	05
BPGE 2002.5	බෞද්ධ දර්ශන ඉතිහාසය	05
තෙවන වසර		
BPGE 3001.5	බෞද්ධ මනෝවිද්‍යාව හා ආචාර විද්‍යාව	05
BPGE 3002.5	බුදු සමය හා සමාජ ගැටලු	05

දර්ශනය හා මනෝවිද්‍යා අධ්‍යයනාංශය

දර්ශනය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
PHGE 1001.5	තර්ක ශාස්ත්‍රය හා විද්‍යාත්මක ක්‍රමය	05
PHGE 1002.5	දාර්ශනික ගැටලු	05
දෙවන වසර		
PHGE 2001.5	බටහිර දර්ශනය	05
PHGE 2002.5	භාරතීය දර්ශනය	05
තෙවන වසර		
PHGE 3001.5	සාමාන්‍ය මනෝවිද්‍යාව	05
PHGE 3002.5	ආචාර විද්‍යාව හා සමකාලීන ගැටලු	05

මනෝ විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
PSGE 1001.5	සාමාන්‍ය මනෝ විද්‍යාව	05
PSGE 1002.5	ව්‍යවහාරික මනෝ විද්‍යාව	05
දෙවන වසර		
PSGE 2001.5	පෞරුෂය පිළිබඳ මනෝ විද්‍යාව	05
PSGE 2002.5	මිනිස් හැසිරීමේ ස්වභාවය	05
තෙවන වසර		
PSGE 3001.5	ප්‍රජානන මනෝ විද්‍යාව	05
PSGE 3002.5	කාර්මික මනෝ විද්‍යාව	05

දේශපාලන විද්‍යා අධ්‍යයනාංශය

දේශපාලන විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
POGE 1001.5	දේශපාලන විද්‍යාවේ මූලිකාංග	05
POGE 1002.5	ශ්‍රී ලංකා ආණ්ඩුක්‍රමය සහ දේශපාලන වෙනස්වීම්	05
දෙවන වසර		
POGE 2001.5	දේශපාලන න්‍යාය	05
POGE 2002.5	තුලනාත්මක දේශපාලනය හා ආණ්ඩුක්‍රමය	05
තෙවන වසර		
POGE 3001.5	දේශපාලන සමාජ විද්‍යාව	05
POGE 3002.5	රාජ්‍ය පරිපාලනය	05

ජාත්‍යන්තර සම්බන්ධතා පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
IRGE 1001.5	ජාත්‍යන්තර සම්බන්ධතා පිළිබඳ හැඳින්වීමක්	05
IRGE 1002.5	ජාත්‍යන්තර හා කලාපීය සංවිධාන	05
දෙවන වසර		
IRGE 2001.5	ජාත්‍යන්තර දේශපාලනය	05
HIGE 2002.5	ගැටුම් සහ ගැටුම් නිරාකරණය	05
තෙවන වසර		
IRGE 3001.5	ලෝක දේශපාලනයේ සමකාලීන ගැටලු	05
IRGE 3002.5	ශ්‍රී ලංකාවේ විදේශ ප්‍රතිපත්තිය	05

සිංහල හා ජනසන්නිවේදන අධ්‍යයනාංශය
සිංහල පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
SIGE 1001.5	සාහිත්‍ය ප්‍රවේශය	05
SIGE 1002.5	භාෂා ප්‍රවේශය	05
දෙවන වසර		
SIGE 2001.5	සිංහල භාෂාවේ ඉතිහාසය හා ව්‍යාකරණ සම්ප්‍රදාය	05
SIGE 2002.5	සිංහල ප්‍රබන්ධ සාහිත්‍යය	05
තෙවන වසර		
SIGE 3001.5	සම්භාව්‍ය සිංහල සාහිත්‍ය	05
SIGE 3002.5	සිංහල සංස්කෘතිය	05

සන්නිවේදනය හා මාධ්‍ය අධ්‍යයනය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය	පූර්ව ආවශ්‍යකතා
	පළමු වසර		
CMGE 1001.5	සන්නිවේදන මූලධර්ම	05	
CMGE 1002.5	මාධ්‍ය අධ්‍යයනය හැඳින්වීම	05	
	දෙවන වසර		අ.පො.ස. උසස් පෙළ විභාගය සඳහා ජනසන්නිවේදනය විෂයය හදාරා තිබිය යුතුය
CMGE 2001.5	භාවිත සන්නිවේදනය	05	
CMGE 2002.5	ජනමාධ්‍ය භාවිතය	05	
	තෙවන වසර		
CMGE 3001.5	වෘත්තීය සන්නිවේදන	05	
CMGE 3002.5	ජනමාධ්‍ය හා සමාජය	05	

සමාජ සංඛ්‍යාන අධ්‍යයනාංශය

සමාජ සංඛ්‍යානය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය	පූර්ව ආවශ්‍යකතා
	පළමු වසර		
STGE 1001.5	මූලික ගණිතය	05	නැත
STGE 1002.5	මූලික සංඛ්‍යානය	05	නැත
	දෙවන වසර		
STGE 2001.5	සමාජීය විද්‍යාවන් සඳහා ගණිතය	05	STGE 2001
STGE 2002.5	සම්භාවිතා ව්‍යාප්ති සහ සංඛ්‍යාන අනුමිතිය	05	STGE 1002
	තෙවන වසර		
STGE 3001.5	සමාජීය විද්‍යාවන් සඳහා සංඛ්‍යාන ක්‍රම	05	STGE 2002
STGE 3002.5	ප්‍රායෝගික සංඛ්‍යානය	05	STGE 2002

සමාජ විද්‍යා අධ්‍යයනාංශය

සමාජ විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
	පළමු වසර	
SOGE 1001.5	සමාජ විද්‍යා මූලික සංකල්ප	05
SOGE 1002.5	සමකාලීන සමාජය හා සමාජ වෙනස්වීම	05
	දෙවන වසර	
SOGE 2001.5	සමාජ විද්‍යා න්‍යාය	05
SOGE 2002.5	ව්‍යවහාරික සමාජ විද්‍යාව	05
	තෙවන වසර	
SOGE 3001.5	සමාජ විද්‍යාත්මක පර්යේෂණ ක්‍රම	05
SOGE 3002.5	ප්‍රජා සංවර්ධනය පිළිබඳ සමාජ විද්‍යාව	05

මානව විද්‍යා අධ්‍යයනාංශය

මානව විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
ANGE 1001.5	සංස්කෘතික මානව විද්‍යාව හැඳින්වීම	05
ANGE 1002.5	භෞතික මානව විද්‍යාව හැඳින්වීම	05
දෙවන වසර		
ANGE 2001.5	මානව විද්‍යා න්‍යාය	05
ANGE 2002.5	ජනශ්‍රැති අධ්‍යයනය හා අස්පර්ශනීය සංස්කෘතික උරුමය	05
තෙවන වසර		
ANGE 3001.5	මානව විද්‍යාව පර්යේෂණ ක්‍රම	05
ANGE 3002.5	ව්‍යවහාරික මානව විද්‍යාව සහ සංවර්ධනය	05

Prospectus 2020

පාඨමාලා වෘ්‍යුහය

මානවශාස්ත්‍ර හා සමාජවිද්‍යා පීඨයෙහි බාහිර උපාධි පාඨමාලා සකස් කර ඇත්තේ පාඨමාලා ඒකක ක්‍රමයට අනුවය. එම පාඨමාලා ඒකක වර්ෂ පූර්ණ ජීවා වන අතර ඒවාට අදාළ ඒකක අගයන් විස්තරාත්මක විෂය නිර්දේශයෙහි දැක්වනු ලැබේ.

විෂය ගොනු ක්‍රමය

2021.01.05 දිනැති විශ්වවිද්‍යාල ප්‍රතිපාදන කොමිෂන් සභා චක්‍රලේඛයට අනුව විෂය ගොනු ක්‍රමය යටතේ විෂයයන් තෝරා ගැනීම සිදු කළ යුතු අතර ඒ සඳහා මෙම උපාධි පාඨමාලාවට අදාළ සියලුම විෂයයන් පහත පරිදි විෂය කාණ්ඩ තුනකට වර්ගීකරණය කර ඇත.

01 කාණ්ඩය එක් විෂයක් පමණි	02 කාණ්ඩය විෂයයන් එකක් හෝ දෙකක් පමණි	03 කාණ්ඩය එක් විෂයක් පමණි
❖ සිංහල ❖ සමාජ විද්‍යාව ❖ දේශපාලන විද්‍යාව ❖ මනෝවිද්‍යාව ❖ සන්නිවේදනය හා මාධ්‍ය අධ්‍යයනය ❖ ඉතිහාසය	❖ සමාජ සංඛ්‍යානය ❖ ආර්ථික විද්‍යාව ❖ ඉංග්‍රීසි ❖ පුරාවිද්‍යාව ❖ භූගෝල විද්‍යාව ❖ ජාත්‍යන්තර සම්බන්ධතා ❖ පාලි ❖ අපරාධ විද්‍යාව	❖ මානව විද්‍යාව ❖ සංස්කෘත ❖ බෞද්ධ දර්ශනය ❖ සංස්කෘතික හා සෞන්දර්ය අධ්‍යයනය ❖ සංගීතය ❖ නාට්‍ය රංගකලාව ❖ නර්තනය ❖ දර්ශනය ❖ හින්දි ❖ බෞද්ධ ශිෂ්ඨාචාරය

ඉහත සඳහන් විෂය කාණ්ඩ තුනෙන් නිර්දේශ කර ඇති ක්‍රමවේද යටතේ විෂයයන් තෝරා ගත හැකිය.

විෂයයන් තෝරා ගැනීම පහත සඳහන් ක්‍රමවේදයන් යටතේ සිදු කරනු ලැබේ.

ක්‍රමවේදය 01 - : පහත සඳහන් විෂය කාණ්ඩ 03 න් එක් විෂය බැගින් විෂයයන් 03 ක් තෝරා ගැනීම.

මේ යටතේ අයදුම්පත සම්පූර්ණ කරන්නේ නම් වෙබ් අඩවියෙහි පළකොට ඇති අයදුම්පතෙහි පළමු විෂය කාණ්ඩයට 1 ද දෙවන විෂය කාණ්ඩයට 1 ද තෙවන විෂය කාණ්ඩයට 1 ද යෙදිය යුතුය. **ඉන්පසු කාණ්ඩ 03හි සියළුම විෂයයන් සඳහා තමාගේ මනාපය අනුපිළිවෙළින් ඒ ඒ විෂය කාණ්ඩය සඳහා ඉදිරිපත් කළ යුතුය.**

හෝ,

ක්‍රමවේදය 02 - :	01 වන විෂය කාණ්ඩයෙන් එක් විෂයයක් හා 02 වන විෂය
කාණ්ඩයෙන්	විෂයයන් 02 ක් තෝරා ගැනීම.

මේ යටතේ අයදුම්පත සම්පූර්ණ කරන්නේ නම් වෙබ් අඩවියෙහි පළකොට ඇති අයදුම්පතෙහි පළමු විෂය කාණ්ඩයට 1 ද දෙවන විෂය කණ්ඩයට 2 ද තෙවන විෂය කාණ්ඩය සඳහා 0 ද යෙදිය යුතුය. **ඉන්පසු කාණ්ඩ 03හි සියළුම විෂයයන් සඳහා තමාගේ මනාපය අනුපිළිවෙළින් ඒ ඒ විෂය කාණ්ඩය සඳහා ඉදිරිපත් කළ යුතුය.**

විෂයයන් තෝරා ගැනීම **www.external.sjp.ac.lk/reg** යන අපගේ වෙබ් අඩවියෙහි පළ කර ඇති අයදුම්පත සම්පූර්ණ කර මාර්ගගත ක්‍රමවේද ඔස්සේ යොමු කළ **(Submit)** යුතුය.

යම් විෂයයක් සඳහා බඳවා ගැනීමට අපේක්ෂිත ශිෂ්‍ය සංඛ්‍යාව ඉක්මවා යන විට ඔබේ මනාපයේ අනුපිළිවෙළ අනුව විෂයයන් සඳහා අනුයුක්ත කිරීම සිදු කරනු ලබයි.

පාඨමාලා ඒකක කේත

සෑම පාඨමාලා ඒකකයක්ම හැඳින්වීම සඳහා ඉංග්‍රීසි කැපිටල් අක්ෂර හතරකින් සහ ඉලක්කම් පහකින් යුතු කේතයක් භාවිත කැරේ.කිසියම් පාඨමාලා ඒකකයක් සඳහා භාවිත කරන කේතය මගින් එම ඒකකය අයත් වන අධ්‍යයන ක්ෂේත්‍රය දැක්වෙන අතර එම පාඨමාලා ඒකකය අයත් වන අධ්‍යයන වර්ෂය, පාඨමාලා ඒකකයේ අනුක්‍රමික අංකය සහ එම පාඨමාලාවේ ඒකක අගය නිරූපණය වේ.

STGE	1	1001.5	5
අධ්‍යයන ක්ෂේත්‍රයේ කේතය	වර්ෂය	පාඨමාලා ඒකකයේ අනුක්‍රමික අංකය	ඒකක අගය

ඒ අනුව කේතය වන්නේ **STGE 1001.5** ය.

පාඨමාලා ඒකකයක ඒකක අගය

පාඨමාලා ඒකකයක ඒකක අගය ශිෂ්‍ය සම්බන්ධීකරණ කාලය, ප්‍රතිපෝෂක සම්මන්ත්‍රණ, අඛණ්ඩ ඇගයීම්, ප්‍රායෝගික පරීක්ෂණ, ක්ෂේත්‍ර අධ්‍යයන යනාදිය මත තීරණය කැරේ. කිසියම් ශිෂ්‍යයෙකු ආචාර්යවරයෙකුගේ සෘජු අධීක්ෂණය යටතේ ගත කරන අධ්‍යයන කාලය සහ ශිෂ්‍යයා විසින් අධ්‍යයන කටයුතු සඳහා යොදනු ලබන මූලික කාලය ද ඇතුළුව ශිෂ්‍ය සම්බන්ධීකරණ පැය ගණන අර්ථ දැක්වේ. ඒ අනුව එක් ඒකක අගයක් සඳහා ශිෂ්‍ය සම්බන්ධීකරණ කාලය පැය 50කි

පාඨමාලා ඒකක

පීඨය මඟින් අධ්‍යයන ක්ෂේත්‍ර 26කට අයත් පාඨමාලා පවත්වා ගෙන යන අතර ඒවායේ නම් සහ කේත පහත වගුවේ දැක්වේ.උපාධි අපේක්ෂකයනට මෙම අධ්‍යයන ක්ෂේත්‍ර ඔස්සේ තම උපාධි පාඨමාලාව සැලසුම් කර ගත හැකිය.මෙම අධ්‍යයන ක්ෂේත්‍ර අධ්‍යයනාංශ 14 ක් යටතේ ක්‍රියාත්මක වේ.

අධ්‍යයනාංශය	අධ්‍යයන ක්ෂේත්‍රය	කේතය
අපරාධ විද්‍යා හා අපරාධ යුක්ති	• අපරාධ විද්‍යාව	CRGE
ආර්ථිකවිද්‍යාව	• ආර්ථිකවිද්‍යාව	ECGE
ඉංග්‍රීසි හා වාග් විද්‍යා	• ඉංග්‍රීසි භාෂාව	ELAN
භූගෝල විද්‍යාව	• භූගෝල විද්‍යාව	GEGE
ඉතිහාස හා පුරාවිද්‍යාව	• ඉතිහාසය • පුරාවිද්‍යාව	HIGE ARGE
සංස්කෘතික අධ්‍යයන හා ප්‍රාසංගික කලා	• සංගීතය • නර්තනය • නාට්‍ය හා රංග කලාව • සංස්කෘතික හා සෞන්දර්ය අධ්‍යයනය • සංස්කෘත • හින්දි	MUGE DAGE DRGE CUGE SAGE HNGE
පාලි හා බෞද්ධ	• පාලි • බෞද්ධ ශිෂ්ටාචාරය • බෞද්ධ දර්ශනය	PAGE BCGE BPGE
දර්ශනය හා මනෝවිද්‍යාව	• දර්ශනය • මනෝවිද්‍යාව	PHGE PSGE
දේශපාලන විද්‍යාව	• දේශපාලන විද්‍යාව • ජාත්‍යන්තර සම්බන්ධතා	POGE IRGE
සිංහල හා ජනසන්නිවේදනය	• සිංහල • ජනසන්නිවේදන	SIGE CMGE

සමාජ සංඛ්‍යානය	● සමාජ සංඛ්‍යානය	STGE
සමාජ විද්‍යාව	● සමාජ විද්‍යාව	SOGE
මානව විද්‍යාව	● මානව විද්‍යාව	ANGE
ඉංග්‍රීසි භාෂාව ඉගැන්වීමේ අධ්‍යයනාංශය	● අනිවාර්ය ඉංග්‍රීසි පාඨමාලාව	

මානවශාස්ත්‍ර හා සමාජීයවිද්‍යා පීඨය මගින් බාහිර උපාධි සහ විස්තාරිත පාඨමාලා ඒකකය යටතේ ඉදිරිපත් කරනු ලබන උපාධි පාඨමාලා සහ පාඨමාලා ඒකක

මෙම පීඨයේ පාඨමාලා ඒකක ප්‍රධාන වශයෙන් කොටස් දෙකකින් යුක්ත වේ.

(අ) අනිවාර්ය පාඨමාලා ඒකක

(අ) අධ්‍යයන ක්ෂේත්‍රයන්ට අදාළ පාඨමාලා ඒකක

බාහිර උපාධි හා විස්තාරිත පාඨමාලා ඒකකයේ ලියාපදිංචි වන සෑම ශිෂ්‍යයෙකුම තම අධ්‍යයන ක්ෂේත්‍රයට/ක්ෂේත්‍රයන්ට අයත් පාඨමාලා ඒකකවලට අමතරව පළමු වර්ෂයේදී හා දෙවන වර්ෂයේදී පැවැත්වෙන පහත සඳහන් අනිවාර්ය පාඨමාලා ඒකක හැදෑරීම අත්‍යවශ්‍ය වේ.

වසර	පාඨමාලා කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර	ENGE 1005.2	English	2
	SOSE 1006.2	තොරතුරු තාක්ෂණය	2
දෙවන වසර	SOFT 2001.2	ශ්‍රී ලාංකේය සමාජය	2
	SOFT 2002.2	නායකත්වය හා පෞරුෂ සංවර්ධනය	2

අනිවාර්ය පාඨමාලා ඒකක සඳහා සමස්ත ඒකක අගය 08 ක්වන අතර ශ්‍රේණි ලකුණු සාමාන්‍යය (GPA)ගණනය කිරීමේදීම පාඨමාලා ඒකක සඳහා ලබා ගන්නා ඒකක අගයන්ද අදාළ කර ගනු ඇත.

මානවශාස්ත්‍ර හා සමාජීයවිද්‍යා පීඨය මගින් පහත දැක්වෙන උපාධි පාඨමාලා ඉදිරිපත් කරනු ලබයි.

(අ)ශාස්ත්‍රවේදී (සාමාන්‍ය)බාහිර උපාධි පාඨමාලාව - අධ්‍යයන වර්ෂතුනකි.

(ආ) සමාජීය විද්‍යාවේදීපාරිසරික හා සංවර්ධන අධ්‍යයන (සාමාන්‍ය)බාහිරඋපාධි පාඨමාලාව

අධ්‍යයනවර්ෂ තුනකි.

(ඇ)ශාස්ත්‍රවේදී ඉංග්‍රීසි (සාමාන්‍ය)බාහිර උපාධි පාඨමාලාව - අධ්‍යයන වර්ෂතුනකි.

(අ) ශාස්ත්‍රවේදී (සාමාන්‍ය) බාහිර උපාධි පාඨමාලාව

ශාස්ත්‍රවේදී (සාමාන්‍ය) බාහිර උපාධි පාඨමාලාව සැලසුම් කර ඇත්තේ අධ්‍යයන වර්ෂ තුනකදී සම්පූර්ණ කිරීම සඳහාය. ඒ අනුව වසර තුනක් තුළබෙදී යන ඒකක අගය 98 ක් වන පරිදි පාඨමාලා ඒකක 22ක් (අනිවාර්ය පාඨමාලා ද ඇතුළු ව) තෝරාගත යුතුය.

නිදර්ශනය:

උපාධි අපේක්ෂකයකු විසින් ශාස්ත්‍රවේදී (සාමාන්‍ය) බාහිර උපාධිය සඳහා පාඨමාලා ඒකක තෝරා ගත යුතු ආකාරය පිළිබඳ නිදර්ශනයක් පහත දැක්වේ.

පළමු වර්ෂය

ප්‍රධාන අධ්‍යයන ක්ෂේත්‍රයන්	ඒකක අගය
සමාජ සංඛ්‍යානය	ඒකක අගය 10
ආර්ථික විද්‍යාව	ඒකක අගය 10
බෞද්ධ ශිෂ්ටාචාරය	ඒකක අගය 10
අනිවාර්ය ඉංග්‍රීසි	ඒකක අගය 02
තොරතුරු තාක්ෂණය	ඒකක අගය 02

දෙවන වර්ෂය

ප්‍රධාන අධ්‍යයන ක්ෂේත්‍රයන්	ඒකක අගය
සමාජ සංඛ්‍යානය	ඒකක අගය 10
ආර්ථික විද්‍යාව	ඒකක අගය 10
බෞද්ධ ශිෂ්ටාචාරය	ඒකක අගය 10
ශ්‍රී ලාංකේය සමාජය	ඒකක අගය 02
නායකත්වය හා පෞරුෂ සංවර්ධනය	ඒකක අගය 02

තෙවන වර්ෂය

ප්‍රධාන අධ්‍යයන ක්ෂේත්‍රයන්	ඒකක අගය
සමාජ සංඛ්‍යානය	ඒකක අගය 10
ආර්ථික විද්‍යාව	ඒකක අගය 10
බෞද්ධ ශිෂ්ටාචාරය	ඒකක අගය 10

මුළු ඒකක අගය 98කි.

අධ්‍යයනාංශ සහ ඒවාට අදාළ පාඨමාලා ඒකක

අපරාධ විද්‍යා හා අපරාධ යුක්ති අධ්‍යයනාංශය

අපරාධ විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
CRGE 1001.5	අපරාධ විද්‍යාවේ මූලික සංකල්ප	05
CRGE 1002.5	අපරාධ යුක්ති ක්‍රමය	05
දෙවන වසර		
CRGE 2001.5	අපරාධ විද්‍යා පර්යේෂණ මූලධර්ම	05
CRGE 2002.5	අපරාධ විද්‍යා න්‍යායයන්	05
තෙවන වසර		
CRGE 3001.5	සමකාලීන අපරාධ ප්‍රවණතා	05
CRGE 3003.5	අපරාධ පාලනය හා නිවාරණය	05

ආර්ථික විද්‍යා අධ්‍යයනාංශය

ආර්ථික විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
ECGE 1001.5	සූක්ෂම ආර්ථික විද්‍යා මූලධර්ම	05
ECGE 1002.5	සාර්ව ආර්ථික විද්‍යා මූලධර්ම	05
දෙවන වසර		
ECGE 2001.5	අන්තර්මධ්‍ය සූක්ෂම ආර්ථිකවිද්‍යාව	05
ECGE 2002.5	අන්තර්මධ්‍ය සාර්ව ආර්ථික විද්‍යාව	05
තෙවන වසර		
ECGE 3001.5	තත්කාලීන ආර්ථික ගැටලු	05
ECGE 3002.5	රාජ්‍ය ආර්ථික විද්‍යාව	05

භූගෝල විද්‍යා අධ්‍යයනාංශය

භූගෝල විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
GEGE 1001.5	භූගෝල විද්‍යා චින්තනය හා ක්‍රමවේදය	05
GEGE 1002.5	භෞතික හා මානව භූගෝල විද්‍යාව	05
දෙවන වසර		
GEGE 2001.5	සිතියම් විද්‍යාත්මක ක්‍රමශිල්ප	05
GEGE 2002.5	භෞතික පරිසරය හා පරිසර කළමනාකරණය	05
තෙවන වසර		
GEGE 3001.5	සංවර්ධනය හා සැලසුම්කරණය	05
GEGE 3002.5	තුලනාත්මක ප්‍රාදේශීය අධ්‍යයනය	05

ඉතිහාසය හා පුරාවිද්‍යා අධ්‍යයනාංශය

ඉතිහාසය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
HIGE 1001.5	පෙරදිග ඉතිහාසයේ බලවේග	05
HIGE 1002.5	අපරදිග ඉතිහාසයේ බලවේග	05
දෙවන වසර		
HIGE 2001.5	ශ්‍රී ලංකා දේශපාලන ඉතිහාසය (ආරම්භයේ සිට ක්‍රි.ව.1500 දක්වා)	05
HIGE 2002.5	ඉන්දියා ඉතිහාසය (ආරම්භයේ සිට ක්‍රි.ව.1200 දක්වා)	05
තෙවන වසර		
HIGE 3001.5	ශ්‍රී ලංකාවේ දේශපාලන ඉතිහාසය (ක්‍රි.ව. 1500 සිට ක්‍රි.ව. 1948 දක්වා)	05
HIGE 3002.5	යුරෝපා ඉතිහාසය (16 වැනි සියවසේ සිට 20 වැනි සියවස දක්වා)	05

පුරාවිද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		

ARGE 1001.5	ඉන්දියාවේ සහ ශ්‍රී ලංකාවේ පුරාවිද්‍යා ඉතිහාසය	05
ARGE 1002.5	සම්භාව්‍ය චිත්‍ර හා මූර්ති	05
දෙවන වසර		
ARGE 2001.5	පුරාවිද්‍යාවේ මූලධර්ම හා ක්ෂේත්‍ර පුරාවිද්‍යාව	05
ARGE 2002.5	අභිලේඛන හා අක්ෂර රූප විද්‍යාව	05
තෙවන වසර		
ARGE 3001.5	සම්භාව්‍ය වාස්තු විද්‍යාව හා නාණක විද්‍යාව	05
ARGE 3002.5	ස්මාරක සංරක්ෂණය සහ පුරාවිද්‍යා උරුම කළමනාකරණය	05

Department of English

English Course Units

Code	Title of the Course Unit	Status	Pre-requisites
First Year			Selection Test
ELAN 1001.5	Critical Reading & Writing	05	
ELAN 1002.5	Understanding English Grammar	05	
Second Year			ELAN 1001, 1002
ELAN 2001.5	English for Employment	05	
ELAN 2002.5	Linguistics 1: Phonetics/phonology, morphology, and syntax		
Third Year			
ELAN 3001.5	Linguistics 2: Sociolinguistics, Psycholinguistics, Historical Linguistics	05	
ELAN 3002.5	Discourse Analysis	05	

භාෂා, සංස්කෘතික අධ්‍යයන හා ප්‍රාසංගික කලා අධ්‍යයනාංශය

සංගීතය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය	පූර්ව අවශ්‍යතා
පළමු වසර			
MUGE 1001.5	උත්තර භාරතීය සංගීතය ප්‍රායෝගික I(ගායනය)	05	නිපුණතා පරීක්ෂණයෙන් සමත්
MUGE 1002.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික I(වාදනය)	05	නිපුණතා පරීක්ෂණයෙන් සමත්
MUGE 1003.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික I(තබ්ලා)	05	නිපුණතා පරීක්ෂණයෙන් සමත්
MUGE 1004.5	භාරතීය සංගීත සිද්ධාන්ත හා ඉතිහාසය (ගායනය/වාදනය)	05	*MUGE 1001 හෝ MUGE 1003*
MUGE 1005.5	භාරතීය සංගීත සිද්ධාන්ත හා ඉතිහාසය	**05**	*MUGE 1004*

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය	පූර්ව ආවශ්‍යකතා
දෙවන වසර			
MUGE 2001.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික **II** (ගායනය)	05	*MUGE 1001*
MUGE 2002.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික **II** (වාදනය)	05	*MUGE 1003*
MUGE 2003.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික **II** (තබ්ලා)	05	*MUGE 1004*
MUGE 2004.5	අපරදිග සංගීත සිද්ධාන්ත	05	*MUGE 1001 හෝ 1003 හෝ 1004 හෝ 1005*
තෙවන වසර			
MUGE 3001.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික **III** (ගායනය)	05	*MUGE 2001*
MUGE 3003.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික **III** (වාදනය)	05	*MUGE 2003*
MUGE 3004.5	හින්දුස්ථානී සංගීතය ප්‍රායෝගික **III** (තබ්ලා)	05	*MUGE 2004*
MUGE 3002.5	රබීන්ද්‍ර සංගීතය හා දේශීය ජන සංගීතය	05	*MUGE 3001 හෝ 3003*
MUGE 3005.5	ශ්‍රී ලාංකේය අවනද්ධ වාද්‍ය භාණ්ඩ (සිද්ධාන්ත හා ප්‍රායෝගික)	05	*MUGE 3004*

(Note: the first row "(තබ්ලා)" appears at the top, part of a previous table)

නර්තනය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය	පූර්ව ආවශ්‍යකතා
පළමු වසර			නිපුණතා පරීක්ෂණයෙන් සමත් වීම
DAGE 1001.5	දේශීය නර්තන ඉතිහාසය හා සිද්ධාන්ත	05	
DAGE 1002.5	දේශීය නර්තන ප්‍රායෝගික **I**(උඩරට/ පහතරට/ සබරගමු)	05	
දෙවන වසර			
DAGE 2001.5	භාරතීය නර්තන ඉතිහාසය හා සිද්ධාන්ත	05	
DAGE 2002.5	නර්තන ප්‍රායෝගික **II**(උඩරට/පහතරට)	05	DAGE 1002
තෙවන වසර			
DAGE 3001.5	ලෝක නර්තන සම්ප්‍රදායන්	05	
DAGE 3002.5	නර්තන ප්‍රායෝගික **III**(උඩරට/ පහතරට/ සබරගමු)	05	DAGE 2002

නාට්‍ය හා රංග කලාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
DRGE 1001.5	නාට්‍ය ප්‍රවේශය සහ ලෝකයේ පැරණි නාට්‍ය කලාව	05
DRGE 1002.5	ශ්‍රී ලාංකේය නාට්‍ය කලාව	05
දෙවන වසර		

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
DRGE 2001.5	යුරෝපීය නාට්‍ය කලාව	05
DRGE 2002.5	ශ්‍රී ලාංකේය නූතන නාට්‍ය කලාව	05
තෙවන වසර		
DRGE 3001.5	නාට්‍ය නිර්මාණකරණය හා රංගභූමි ශිල්පය	05
DRGE 3002.5	නාට්‍ය රචනය හා විචාරය	05

සංස්කෘත පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
SAGE 1001.5	සංස්කෘත සාහිත්‍යය හා තදීය ඉතිහාසය	05
SAGE 1002.5	සංස්කෘත ව්‍යාකරණය	05
දෙවන වසර		
SAGE 2001.5	සම්භාව්‍ය සංස්කෘත සාහිත්‍යය හා සංස්කෘත භාෂා අධ්‍යයනය	05
SAGE 2002.5	සංස්කෘත නාට්‍ය සාහිත්‍යය	05
තෙවන වසර		
SAGE 3001.5	වෛදික හා බෞද්ධ සංස්කෘත සාහිත්‍යය	05
SAGE 3002.5	සංස්කෘත කාව්‍ය විචාරවාද හා භාෂා අධ්‍යයනය	05

හින්දී පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය	පූර්ව ආවශ්‍යකතා
පළමු වසර			
HNGE 1001.5	මූලික හින්දී ව්‍යාකරණ	05	නැත
HNGE 1002.5	හින්දී සාහිත්‍ය ඉතිහාසය	05	නැත
දෙවන වසර			
HNGE 2001.5	හින්දී ව්‍යාකරණ හා නිබන්ධ ලේඛනය	05	HNGE 1001
HNGE 2002.5	හින්දී ගද්‍ය හා පද්‍ය සාහිත්‍යය	05	HNGE 1001, 1002
තෙවන වසර			
HNGE 3001.5	හින්දී ඉතිහාසය හා පරිවර්තන කලාව	05	HNGE 1001, 1002, 2001, 2002
HNGE 3002.5	හින්දී ජන සාහිත්‍යය හා උත්තර භාරතීය සංස්කෘතිය	05	HNGE 1002, 2002

සංස්කෘතික අධ්‍යයනය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
CUGE 1003.5	සංස්කෘතික අධ්‍යයන ප්‍රවේශය	05
CUGE 1004.5	සෞන්දර්ය අධ්‍යයන ප්‍රවේශය	05
දෙවන වසර		

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
CUGE 2002.5	ලෝක ආගම් හා සංස්කෘති	05
CUGE 2003.5	භාෂාව, සංස්කෘතිය හා සෞන්දර්යය	05
තෙවන වසර		
CUGE 3001.5	ශ්‍රී ලාංකේය ජන සම්ප්‍රදාය	05
CUGE 3002.5	ශ්‍රී ලංකාවේ බෞද්ධ සංස්කෘතිය	05

පාලි හා බෞද්ධ අධ්‍යයනාංශය

පාලි පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
PAGE 1001.5	පාලි භාෂා ප්‍රවේශය	05
PAGE 1002.5	පාලි සාහිත්‍ය ප්‍රවේශය	05
දෙවන වසර		
PAGE 2001.5	පාලි සාහිත්‍ය ඉතිහාසය	05
PAGE 2002.5	නිර්දිෂ්ට ග්‍රන්ථ	05
තෙවන වසර		
PAGE 3001.5	ව්‍යාකරණ හා වාග් විද්‍යාව	05
PAGE 3002.5	අනිර්දිෂ්ට ග්‍රන්ථ හා ධර්ම විනය	05

බෞද්ධ ශිෂ්ටාචාරය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
BCGE 1001.5	භාරතීය බෞද්ධ ශිෂ්ටාචාරයෙහි ප්‍රභවය සහ පරිහානිය	05
BCGE 1002.5	මූලධර්ම අධ්‍යයනය	05
දෙවන වසර		
BCGE 2001.5	ශ්‍රී ලංකාවේ බෞද්ධ ශිෂ්ටාචාරය	05
BCGE 2002.5	බෞද්ධ සමාජ හා දර්ශනය	05
තෙවන වසර		
BCGE 3001.5	බෞද්ධ සංස්ථා අධ්‍යයනය	05
BCGE 3002.5	බෞද්ධ සාහිත්‍යය හා කලා ශිල්ප	05

බෞද්ධ දර්ශනය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
BPGE 1001.5	බෞද්ධ දර්ශනය අධ්‍යයන ප්‍රවේශය	05
BPGE 1002.5	ආදි බෞද්ධ දර්ශනය	05
දෙවන වසර		
BPGE 2001.5	බෞද්ධ දර්ශනයේ ඥාන විභාගය	05
BPGE 2002.5	බෞද්ධ දර්ශන ඉතිහාසය	05
තෙවන වසර		
BPGE 3001.5	බෞද්ධ මනෝවිද්‍යාව හා ආචාර විද්‍යාව	05
BPGE 3002.5	බුදු සමය හා සමාජ ගැටලු	05

දර්ශනය හා මනෝවිද්‍යා අධ්‍යයනාංශය

දර්ශනය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
PHGE 1001.5	තර්ක ශාස්ත්‍රය හා විද්‍යාත්මක ක්‍රමය	05
PHGE 1002.5	දාර්ශනික ගැටලු	05
දෙවන වසර		
PHGE 2001.5	බටහිර දර්ශනය	05
PHGE 2002.5	භාරතීය දර්ශනය	05
තෙවන වසර		
PHGE 3001.5	සාමාන්‍ය මනෝවිද්‍යාව	05
PHGE 3002.5	ආචාර විද්‍යාව හා සමකාලීන ගැටලු	05

මනෝ විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
PSGE 1001.5	සාමාන්‍ය මනෝ විද්‍යාව	05
PSGE 1002.5	ව්‍යවහාරික මනෝ විද්‍යාව	05
දෙවන වසර		
PSGE 2001.5	පෞරුෂය පිළිබඳ මනෝ විද්‍යාව	05
PSGE 2002.5	මිනිස් හැසිරීමේ ස්වභාවය	05
තෙවන වසර		
PSGE 3001.5	ප්‍රජානන මනෝ විද්‍යාව	05
PSGE 3002.5	කාර්මික මනෝ විද්‍යාව	05

දේශපාලන විද්‍යා අධ්‍යයනාංශය

දේශපාලන විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
POGE 1001.5	දේශපාලන විද්‍යාවේ මූලිකාංග	05
POGE 1002.5	ශ්‍රී ලංකා ආණ්ඩුක්‍රමය සහ දේශපාලන වෙනස්වීම්	05
දෙවන වසර		

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
POGE 2001.5	දේශපාලන න්‍යාය	05
POGE 2002.5	තුලනාත්මක දේශපාලනය හා ආණ්ඩුක්‍රමය	05
තෙවන වසර		
POGE 3001.5	දේශපාලන සමාජ විද්‍යාව	05
POGE 3002.5	රාජ්‍ය පරිපාලනය	05

ජාත්‍යන්තර සම්බන්ධතා පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
IRGE 1001.5	ජාත්‍යන්තර සම්බන්ධතා පිළිබඳ හැඳින්වීමක්	05
IRGE 1002.5	ජාත්‍යන්තර හා කලාපීය සංවිධාන	05
දෙවන වසර		
IRGE 2001.5	ජාත්‍යන්තර දේශපාලනය	05
HIGE 2002.5	ගැටුම් සහ ගැටුම් නිරාකරණය	05
තෙවන වසර		
IRGE 3001.5	ලෝක දේශපාලනයේ සමකාලීන ගැටලු	05
IRGE 3002.5	ශ්‍රී ලංකාවේ විදේශ ප්‍රතිපත්තිය	05

සිංහල හා ජනසන්නිවේදන අධ්‍යයනාංශය

සිංහල පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
SIGE 1001.5	සාහිත්‍ය ප්‍රවේශය	05
SIGE 1002.5	භාෂා ප්‍රවේශය	05
දෙවන වසර		
SIGE 2001.5	සිංහල භාෂාවේ ඉතිහාසය හා ව්‍යාකරණ සම්ප්‍රදාය	05
SIGE 2002.5	සිංහල ප්‍රබන්ධ සාහිත්‍යය	05
තෙවන වසර		
SIGE 3001.5	සම්භාව්‍ය සිංහල සාහිත්‍ය	05
SIGE 3002.5	සිංහල සංස්කෘතිය	05

සන්නිවේදනය හා මාධ්‍ය අධ්‍යයනය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය	පූර්ව ආවශ්‍යකතා
පළමු වසර			
CMGE 1001.5	සන්නිවේදන මූලධර්ම	05	
CMGE 1002.5	මාධ්‍ය අධ්‍යයනය හැඳින්වීම	05	
දෙවන වසර			අ.පො.ස. උසස් පෙළ විභාගය සඳහා ජනසන්නිවේදනය විෂයය හදාරා තිබිය යුතුය
CMGE 2001.5	භාවිත සන්නිවේදනය	05	
CMGE 2002.5	ජනමාධ්‍ය භාවිතය	05	
තෙවන වසර			
CMGE 3001.5	වෘත්තීය සන්නිවේදන	05	
CMGE 3002.5	ජනමාධ්‍ය හා සමාජය	05	

සමාජ සංඛ්‍යාන අධ්‍යයනාංශය

සමාජ සංඛ්‍යානය පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය	පූර්ව ආවශ්‍යකතා
පළමු වසර			
STGE 1001.5	මූලික ගණිතය	05	නැත
STGE 1002.5	මූලික සංඛ්‍යානය	05	නැත
දෙවන වසර			
STGE 2001.5	සමාජීය විද්‍යාවන් සඳහා ගණිතය	05	STGE 2001
STGE 2002.5	සම්භාවිතා ව්‍යාප්ති සහ සංඛ්‍යාන අනුමිතිය	05	STGE 2002
තෙවන වසර			
STGE 3001.5	සමාජීය විද්‍යාවන් සඳහා සංඛ්‍යාන ක්‍රම	05	STGE 3001
STGE 3002.5	ප්‍රායෝගික සංඛ්‍යානය	05	STGE 3002

සමාජ විද්‍යා අධ්‍යයනාංශය

සමාජ විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
SOGE 1001.5	සමාජ විද්‍යා මූලික සංකල්ප	05
SOGE 1002.5	සමකාලීන සමාජය හා සමාජ වෙනස්වීම	05
දෙවන වසර		
SOGE 2001.5	සමාජ විද්‍යා න්‍යාය	05
SOGE 2002.5	ව්‍යවහාරික සමාජ විද්‍යාව	05
තෙවන වසර		
SOGE 3001.5	සමාජ විද්‍යාත්මක පර්යේෂණ ක්‍රම	05
SOGE 3002.5	ප්‍රජා සංවර්ධනය පිළිබඳ සමාජ විද්‍යාව	05

මානව විද්‍යා අධ්‍යයනාංශය

මානව විද්‍යාව පාඨමාලා ඒකක

කේතය	පාඨමාලා ඒකකයේ නම	ඒකක අගය
පළමු වසර		
ANGE 1001.5	සංස්කෘතික මානව විද්‍යාව හැඳින්වීම	05
ANGE 1002.5	භෞතික මානව විද්‍යාව හැඳින්වීම	05
දෙවන වසර		
ANGE 2001.5	මානව විද්‍යා න්‍යාය	05
ANGE 2002.5	ජනශ්‍රැති අධ්‍යයනය හා අස්පර්ශනීය සංස්කෘතික උරුමය	05
තෙවන වසර		
ANGE 3001.5	මානව විද්‍යාව පර්යේෂණ ක්‍රම	05
ANGE 3002.5	ව්‍යවහාරික මානව විද්‍යාව සහ සංවර්ධනය	05

Annexure 3 - List of Contributors for SER

QA Chairperson / FHSS   Dr. Shantha Wijesinghe
Chair Persons of Programme Review Committee / FHSS
             Prof. K.M. Alexander
             Prof. G.A. Gamini

Group 1 – Governance & Management
1. Prof. Venerable Pinnawala Sangasumana Thero
2. Dr.P.B.S.L Pushpakumara

Group 2 – Programme Design & Organization
1. Prof. VenerablePanahaduwe Yasassi Thero (Team leader)
2. Dr. VenerableNelliwala Meththananda Tero
3. Dr. H.P.K.N. Hewawasam
4. Dr. W.V.P.Himalika Ranaweera
5. Dr. Nilanthi K. Rajapaksha

Group 3 – Course Design and Development
1. Dr. Asha Nimali Fernando (Team leader)
2. Senior Professor Mayura Samarakoon
3. Dr. Senani Harischandra
4. Lecturer N. A.N.J Maduwansha
5. Senior Lecturer U.N.K. Rathnayaka

Group 4 - Infrastructure & Learning Resources
1. Dr. D. P. Kanthi Manel (Team leader)
2. Prof. W.A.S. Wijekoon
3. Senior Lecturer R.M.K.U.G. Rathnayaka
4. Senior Lecturer D.S.R. Gunasekara
5. Senior Lecturer H.A.A. Nishantha

Group 5 - Learner Support & Progression
1. Prof. A.M. Nimal Wasantha Mendis (Team leader)
2. Senior Professor H.D.Y.D. Jayathilaka
3. Senior Lecturer Ajantha Kalyanarathna
4. Dr. K. R. Priyantha Thilakasiri
5. Lecturer G.G.G.L Abeysekara

Group 6 - Learner Support & Progression
1. Prof. Neranji Wijeardena (Team leader)
2. Prof. K.G.G. Weerasinghe
3. Prof. K.M. Sepala Samarasekara
4. Senior Lecturer R.P.H.U. Manike
5. Senior Lecturer N.M.A. Jayasinghe

Supporting Staff – K. Thilakshi Nimasha Madhuwanthi

Annexure 4 – SWOT Analysis

Strengths	Weaknesses
• The well experienced professional internal academic staff with highest academic qualifications. • A strong history of maintaining the quality in degree program. • Being under the first ever faculty founded in USJ. • The degree program consist with fine blend of subjects with good demand for today. • Comprising a syllabus that includes compulsory courses to develop soft skills. • Demand for USJ external degree over other local degree holders.	• Not having a permanent building for the institution. • Program delivery network is not extended with partner institutions.
Opportunities	**Threats**
• Growing demand for graduates &increased the value for higher education in the society. • Increasing the employability for multitasking graduates. • The pressure from the job market to design academic programs to suit the requirements of the current job market	• Competition from the degree programs in other streams conducted by local universities & other institutions with foreign affiliations. • Negative attitudes in the job market about the art graduates in local universities. • Decreased the social esteem for traditional art subjects. • Increasing the unemployment of graduates